

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
Town Clerk & RFO
1-3 Willow Street
Ellesmere
Shropshire
SY12 0AL



Tel: 01691 622689

jo.butterworth@ellesmere-tc.gov.uk

Date: 11th July 2025

To: Members of the Staffing & Governance Sub – Committee.

You are summoned to attend a Meeting of the Staffing & Governance - Sub Committee to be held on **Thursday 17th July 2025** at Ellesmere Town Hall at 5.30pm for the transaction of business as set out in the agenda below.

Yours sincerely,

A blue ink handwritten signature, appearing to be 'Joanne Butterworth'.

Joanne Butterworth
Town Clerk & Responsible Finance Officer

AGENDA

- SG 07/25/01 **Election of Chair.** To elect a Chair for the 2025/2026 Municipal Year.
- SG 07/25/02 **Election of Vice Chair.** To elect a Vice Chair for the 2025/2026 Municipal Year.
- SG 07/25/03 **To receive apologies and reason for absence.**
- SG 07/25/04 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- Members are reminded that they are required to **leave the room** during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
- SG 07/25/05 **Grant Dispersations.** In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.
- SG 07/25/06 **Minutes.** To read and confirm the minutes of the meeting of the Sub-Committee held on 7th April 2025. [View draft minutes.](#)
- SG 07/25/07 **Exclusion of Press and Public.** To resolve "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the

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FOUNDER



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public and press be excluded for the remainder of the meeting for the following items of business on the grounds they may involve the likely disclosure of confidential information as defined in the Acts”.

SG 07/25/08 **Minutes.** To read and confirm the confidential minutes of the meeting of the Sub-Committee held on 7th April 2025.

SG 07/25/09 **Staffing report.** To receive a verbal report on staff matters.

