

ELLESMERE TOWN COUNCIL CEMETERY WORKING GROUP



Mr Andy Chatting
Cemetery Co-Ordinator
C/O-1-3 Willow Street
Ellesmere
Shropshire
SY12 0AL

Tel: 07546 560615
Email: cemetery@ellesmere-tc.gov.uk

21st November 2025

To: Members of the Cemetery Working Group.

You are summoned to attend a Meeting of the Cemetery Working Group to be held on **Wednesday 26th November 25^h 2025 at 7:00 pm** at Ellesmere Town Hall for the transaction of business as set out in the agenda below.

Yours sincerely,

Andy Chatting - Cemetery Co-ordinator.

Members of the public and press are welcome to attend.

Public Participation Session. A period of 10 minutes will be granted for members of the public to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

AGENDA

CWG 11/25/01 **To receive apologies and reasons for absence.**

CWG 11/25/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to **leave** the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

CWG 11/25/03 **Grant Dispersations.** In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted.

CWG 11/25/04 **Minutes.** To read and confirm the minutes of the Cemetery Working Group Meeting held on Thursday 25th September 2025.

CWG 11/25/05 **Finance.**

(a) CWG Payments. To note payments made during September and October 2025. To note.

(b) Income and Expenditure for 2nd quarter of 2025. To note.

(c) Estimated cost of new Memorial Garden (as below item 11/25/07)

(d) Estimated costs of Memorial Safety Testing (as below item 11/15/08)

CWG/11/25/06 **Cemetery Report.** To note.

CWG 11/25/07 **To consider report into the siting and cost of a New Memorial Garden.**

To discuss in relation to the budget for 2026/2027. [This is likely to be an oral report due to time constrictions].

CWG /11/25/08 **To consider the initial Memorial Safety Testing assessment and the likely costs to council.**

To discuss in relation to the budget for 2026/2027. (See CCO separate report)

CWG 11/25/09 **To consider on-going enquiries into the chapel's origin and possible external funding.**

See CCO separate report. To discuss.

CWG 11/25/10 **To consider the repairs to the chapel.** To discuss as per CCO report.

CWG 11/25/11 **Standing item on the agenda relating to the acquisition of new land.**

CWG 11/25/12 **The Woosnam and Exell account update.** To note as per CCO report.

CWG 11/25/13 **Future Agenda Items.**

To receive any items to be considered for a future agenda.

Please note that discussion on the items cannot take place at this meeting.

CWG 09/25/14 Next **Meeting.** Thursday 29th January 2026, at 7:00 pm at Ellesmere Town Hall. To note.