

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
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Date: 12th December 2025

To: Members of the Finance, Asset & Resources Committee.

You are summoned to attend a meeting of the Finance, Asset & Resources Committee of Ellesmere Town Council to be held **Thursday 18th December 2025 at 6.30pm** at Ellesmere Town Hall for the transaction of business as set out in the agenda below.

Yours sincerely,

Joanne Butterworth
Town Clerk & Responsible Finance Officer

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Public Participation Session. A period of 10 minutes will be granted for Ellesmere Urban residents to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

AGENDA

FAR 12/25/01 **To receive apologies and reasons for absence.**

FAR 12/25/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to **leave** the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

- FAR 12/25/03 **Grant Dispersations.** In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted.
- FAR 12/25/04 **Minutes.**
(a) To read and note the minutes and confidential minutes of the Staffing and Governance Sub-Committee meeting held on the 11th December 2025.

(b) To read and confirm the minutes of the Finance, Asset & Resources Committee meeting held on the 13th November 2025.
- FAR 12/25/05 **Detailed Income & Expenditure report as of 30th November 2026.** To note.
- FAR 12/25/07 **Grant Awarding Policy.** To review before passing to Council for adoption.
- FAR 12/25/08 **Employment Law/HR and Business Safe Contract.** To consider recommendation for the contract made by the Finance Committee on the 11th December 2025.
- FAR 12/25/09 **Salaries & Wages.** To consider recommendations from the Staffing & Governance Committee meeting held on the 11th December 2025 for the salaries and wages budgets for 2026/27.
- FAR 12/25/10 **Budget Deliberations 2026/2027.**
To work together to compile the initial draft 2026/27 income and expenditure budget for delivery of the Town Council's assets and services for recommendation to full council.

Contract quotations for consideration during deliberations.

Christmas Lighting. To consider tenders.
Gardening. To consider quotations.
Office Printers. To consider quotations.
Hanging Baskets and Planters. To consider quotations.
Data Protection Officer. To consider quotations.
Pest Control. To consider quotations.
IT Contract. To consider quotations.
Events Liaison Working Group. To consider the minutes and budget suggestion.