

Minutes of the Town Council Meeting held in Ellesmere Town Hall on

Monday 3rd November 2025 at 7:15pm.

<u>PRESENT:</u>	Mayor: (Chair)	L Woodbridge.
	Councillors:	G Elner, M Forshaw, G Hutchinson, M Hancock, N Proffitt, P Jones, J Mooney, A Wignall, S Austin, P Goulbourne, J Howard.
	Town Clerk and RFO:	Jo Butterworth.
	Admin Assistant:	Vicky Martin.
	Members of the Public:	19
	Unitary Councillor:	1
	Press:	1
	Police:	0
	Guests:	1

Public Participation Session.

A representative for the residents of Teal Drive raised their objections to the proposed development of 40 houses on the land to the east of Teal Drive.

A local tree expert informed council that he had applied for TPO's for the trees on the proposed development site and also raised his objections to the number of new developments placing further pressure on local amenities and highways.

A Robin Close resident raised their concerns over the access from Teal Drive onto Grange Road with the increase in the amount of traffic since the original development was built combined with the access to the new industrial estate opposite the junction.

A resident of Brownlow Road raised their concerns over construction traffic accessing the new development on the old railway station site via the Willow Street entrance to Brownlow Road and the mud deposited on the road.

11/25/01 **To Receive Apologies and Reasons for Absence.**

None received.

11/25/02 **Disclosure of Personal and Prejudicial Interests.**

Councillor G Hutchinson disclosed an interest in Items 4 and 10(b) on the agenda.

Councillor J Howard disclosed an interest in Item 10(a).

11/25/03 **Grant Dispensations.**

None requested.

- 11/25/04 **Shropshire Homes – Proposed Residential Development Land East of Teal Drive, Ellesmere, Shropshire.**
Andrews Rogers, Senior Land Manager from Shropshire Homes, gave a presentation on the proposed development and answered questions from Council Members, including addressing concerns over historical flooding in the area.
- 11/25/05 **Shropshire Council Report.**
Members discussed the content of the Monthly Report from Unitary Councillor Rosie Radford; she encouraged the Town Council to have an input in Shropshire Council's Transport Plan and raised their concerns with Cllr Radford.
- 11/25/06 **Project SY12.**
(a) Report.
Councillors discussed the 4th Quarter Report from Project SY12 on Ellesmere Market Hall with Alex Hunter from Project SY12.
- (b) Correspondence.**
The Chair read aloud the changes to the seats on the Project SY12 Governance structure. Councillors hold 3 seats at present, however, in the new structure these seats have been consolidated into a single representative.
- Any changes will need to have the approval of Council.
- The Clerk clarified that no expenses are paid to representatives on any Board and requested copies of the Safeguarding and Data policies stated in the report are provided to the Town Council for review before a representative from the Council can be appointed.
- It was moved by Cllr G Elner, seconded by Cllr G Hutchinson and,
- RESOLVED: that the decision to reduce the Council membership of the Project SY12 Governance Board from three seats to a single member is deferred until the Project SY12 Safeguarding and Data Policies have been reviewed at the Council Meeting on 1st December 2025.**
- 11/25/07 **Police Matters.**
(a) Police Report.
All Members confirmed that they had received and read the report from the Ellesmere Safer Neighbourhood Team. No questions were raised.
- (b) Query Response.**
Sergeant Tim Lever had provided a response to address the further concerns raised from the September report.
Noted.
- 11/24/08 **Minutes.**
a) It was moved by Cllr P Goulbourne, seconded by Cllr A Wignall and,
- RESOLVED: that the minutes of the Town Council meeting held on Monday 6th October 2025 be approved and signed by the Chair as a true record.**
- b)** To read and note the minutes of the Planning & Infrastructure Committee held on 16th October 2025.

Noted.

(c) To note the minutes of the Finance, Assets & Resources Committee held on the 20th October 2025.

Noted.

11/25/09

Progress Report.

Noted.

11/25/10

Planning.

(a) Planning/Highway Correspondence.

To note that all members have received a copy of the guidance note.

Noted.

Old Railway Station Site Traffic using Brownlow Road.

Cllr J Howard left the meeting at 8:31 pm.

Complaints have been received from the residents of Brownlow Road over construction traffic for the new residential development at the old railway station site accessing Brownlow Road from the Willow Street entrance. The Clerk has contacted the site manager, and temporary signs have been erected until permanent signs can be obtained. The site manager has also confirmed that the road will be swept at 4pm daily.

It was raised that Trimpley Street also needs to be cleaned.

Cllr J Howard rejoined the meeting at 8:34 pm.

Street Closure Notice.

Road closure of St. John's Hill for highway repairs. Monday 10th November to Thursday 13th November, 9:30 am to 4 pm. **Noted.**

(b) Planning Applications for Consideration.

Reference: 25/03560/FUL

Address: Proposed Residential Development Land East of Teal Drive, Ellesmere, Shropshire.

Proposal: Erection of 40No. dwellings together with associated infrastructure and landscaping.

Cllr G Hutchinson left the meeting at 8:35 pm.

Cllrs discussed the planning application for the land off Teal Drive with particular concerns raised over the historical flooding issues and over how existing residents of Diksmuide Drive would be affected by allowing construction on this land. Cllr P Jones suggested material planning reasons for objection.

It was moved by Cllr G Elner, seconded by Cllr J Howard and

RESOLVED: that Ellesmere Town Council object in the strongest possible terms to the planning application for the erection of 40No. dwellings on the land to the east of Teal Drive, Ellesmere based on the following material objections suggested by Cllr P Jones:

The site is outside of the development boundary.
Highway Safety & Traffic Impact.
Drainage and Flood Risk.
Ecology & Biodiversity.

Cllr G Hutchinson rejoined the meeting at 8:43 pm.

(c) Shropshire Council Planning Decisions.

Reference: 25/02270/FUL

Address: White Lion Antiques, 4 Market Street, Ellesmere, Shropshire, SY12 0AN

Proposal: Proposed erection of single storey replacement link between outbuilding and dwelling, construction of timber staircase to outbuilding, replacement of existing translucent roof panels with flat rooflight to single storey roof.

Decision: Grant Permission.

Noted.

Reference: 25/02271/LBC.

Address: White Lion Antiques, 4 Market Street, Ellesmere, Shropshire, SY12 0AN

Proposal: Proposed erection of single storey replacement link between outbuilding and dwelling, construction of timber staircase to outbuilding, replacement of existing translucent roof panels with flat rooflight to single storey roof.

Decision: Grant Permission.

Noted.

11/25/11

Finance.

(a) Town Council Payments for September 2025. Appendix A.

It was moved by Cllr G Hutchinson, seconded by Cllr P Goulbourne and,

RESOLVED: that the Town Council payments for September 2025 be approved.

(b) Cemetery Working Group Payments for September 2025. Appendix B.

It was moved by Cllr A Wignall, seconded by Cllr J Howard and,

RESOLVED: that the Cemetery Working Group Payments for September 2025 be approved.

(c) Town Council Detailed Income & Expenditure Report for the 2nd Quarter. Appendix C.

Noted.

(d) CWG Detailed Income and Expenditure Report for the 2nd Quarter. Appendix C
Noted.

(e) Gas Contract for Ellesmere Town Hall.

Members considered quotations from 4 different gas suppliers, that had been provided by their energy broker. The prices had been circulated with the agenda. The new prices won't come into effect until the original contract comes to an end in August 2026, this is about securing the prices now so that the Council won't be affected from further price changes and will help with future budgeting.

It was moved by Cllr G Hutchinson, seconded by Cllr L Woodbridge and,

RESOLVED: that the gas contract for Ellesmere Town Hall is moved to Positive Energy for the next 4 years.

11/25/12

Recommendations.

To consider the recommendations made at the Finance, Asset & Resources committee as follows:-

(a) FAR 10/25/07 - 2nd Qtr Bank Balances and Ear Marked Reserve Report

Item to be deferred to the meeting on 1st December 2025 to allow time to consider the account options.

FAR 10/25/08 – Mayoral Chain.

It was moved by Cllr G Hutchinson, seconded by Cllr J Howard and,

RESOLVED: that the current Mayoral Chain is retired early in April 2026 and replaced with a new, more comfortable chain.

Quotations for new chains will be obtained, and Council members will make the final decision. Quotations for frames to display retired chains will also be obtained. It is estimated that replacement of the chain will cost in the region of £3,000.00.

FAR/10/25/10b – Street Lighting.

Following review of the Street Lighting Condition Survey it was recommended that the Town Council have a 5-year maintenance programme. All Condition 5 lights are to be replaced as soon as possible. 10 Condition 5 lights have been identified, with 8 further columns to be replaced each subsequent year until 2028/2029.

Works can be carried out by the current contractor until 2026/2027 when the maintenance contract is up for renewal.

Costs for 2025/2026 £26,790.00

Costs for 2026/2027 £21,612.00

Costs for 2027/2028 and 2028/2029 will be determined when the street lighting contract has been renewed.

It was moved by Cllr L Woodbridge, seconded by Cllr P Goulbourne and,

RESOLVED: that Ellesmere Town Council adopts a 5-year street lighting maintenance plan to replace the columns identified in the Conditions Survey going forward until 2028/2029.

11/25/13

Bank Balances and Reserves.

(a) 2nd Quarter Bank Balance and Reserves Report.

This item was deferred until the December meeting due to the late arrival of the information.

(b) 2024/2025 Year End Transfer.

This item was deferred until the December meeting due to the late arrival of the information.

(c) Transfer of Funds.

This item was deferred until the December meeting due to the late arrival of the information.

11/25/14

RPII One Day Site Specific Training Course.

Ellesmere Town Council recreation areas and pump track are inspected by officers weekly and site-specific training for this purpose with RPII will cost £1,095.00 + VAT. Staff should be qualified for insurance purposes.

This covers all 3 officers and has no exam. The qualification remains valid indefinitely due to the site-specific training.

It was moved by Cllr L Woodbridge, seconded by Cllr G Hutchinson and,

RESOLVED: that the 3 Ellesmere Town Council officers undertake site-specific training from RPII to allow the weekly inspection of the recreation grounds and pump track.

11/25/15

Resources & Priorities Report.

(a) Report

Noted.

(b) 2026/2027 Priorities.

It was moved by Cllr P Jones, seconded by Cllr L Woodbridge and,

RESOLVED: that the priorities for 2026/2027 are approved and the relevant Committees and Working Groups will investigate costs to be considered during the 2026/2027 budget deliberations.

11/25/16

Garden Contract Specification.

Cllr Goulbourne asked for the maintenance of the hedges, gutters and weed control of the Elson Road area opposite the primary school to be included in the specification for the garden maintenance contract.

Cllr Elner commented that the hedge lies alongside former railway land which will have passed into the ownership of Shropshire Council land.

It was moved by Cllr P Goulbourne, seconded by Cllr L Woodbridge and,

RESOLVED: that the ownership of the hedge alongside Elson Road in the region of Ellesmere Primary School is investigated and following confirmation of ownership and obtaining the relevant permissions, that the maintenance of this hedge and the weed control and clearing of the gutters is added to the gardening contract.

11/25/17

Ellesmere Rangers Football Club.

Ellesmere Rangers Football Club has requested a copy of their lease and require written permission from Ellesmere Town Council to allow them to install solar panels on the roof of the clubhouse should they be successful in obtaining a grant from the Shropshire Energy Programme.

It was moved by Cllr P Goulbourne, seconded by Cllr A Wignall and,

RESOLVED: that Ellesmere Town Council provides written permission in support of Ellesmere Rangers application to the Shropshire Energy Programme for the installation of solar panels on the roof of the clubhouse.

11/25/18

Policies and Procedures.

It was moved by Cllr L Woodbridge, seconded by Cllr A Wignall and,

RESOLVED: that the Lone Worker Policy, the Communication Strategy, the Councillor/Clerk Relations Protocol, the Cyber Security Policy, the Expenses Policy, and the IT Policy, Equality & Diversity Policy are adopted by Ellesmere Town Council.

11/25/19

Ellesmere Primary School Consultation.

It was moved by Cllr A Wignall, seconded by Cllr N Proffitt and,

RESOLVED: that Ellesmere Town Council support the extension of the current 3-year-old nursery provision provided by Ellesmere Primary School to allow an additional 24 places.

11/25/20

Nature Recover Conference.

Cllr M Forshaw provided feedback on the Nature Recovery Conference which took place on 3rd October at Ellesmere Town Hall and encouraged attendance at future conferences to support the growing momentum for this project.

Cllr Forshaw will provide the Planning & Infrastructure Committee with a report of the conference for consideration to allow recommendations to be passed to Council.

11/25/21

Business Engagement.

The Town Council can better engage with local businesses.

Members considered increased communication with Project SY12 with more members of the Council getting involved, regular informal meetings with the local shop owners and traders with Councillors to address their concerns and encourage an open dialogue between business and the Council.

Members agreed to hand deliver a letter to all business owners to suggest a meeting.

11/25/22

White Ribbon.

Members discussed supporting the White Ribbon campaign by lighting the Town Hall white on 25th November 2025, if it is possible.

The previous view of the Council had been not to support this event as domestic violence is against men and women however, Shropshire Council is pledging support. Following discussion members resolved to support the campaign by lighting Ellesmere Town Hall in white and showing their support on social media and in the press. Cllr S Austin to assist with writing the press release.

It was moved by Cllr A Wignall, seconded by Cllr G Elner and,

RESOLVED: that Ellesmere Town Council sign the pledge to support the White Ribbon campaign on 25th November, to light Ellesmere Town Hall if economically viable, and to show support on social media and via press release.

RESOLVED: that using delegated powers the Clerk obtains quotes for lighting Ellesmere Town Hall in white and to circulates the price to Council for majority approval.

- 11/25/23 **Christmas Light Switch On.**
Cllrs G Hutchinson, J Howard, M Hancock, P Goulbourne, N Proffitt and Admin Assistant V Martin volunteered to assist with the Christmas lights switch on Friday 28th November at 6pm.
- 11/25/24 **Armistice Day and Remembrance Sunday.**
Cllrs volunteered to help serve refreshments at the Town Hall on the 9th November. Cllr S Austin gave her apologies as she will be attending Armistice elsewhere.
Noted.
- 11/25/25 **Future Agenda Items.**
Cllr G Elner would like to hold a meeting with Unitary Cllr R Radford to discuss Section 106 payments.
- 11/25/26 **Future Meeting Dates.**
Monday 1st December 2025.
- 11/25/27 **Exclusion of Press and Public.**
It was moved by Cllr G Hutchinson, seconded by Cllr M Forshaw and,

RESOLVED: “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they may involve the likely disclosure of confidential information as defined in the Acts”.
- 11/25/28 **Confidential Minutes.**
(a) To read and confirm the confidential minutes of the Town Council meeting held on Monday 1st September 2025.

It was moved by Cllr L Woodbridge, seconded by Cllr P Goulbourne and,

RESOLVED: that the confidential minutes of the Town Council meeting held on Monday 1st September 2025 be approved and signed by the Chair as a true record.

(b) To read and confirm the confidential minutes of the Town Council meeting held on Monday 6th October 2025.

It was moved by Cllr L Woodbridge, seconded by Cllr M Hancock and,

RESOLVED: that the confidential minutes of the Town Council meeting held on Monday 6th October 2025 be approved and signed by the Chair as a true record.

It was moved by Cllr L Woodbridge, seconded by Cllr G Hutchinson and,

RESOLVED: to suspend Standing Orders for the reminder of the business to be transacted.

11/25/29 **Staffing.**
The Clerk gave members an update on staffing issues.

11/25/30 **Shropshire Council Asset Transfers.**
Members discussed a proposed asset transfer from Shropshire Council which they decided not to pursue.

It was moved by Cllr A Wignall, seconded by Cllr P Goulbourne and,

RESOLVED: not to pursue the Asset transfer offered by Shropshire Council.

Meeting Closed: 21:54 pm

ChairDate

APPENDIX A – TOWN COUNCIL PAYMENTS FOR SEPTEMBER 2025

Date: 15/10/2025		Ellesmere Town Council 2025/2026		Page 1	
Time: 10:44		Unity Trust Current Account			
List of Payments made between 01/09/2025 and 30/09/2025					
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2025	EE & T-Mobile	DD	24.79	LGA 1972 S111	Clerks mobile
01/09/2025	Peninsula Business Services Lt	DD	184.67	LGA 1972 S111	Business safe
05/09/2025	pen	DD	24.73	LGA 1972 S111	EAP
05/09/2025	Ricoh UK Ltd	DD	145.39	LGA 1972 S111	Printers
05/09/2025	Waterplus	DD	73.65	PHA 1936 S218	Water CS toilets
05/09/2025	Dillon's windows	BACS	50.00	LGA 1972 S111	Dillon's windows
05/09/2025	R A Faulkner	000113	78.00	LGA 1972 S111	Sign repair at Town Hall
05/09/2025	Project SY12 CIC	BACS	360.00	Food act 1984 S50	Tuesday Market Costs
05/09/2025	Zurich Municipal	BACS	357.44	LGA 1972 S111	insurance pump track
05/09/2025	Town Council Deposit A/c	TRF	43,907.70		NBRHD fund trf min no 09/25/11
05/09/2025	Clark and Kent Contractors	BACS	20,359.80	LGA 1972 S111	Pump track final installment
05/09/2025	Affine Resourcing Ltd	BACS	366.12	LGA 1972 S111	Pump track opening Sound sys
08/09/2025	PPL PRS Ltd	BACS	36.94	LGA 1972 S111	Music licence for pump track
10/09/2025	Osprey EMS LTD	BACS	295.00	LGA 1972 S111	Pump trk paramedic for launch
10/09/2025	Defib4Life Ltd	BACS	334.80	LGA 1972 S111	TH Defib battery rep
10/09/2025	SALC	DD	180.00	LGA 1972 S111	Cllr Trning Cllr Woodbridge
10/09/2025	JDH Business	BACS	438.00	LGA 1972 S111	Interim audit 2024/25
10/09/2025	Harlequin Services	BACS	708.33	LGA 1972 S111	Gardening contract Sept
11/09/2025	Shropshire Council	BACS	839.22	LGA 1972 S111	Joint energy costs
11/09/2025	Amazon Payments Europe SCA	BACS	11.99	LGA 1972 S111	Stationary
12/09/2025	Entanet International Ltd	DD	20.40	LGA 1972 S111	Phones
12/09/2025	Hope House Childrens Hospice	BACS	360.00	LGA 1972 S111	Structural survey parish light
12/09/2025	NALC	BACS	42.00	LGA 1972 S111	NALC Training for Clerk
12/09/2025	Public Works Loan Board	DD	500.83	LGA 1972 S111	Loan Repayments
12/09/2025	Hope House Childrens Hospice	BACS	-360.00		Cancel entry - wrong supplier
12/09/2025	Highline Electrical Ltd	BACS	360.00	LGA 1972 S111	Structural Survey
15/09/2025	British Gas	DD	197.85	Lga 1972 S133	TH Gas
15/09/2025	Shropshire Council	DD	591.00	LGPSR2013(SI20	Pension Deficit 2025/26 paymt
16/09/2025	E.on Energy Solutions Ltd	DD	83.08	PHA 1936 S125	Electricity Cross Street
18/09/2025	HM Revenue & Customs	BACS	2,137.23	LGA 1972 S112 (2)	HMRC
19/09/2025	Shropshire Council	DD	550.00	LGA 1972 S111	Rates
22/09/2025	Waterplus	DD	209.71	LGA 1972 S215	TH Water
22/09/2025	Ray Parry Playground Services	BACS	96.00	LGA 1972 S111	Monthly playground inspections
22/09/2025	Danfo (UK) Ltd	BACS	870.00	PHA 1963 S87	SLA Cross Street WC
22/09/2025	Wear Plumbing	BACS	65.00	LGA 1972 S111	Tap replacement on Wtr Htr TH
22/09/2025	Project SY12 CIC	BACS	80.00	Food Act 1984 S50	Weekly Tuesday Mrkt Costs
22/09/2025	PG Skips Ltd	BACS	51.74	LGA 1972 S111	Skip Hire TH
22/09/2025	Safe Aqua	BACS	498.00	LGA 1972 S111	Audit control regime TH & WC
22/09/2025	H20 hygiene	BACS	72.00	LGA 1972 S111	Water temp checks TH
22/09/2025	H20 hygiene	BACS	45.83	PHA 1936 S87	Water Temp checks CS WC
22/09/2025	Reliant UK Ltd	BACS	182.59	LGA 1972 S111	365, website, phones
22/09/2025	KEF Properties	BACS	50.00	LGA 1972 S111	Rennet works Electric
22/09/2025	Miss Joanne Butterworth	BACS	11.13	LGA 1972 S111	Strategy meeting refreshments
22/09/2025	Ellemsere Comrades Club	BACS	93.50	LGA 1972 S111	Strategy Meeting refs

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Date: 15/10/2025

Ellesmere Town Council 2025/2026

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Time: 10:44

Unity Trust Current Account

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/09/2025	ADMINISTRATION	BACS	2,448.75	lga 1972 S112 (2)	ADMINISTRATION
26/09/2025	ADMINISTRATION	BACS	8,636.51	LGA 1972 S112 (2)	Administration
30/09/2025	Public Works Loan Board	DD	1,329.80	LGA 2003 S4 (1)	Public work Loan
30/09/2025	Peninsula Business Services Lt	DD	184.67	LGA 1972 S111	EAP/business safe
30/09/2025	Unity Trust Bank	BACS	8.40	LGA 1972 S111	Manual credit
30/09/2025	Unity Trust Bank	BACS	12.90	LGA 1972 S111	Bank Charges
Total Payments			<u>88,205.49</u>		

APPENDIX B – CEMETERY WORKING GROUP PAYMENTS SEPTMEBER 2025

Date: 15/10/2025

Ellesmere Town Council 2025/2026

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Time: 10:44

Cemetery Working Group

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/09/2025	Bowenson & Watson	BACS	90.00	LGA 1972 S214 (6)	Management fee
22/09/2025	R A Faulkner	BACS	1,908.00	LGA 1972 S214 (6)	Cemetery Grounds Maintenance
26/09/2025	Unity Trust Current Account	TRF	2,554.84		Cem Co ord costs QTR 2
Total Payments			4,552.84		

APPENDIX C – TOWN COUNCIL & CWG DETAILED INCOME AND EXPENDITURE REPORT FOR THE 2ND QUARTER

15/10/2025		Ellesmere Town Council 2025/2026						Page 1	
14:28		Detailed Income & Expenditure by Budget Heading 30/09/2025							
Month No: 6		Cost Centre Report							
		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Town Council Administration									
1870	Interest Received	6,160	6,044	0	(6,044)			0.0%	
1880	Burial Loan Repayment	11,264	0	0	0			0.0%	
1900	Precept	284,684	310,268	310,268	0			100.0%	
Town Council Administration :- Income		302,107	316,311	310,268	(6,043)			101.9%	0
4000	Salaries	69,647	36,934	70,728	33,794	33,794	52.2%		
4005	ER's NI - Salaries	6,648	3,872	7,289	3,417	3,417	53.1%		
4010	ER's Pension Conts - Salaries	18,957	9,449	15,110	5,661	5,661	62.5%		
4020	Training Expenses	1,290	140	800	660	660	17.5%		
4100	Printing & Photocopying	833	486	1,000	514	514	48.6%		
4101	Stationery	528	326	500	174	174	65.2%		
4102	Postages	34	0	75	75	75	0.0%		
4103	Computer Expenses	1,069	1,868	1,815	(53)	(53)	102.9%		
4104	Website Expenses	196	50	180	130	130	27.8%		
4105	Telephones	1,890	999	1,800	801	801	55.5%		
4106	Insurance	4,046	4,450	6,000	1,550	1,550	74.2%		
4107	Licences	1,246	284	1,300	1,016	1,016	21.9%		
4109	Membership Fees	2,644	694	3,000	2,306	2,306	23.1%		
4110	Legal Expenses	774	0	3,000	3,000	3,000	0.0%		
4111	Professional Fees	3,883	4,346	6,000	1,654	1,654	72.4%		
4112	Audit/Accountancy Fees	2,852	(692)	3,000	3,692	3,692	(23.1%)		
4114	Office Equipment	183	0	4,000	4,000	4,000	0.0%		
4115	Bank Charges	385	337	240	(97)	(97)	140.3%		
4150	Refreshments & Catering	91	111	100	(11)	(11)	110.8%		
4700	Contingencies	1,520	2,100	1,870	(230)	(230)	112.3%		
Town Council Administration :- Indirect Expenditure		118,716	65,753	127,807	62,054	0	62,054	51.4%	0
Net Income over Expenditure		183,392	250,558	182,461	(68,097)				
102 Civic Expenses									
4200	Mayor's Allowance	800	857	800	(57)	(57)	107.2%		
4202	Councillors' Training Expenses	1,067	180	1,400	1,220	1,220	12.9%		
4203	Civic Costs	175	115	200	85	85	57.5%		
4210	Election Costs	0	0	4,500	4,500	4,500	0.0%		
4215	Awards/Gifts	0	100	100	0	0	100.0%		
Civic Expenses :- Indirect Expenditure		2,041	1,253	7,000	5,747	0	5,747	17.9%	0
Net Expenditure		(2,041)	(1,253)	(7,000)	(5,747)				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103 Community Services								
4131 Electricity	1,343	681	600	(81)		(81)	113.5%	
4300 Street Lighting Electricity	1,969	1,399	4,000	2,601		2,601	35.0%	
4301 Street Lighting Maintenance	3,284	918	2,000	1,082		1,082	45.9%	
4302 Bus Shelters	5,180	50	175	125		125	28.6%	
4303 Christmas lighting	6,656	0	8,100	8,100		8,100	0.0%	
4304 Road Safety	0	343	1,000	657		657	34.3%	
4310 Grounds Maintenance	12,089	1,254	15,052	13,798		13,798	8.3%	
4311 CCTV	5,352	374	7,000	6,626		6,626	5.3%	
4312 Gardening Contract	7,083	4,250	8,500	4,250		4,250	50.0%	
4313 Health & Safety	1,434	492	500	8		8	98.4%	
4314 Gardening Additional Costs	2,275	70	5,000	4,930		4,930	1.4%	
4320 Street Furniture	1,377	442	800	358		358	55.2%	
4331 Planters	1,900	1,702	1,920	218		218	88.7%	
4333 Public Conveniences	7,457	7,173	10,500	3,327		3,327	68.3%	
4404 Tuesday Market Costs	1,240	440	3,000	2,560		2,560	14.7%	
4701 Contingencies	0	130	2,000	1,870		1,870	6.5%	
Community Services :- Indirect Expenditure	58,639	19,717	70,147	50,430	0	50,430	28.1%	0
Net Expenditure	(58,639)	(19,717)	(70,147)	(50,430)				
104 Recreation								
1060 Cricket Club Rent	70	0	75	75			0.0%	
1061 Football Club Rent	(59)	1	250	249			0.4%	
1063 Cadet Hut Income	150	0	150	150			0.0%	
1064 Ellesmere Cricket Club Lease	(70)	0	0	0			0.0%	
Recreation :- Income	91	1	475	474			0.2%	0
4402 Play Area Expenses	8,290	1,208	4,000	2,792		2,792	30.2%	
4403 Youth Provision	1,503	0	5,000	5,000		5,000	0.0%	
4702 Contingencies	0	0	2,000	2,000		2,000	0.0%	
Recreation :- Indirect Expenditure	9,793	1,208	11,000	9,792	0	9,792	11.0%	0
Net Income over Expenditure	(9,702)	(1,207)	(10,525)	(9,318)				
6000 plus Transfer from EMR	1,503	0	0	0				
Movement to/(from) Gen Reserve	(8,199)	(1,207)	(10,525)	(9,318)				
106 Publicity & Promotions								
4500 Tourism & Marketing	0	3,000	5,000	2,000		2,000	60.0%	
Publicity & Promotions :- Indirect Expenditure	0	3,000	5,000	2,000	0	2,000	60.0%	0
Net Expenditure	0	(3,000)	(5,000)	(2,000)				

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Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
107 Events and Grants								
4334 VE Day Celebrations	367	397	750	353		353	53.0%	
4550 Grants	19,127	1,000	20,720	19,720		19,720	4.8%	
4570 Remembrance Sunday	72	0	100	100		100	0.0%	
Events and Grants :- Indirect Expenditure	19,566	1,397	21,570	20,173	0	20,173	6.5%	0
Net Expenditure	(19,566)	(1,397)	(21,570)	(20,173)				
109 Town Council Projects								
1701 Donations Received	20	0	0	0			0.0%	
Town Council Projects :- Income	20	0	0	0				0
Net Income	20	0	0	0				
110 Town Council Income								
1801 Town Council Income	5,284	4,578	0	(4,578)			0.0%	
1805 Cross St Toilet Income	2,081	1,058	2,200	1,142			48.1%	
Town Council Income :- Income	7,365	5,636	2,200	(3,436)			256.2%	0
Net Income	7,365	5,636	2,200	(3,436)				
112 Neighbourhood Fund								
1851 Neighbourhood Fund	25,523	43,728	0	(43,728)			0.0%	
Neighbourhood Fund :- Income	25,523	43,728	0	(43,728)				0
Net Income	25,523	43,728	0	(43,728)				
150 Loan Repayments								
4900 Loan Interest payments	1,640	552	1,078	526		526	51.2%	
4910 Loan Capital Repayment	3,497	1,278	2,557	1,279		1,279	50.0%	
Loan Repayments :- Indirect Expenditure	5,137	1,831	3,635	1,804	0	1,804	50.4%	0
Net Expenditure	(5,137)	(1,831)	(3,635)	(1,804)				
201 Town Hall Administration								
4107 Licences	896	551	900	349		349	61.3%	
4130 Rates	4,726	4,091	5,000	909		909	81.8%	
4131 Electricity	8,477	(811)	8,000	8,811		8,811	(10.1%)	
4132 Gas	5,513	1,604	8,000	6,396		6,396	20.0%	
4133 Water	2,082	1,119	2,000	881		881	55.9%	

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4607 Uniforms	221	0	200	200		200	0.0%	
4703 Contingencies	0	0	2,000	2,000		2,000	0.0%	
Town Hall Administration :- Indirect Expenditure	21,915	6,553	26,100	19,547	0	19,547	25.1%	0
Net Expenditure	(21,915)	(6,553)	(26,100)	(19,547)				
202 Town Hall Maintenance								
4600 Cleaning Materials	642	123	700	577		577	17.5%	
4602 Building Maintenance	3,237	847	7,000	6,153		6,153	12.1%	
4603 General Maintenance	7,725	4,360	9,500	5,140		5,140	45.9%	
4604 Skip Hire	758	306	1,000	694		694	30.6%	
4605 Sanitary Disposal	481	0	481	481		481	0.0%	
4606 Town Hall Equipment	61	0	300	300		300	0.0%	
Town Hall Maintenance :- Indirect Expenditure	12,903	5,635	18,981	13,346	0	13,346	29.7%	0
Net Expenditure	(12,903)	(5,635)	(18,981)	(13,346)				
203 Town Hall Wages								
4000 Salaries	10,421	5,220	11,477	6,257		6,257	45.5%	
4001 Wages	31,729	15,799	30,016	14,217		14,217	52.6%	
4004 ER's Pension Conts - Salaries	1,723	852	1,976	1,124		1,124	43.1%	
4005 ER's NI - Salaries	761	546	1,504	958		958	36.3%	
4006 ER's NI - Wages	476	820	350	(470)		(470)	234.3%	
4011 ER's Pension Conts - Wages	5,303	3,127	5,743	2,616		2,616	54.5%	
Town Hall Wages :- Indirect Expenditure	50,412	26,363	51,066	24,703	0	24,703	51.6%	0
Net Expenditure	(50,412)	(26,363)	(51,066)	(24,703)				
210 Town Hall Income								
1000 Room Hire	26,848	13,594	25,000	11,406			54.4%	
1066 Police Lease Income	1,289	0	1,323	1,323			0.0%	
Town Hall Income :- Income	28,137	13,594	26,323	12,729			51.6%	0
Net Income	28,137	13,594	26,323	12,729				
300 Cemetery Working Group								
1200 Income Cemetery Interment	10,580	5,190	9,000	3,810			57.7%	
1201 Income Cemetery Headstones	3,885	1,460	3,000	1,540			48.7%	
1202 Income Cemetery Rent	7,175	3,600	7,200	3,600			50.0%	
1204 Income Cemetery	5	3	0	(3)			0.0%	
1700 Grants Received	12,301	0	22,702	22,702			0.0%	
Cemetery Working Group :- Income	33,947	10,253	41,902	31,649			24.5%	0

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000 Salaries	10,713	3,858	8,077	4,219		4,219	47.8%	
4005 ER's NI - Salaries	25	179	0	(179)		(179)	0.0%	
4009 Cem C/o Er's Pension Confs	0	0	1,318	1,318		1,318	0.0%	
4012 Staff Expenses	112	103	180	77		77	57.2%	
4020 Training Expenses	0	0	100	100		100	0.0%	
4021 Staff Travelling Expenses	99	153	500	348		348	30.5%	
4100 Printing & Photocopying	0	0	100	100		100	0.0%	
4102 Postages	26	0	0	0		0	0.0%	
4109 Membership Fees	0	0	100	100		100	0.0%	
4111 Professional Fees	7,117	0	0	0		0	0.0%	
4117 Estate Agent Fees	941	450	962	512		512	46.8%	
4119 Cemetery Grounds Maintenance	9,739	5,366	11,925	6,559		6,559	45.0%	
4121 Maintenance costs - Chapel	200	92	5,000	4,908		4,908	1.8%	
4122 Maintenance costs - Lodge	143	70	5,000	4,930		4,930	1.4%	
4123 Cemetery Expenditure	686	145	5,000	4,855		4,855	2.9%	
4130 Rates	536	536	600	64		64	89.4%	
Cemetery Working Group :- Indirect Expenditure	30,336	10,952	38,862	27,910	0	27,910	28.2%	0
Net Income over Expenditure	3,611	(700)	3,040	3,740				
Grand Totals:- Income	397,191	389,523	381,168	(8,355)			102.2%	
Expenditure	329,458	143,662	381,168	237,506	0	237,506	37.7%	
Net Income over Expenditure	67,733	245,861	0	(245,861)				
plus Transfer from EMR	1,502	0	0	0				
Movement to/(from) Gen Reserve	69,235	245,861	0	(245,861)				