Minutes of the Town Council Meeting held at Ellesmere Town Hall

Monday 5th October 206 at 7:15pm

PRESENT:	Town Mayor (Chair):	Cllr P Jones
	Councillors:	Cllr G Elner, P Goulbourne, J Howard, J Mooney, G Hutchinson, N Proffit, D Clixby, A Wignall, S Austin, M Howard, M Forshaw.
	Town Clerk and RFO:	Jo Butterworth
	Deputy Town Clerk and Deputy RFO:	Gem Whitley
	Members of the Public:	1

Public Participation Session.

Mr B McBride from Ellesmere Rotary Club spoke to council about the benefits of adding bleed kits into the defibrillator cabinets.

10/26/01 **To receive apologies and reasons for absence.**

None received.

10/26/02 **Declarations of Interest I accordance with the Code of Conduct.**

(a) All members acknowledged that they have received another copy of the code of conduct and information regarding declaring non registerable interests.

(b) Interests

Cllr G Hutchinson and A Wignall declared an interest in agenda number 10/26/19b they are Ellesmere Rotarian members.

Cllr S Austin declared an interest in agenda number 10/26/15 as she is a volunteer with Swim Ellesmere.

10/26/03 **Grant Dispensations**

None requested.

10/26/04 **Police Matters.**

(a) Police report.

The clerk advised that a report from West Mercia had not been received in time for the meeting.

(b) Priorities.

It was moved by Cllr A Wignall, seconded by Cllr G Elner and,

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RESOLVED: **to keep the Town Councils priorities the same for the next six months which are currently Anti-social behaviour, Drugs and Speeding/Traffic concerns.**

10/26/05 **Shropshire Council Report**

Councillor Rosie Radford was unable to attend the meeting, Cllr A Wignall had several questions relating to the report that was circulated, which she shared with council members.

10/26/06 **Minutes**

It was proposed by Cllr N Proffitt, Seconded by Cllr P Goulbourne and,

RESOLVED: that the minutes of the Town Council meeting held on Monday 7th September 206 be approved and signed by the mayor as a true and accurate record.

10/26/07 **Progress Report**

Noted.

10/26/08 **Planning.**

(a) Planning applications for consideration.

Reference: 26/03515/PIP

Address: Proposed dwelling to the west of, Grane Road, Ellesmere, Shropshire.

Proposal: Application for permission in Principle for erection of 1No dwelling.

It was moved by Cllr G Elner, seconded by, Cllr A Wignall and,

RESOLVED: In principle, Ellesmere Town Council agrees to 1 dwelling being built on the proposed land. However, without the full details, they are unable to say they are in full support; it will depend on the final design. Members have said that they would be in favour of 1 dwelling, 2 stories in height, as that would be in keeping with the surrounding properties.

Cllr Jones abstained from the vote.

Reference: 26/03377/TCA.
Address: 1 Cambridge Court, Ellesmere, Shropshire, SY12 0FN.
Proposal: Reduce the lowest lateral limb by approximately 1.5 metres and remove all deadwood from 1no. Sycamore (T1) within Ellesmere Conservation Area.

It was moved by Cllr G Hutchinson, seconded by Cllr A Wignall and,

RESOLVED: that Ellesmere Town Council support the proposed tree works.

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Reference: 26/03201/TPO.
Address: Beech Grove Sports and Playing Field, Beech Grove, Ellesmere, Shropshire
Proposal: Reduce upper crown and tidy damaged branches (as per schedule) of 1no. Pedunculate Oak (T007) protected by The North Shropshire District Council (Elson Park, Ellesmere) TPO 1987 (NS/00021/87)

It was moved by Cllr M Howard, seconded by Cllr N Proffitt and,

RESOLVED: that Ellesmere Town Council support the proposed tree work.

(b) Shropshire Council Planning Decisions. For information only.
Reference: 26/02797/FUL. Address: Proposed Conversion of Storage Building South Of Ellesmere Town Hall, Willow Street, Ellesmere, Shropshire.
Proposal: Conversion of storage building to offices and associated works.
Decision: Grant Permission.

Reference: 26/02859/FUL.
Address: 35 Swan Mere Park, Ellesmere, Shropshire, SY12 0NA
Proposal: Single storey extensions and associated alterations
Decision: Grant Permission.

10/26/09 **Finance.**

(a) Town Council Payments for August
It was moved by Cllr P Jones, seconded by Cllr P Goulbourne and,
RESOLVED: that the Town Council payments for August 2026 be approved.

(b) Cemetery Working Group Payments for August.
It was moved by Cllr P Goulbourne, seconded by Cllr G Hutchinson and,
RESOLVED: that the Cemetery Working Group payments for August 2026 be approved.

(c) Legionella Control Contract.
It was moved by Cllr G Hutchinson, seconded by Cllr J Howard and,
RESOLVED: that the contract be awarded to company 1, E.M.S Water, for 12-months to cover Ellesmere Town Hall and Cross Street Public Toilets at a cost of £2056.00 per annum.

10/26/10 **Insignis Account.**

(a) Banks.

It was moved by Cllr N Proffitt, seconded by P Goulbourne and,

RESOLVED: to deposit the funds into the Alryan bank for a six-month fixed term.

(b) Transfer of Funds.
It was moved by Cllr G Hutchinson, Seconded by Cllr J Howard and,
RESOLVED: that the matured funds of £35,006.04 be transferred to Alryan bank for a sin-month fixed term.

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10/26/11 **Annual Governance & Accountability Return Year Ended 31st March 2026.**

Noted.

10/26/12 **(a) Anti-Social Behaviour.**

The Clerk gave a verbal report regarding anti-social behaviour at the pump track. She informed members that the incidents had been reported to the police. She reported that the situation at present seems to have calmed down. She also reported that this issue had also been spoke about at a locality meeting with West Mercia Police and the local housing associations. The Clerk was asked to contact Helen Morgan to discuss the lack of local policing up in parliament.

(b) CCTV Camera

It was moved by Cllr P Goulbourne and Cllr M Hancock and,

RESOLVED: to place an additional camera at Berwyn View at a cost of £2,958.89 plus £17.00 PCM for the data sim.

(c) Public Consultation.

It was proposed by Cllr P Goulbourne, seconded by Cllr G Hutchinson and,
RESOLVED: to postpone the public survey regarding additional equipment at Berwyn View.

10/26/13 **Beech Grove Tree Works.**

(a) Quotations were circulated regarding additional tree works required on health and safety grounds.

It was moved by Cllr G Elner, seconded by Cllr P Goulbourne and,

RESOLVED: to accept the quotation of £925.00 ex VAT from Benbow Brothers (Timber) Limited using some of the Cornovii Section 106 monies to pay.

(b) Residential Access.
The Clerk gave an update on a resident who has added a gate with steps leading onto council owned land at Beech Grove Playing fields. Members felt that retrospective permission should be denied.

It was moved by Cllr P Goulbourne, seconded by Cllr M Hancock and,
RESOLVED: that the clerk write to the resident to inform her of council's decision.

10/26/14 **Town Council Survey.**

Council were asked to consider a recommendation to send out a Town Council survey asking resident how they feel their money should be spent.

It was moved by Cllr A Wignall, seconded by Cllr P Goulbourne and,

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RESOLVED: **to accept the recommendation and approve the survey ahead of distribution.**

10/26/15 **Blue Green Algae Control.**

The Clerk advised that she had not received the correspondence from Edward Andrews of Shropshire Council, therefore this agenda item will be deferred until November's meeting.

10/26/16 **Market Hall Six Monthly Review.**

Council considered a request to consider the change in the operating hours of the Market.

It was moved by Cllr P Goulbourne, seconded by Cllr G Hutchinson and,

RESOLVED: that the SLA be amended and the hours for the market change to a new proposed time of 8-4pm.

10/26/17 **Old Workhouse Cemetery Working Group.**

(a) Terms of Reference.
It was moved by Cllr N Proffitt, seconded by Cllr P Jones and
RESOLVED: that the working group be formed with 8 members, 4 councillors from Ellesmere Town Council and 4 members from Ellesmere Rural Parish.

(b) Membership.
It was approved by Cllr P Jones, seconded by Cllr G Hutchinson and,
RESOLVED: That Cllrs P Goulbourne, G Elner, J Howard and N Proffitt sit on the committee to represent Ellesmere Town Council on the Old Workhouse Cemetery Working Group.

10/26/18 **Training.**

(a) Mandatory Training.
Council did not wish to support the campaign for mandatory training.

(b) **Breakthrough Communications Autumn Training Pass.**
The Clerk gave members information on a training pass that council have been offered through a training partner. It offered officers and councillors access to a variety of courses which are highly beneficial for a cost of £150.00. Councillors were advised that they would receive a link to enable them to make use of this offer.

10/26/19 **Correspondence.**

(a) Tesco Car Parking Response.
Noted.

(b) Bleed Kits.
Members were asked to consider a request from Ellesmere Rotary Club

It was moved by Cllr P Goulbourne, seconded by Cllr G Elener and,

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RESOLVED: that bleed kits be added to the defibrillator boxes at Cross Street, Mere Cottage and the Town Hall, these will be paid for by Ellesmere Rotary Club and added to the check list for council officers to check each month.

Cllr G Huthinson and Cllr A Wignall refrained from voting due to disclosing a declaration of interest at agenda item 10/26/02b.

10/26/20 **Future Agenda Items.**

Defibrillator and bleed kit at Berwyn View.

Planting.

The clerk advised the councillors to request a motion form for these items.

10/26/21 **Council Surgeries.**

Friday 13th November 2026, 10am – 12pm.

10/26/22 **Future Meeting Dates.**

Monday 2nd November 2026, 7:15pm at Ellesmere Town Hall.

10/26/23 **Exclusion of Press and Public.**

It was moved by Cllr P Goulbourne, seconded by Cllr G Elner and,

RESOLVED: "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1972, the public and press be excluded for the following items of business on the grounds they may involve the likely disclosure of confidential information as defined in the Acts".

10/26/24 **Confidential Minutes.**

It was moved by Cllr P Goulbourne, seconded by Cllr P Jones and,

RESOLVED: that the chair sign the confidential minutes of the Town Council meeting held on Monday 7th September as a true and accurate record.

10/26/25 **Planning Enforcement Cases.** Members received an update on cases being looked at by the planning enforcement team.

It was moved by Cllr G Hutchinson, seconded by Cllr M Hancock and,

RESOLVED: to invite any members of the press and public back into the meeting.

Meeting Closed at 20:57pm

Chair……

Date…….

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