

Minutes of the meeting of the Staffing & Governance Sub-Committee held on

Monday 16th September 2024, 12pm at Ellesmere Town Hall.

PRESENT: Chair: Cllr P Goulbourne.
Town Councillors: G Hutchinson, L Woodbridge, G Elner

Town Clerk & RFO: J Butterworth.
Assistant Town Clerk & G Whitley
Assistant RFO

SG 09/24/01 **To receive apologies and reason for absence.**

Apologies were received from Cllrs A Wignall due to vacation.

It was moved by Cllr G Hutchinson, seconded by Cllr L Woodbridge and,

RESOLVED - that the apologies received from Cllrs A Wignall be approved.

SG 09/24/02 **Disclosure of Personal and Prejudicial Interests.**

No declarations.

SG 09/24/03 **Grant Dispersations.**

None requested.

SG 09/24/04 **Minutes.**

It was moved by Cllr P Goulbourne, seconded by Cllr G Elner and,

RESOLVED – that the minutes of the Sub-Committee held on meeting on 8th March 2024 be approved and signed by the Chair as a true record.

SG 09/24/05 **Staff Training**

The Clerk delivered a report on current staff training.

SG 09/24/06 **Exclusion of Press and Public.**

It was moved by Cllr G Hutchinson seconded by Cllr G Elner and,

RESOLVED - “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the following items of business on the grounds they may involve the likely disclosure of confidential information as defined in the Acts”.

SG 09/24/07 **Minutes**

It was moved by Cllr P Goulbourne, seconded by Cllr G Elner

RESOLVED – that the confidential minutes of the meeting of the sub committee held on 29th April 2024 be approved and signed by the Chair as a true record.

SG 09/24/08 **Town Hall Staff**

Members received a verbal report regarding staff performance and conduct since April 2024 and approved necessary actions to be taken.

The meeting closed at 12:47

Chair:

Date: