ELLESMERE TOWN COUNCIL

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Date: 25th November 2026

To: Members of the Staffing & Governance Sub – Committee.

You are summoned to attend a Meeting of the Staffing & Governance - Sub Committee to be held on **Thursday 3rd December 2026** at Ellesmere Town Hall at 10am for the transaction of business as set out in the agenda below.

Yours sincerely,

Joanne Butterworth
Town Clerk & Responsible Finance Officer

AGENDA

SG 12/26/01 **To receive apologies and reason for absence.**

SG 12/26/02 **Declarations of Interest in accordance with the Code of Conduct.** To receive declarations.

SG 12/26/03 **Grant Dispensations**. In pursuance of the Localism Act 2011 section 33 to report on any dispensations requested/granted.

SG 12/26/04 **Minutes**. To read and confirm the minutes of the meeting of the Sub-Committee held on 10th October 2026. View draft minutes.

SG 12/26/05 **Pensions Discretion Policy.** To review and recommend for adoption by full Council on 7th December 2026.

SG 12/26/06 **Exclusion of Press and Public**. To resolve "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they may involve the likely disclosure of confidential information as defined in the Acts".

SG 12/26/07 **Minutes**. To read and confirm the confidential minutes of the meeting of the Sub-Committee held on 10th October 2026.

SG 12/26/08 **Staffing Report.** To receive a report.

SG 12/26/09 **Salary Increase Scheme.** To review and approve.

SG 12/26/10 **Appraisals & Salary Scales.** To discuss the latest staffing appraisals and consider salary scales for 2027/2028.