Minutes of the Staffing and Governance Meeting held at Ellesmere Town Hall

Monday 12th October at 10:00am.

PRESENT:	Chair:	Cllr P, Goulbourne
	Town Councillors:	G Elner, G Hutchinson, M Foreshaw, P Jones.
	Town Clerk:	J Butterworth
	Deputy Town Clerk and	
	Deputy RFO:	G Whitley

SG 10/26/01 **To receive apologies and reason for absence.**

Cllr Proffitt gave apologies due to work commitments.

It was proposed by Cllr G Hutchinson, seconded by Cllr P Goulbourne and,

RESOLVED: that the apologies received by Cllr Proffitt be accepted.

SG 10/26/02 **Declarations of Interest in accordance with the Code of Conduct.**

None declared.

SG 10/26/03 **Grant Dispensations.**

None requested.

SG 10/26/04 **Minutes.**

It was moved by Cllr G Huthchinson, seconded by Cllr P Jones and,

RESOLVED: that the minutes of the Sub-Committee held on 3rd September 2026 be signed by the chair as a true and accurate record.

SG 10/26/05 **Exclusion of Press and Public.**

It was moved by Cllr G Hutchinson, seconded by Cllr P Jones and,

RESOLVED - "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the following items of business on the grounds it may involve the likely disclosure of confidential information as defined in the Acts"

SG 10/26/06 **Minutes.**

It was proposed by Cllr P Goulbourne, seconded by Cllr G Hutchinson and,

RESOLVED: that the confidential minutes of the Sub-Committee held on the 3rd September 2026 be approved and signed by the Chair as a true and record.

SG 10/26/07 **Clerks Employment Contract.**

Jo Butterworth left the room.

Members considered the terms of the Clerks Contract.

The Clerk rejoined the meeting.

SG 10/26/09 **Staffing Report.**

A verbal staffing report was given and staffing measures were agreed.

Meeting closed: 10:50am

Chair……

Date…….