

**Minutes of the meeting the Staffing & Governance Sub Committee held on Thursday
17th July 2025, 5.30 pm at Ellesmere Town Hall**

PRESENT: Chair: Cllr P Goulbourne
Town Councillors: A Wignall, G Hutchinson, L Woodbridge, G Elner

Assistant Clerk
& Assistant RFO: G Whitley

SG 07/25/01 **Election of Chair.**

It was proposed by Cllr G Elner, seconded by Cllr A Wignall and,

**RESOLVED: That Cllr P Goulbourne be elected as Chair for the
2025/2026 municipal year.**

SG 07/25/02 **Election of Vice Chair.**

It was proposed by Cllr G Hutchinson, seconded by Cllr G Elner and,

**RESOLVED: That Cllr L Woodbridge be elected as Vice Chair for the
2025/2026 municipal year.**

SG 07/25/03 **To receive apologies and reason for absence.**

Councillor N Proffit gave apologies due to work commitments and Cllr P Jones due to a prior engagement.

It was proposed by Cllr G Hutchinson, seconded by Cllr P Goulbourne and,

RESOLVED: To accept the apologies.

SG 07/25/04 **Disclosure of Personal and Prejudice Interests.**

No declarations

SG 07/25/05 **Grant Dispensations.**

None requested.

SG 07/25/06 **Minutes.**

It was proposed by Cllr L Woodbridge, seconded by Cllr G Hutchinson and,

RESOLVED: That the minutes of the Sub-Committee held on 7th April 2025 be approved and signed by the Chair as a true and accurate record.

SG 07/25/07 **Exclusion of Press and Public.**

It was moved by Cllr G Hutchinson, seconded by Cllr L Woodbridge and,

RESOLVED - “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the following items of business on the grounds it may involve the likely disclosure of confidential information as defined in the Acts”.

SG 07/25/08 **Minutes.**

It was moved by Cllr P Goulbourne, seconded by Cllr P Goulbourne and Cllr L Woodbridge and,

RESOLVED: that the confidential minutes of the meeting of the sub-committee held on the 7th April 2025 be signed by the Chair and a true record.

SG 07/25/09 **Staffing Report.**

The Assistant Clerk gave a verbal report to members regarding staff performance.

The meeting closed at 17:40 pm.

Chair.....