

Minutes of the Town Council Meeting held in Ellesmere Town Hall on
Monday 4th November 2024 at 7.15pm.

PRESENT: Town Mayor (Chair): G Hutchinson

Councillors: P Goulbourne, A Wignall, J Howard, M Forshaw, N Proffitt, L Woodbridge, G Elner, M Hancock, A Weeks, P Jones

Town Clerk and RFO: Jo Butterworth
Admin Assistant: Vicky Martin

Unitary Councillor: 1 (dual hatted).
Members of the Public: 0
Press: 0
Police: 0
Guests: 2

Presentation on The Shropshire Community Foundation

Mandy Thorne and Selina Graham from The Shropshire Community Foundation gave a 10-minute presentation to Members to introduce the aim of the fund. The Foundation seeks to provide a long-term source of sustainable grant funding for communities and people in need in Shropshire by matching funding sources with the organisations in need. The Staffordshire Community Fund has previously supported Shropshire and Mandy and Selina are seeking written support from Town Councils for the development of Shropshire’s own community foundation.

Cllr G Hutchinson requested that the Foundation provide a draft letter which could be discussed at a future meeting.

Public Participation Session

The Town Clerk read aloud an email from a resident who was unable to attend the meeting, regarding the delay to the installation of Freedom Fibre broadband and the impact that the current broadband service has upon their business.

11/24/01 **To Receive Apologies and Reasons for Absence**

None received.

11/24/02 **Disclosure of Personal and Prejudicial Interests**

None requested.

11/24/03 **Grant Dispensations**

Cllr G Elner	Twin-hatted member declared a personal interest in any matters relating to the Town Council’s relationship with Shropshire Council.
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Cllr P Jones	Dispensation under section 33/2c is granted until 04.03.25 for any matters relating to Ellesmere Cricket Club.
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11/24/04

Police Matters

(a) Police Report

Apologies received from PCSO K Hogg. The Chair read the Police Report to update Members on the Town Council priorities, which are:

Speeding and Traffic

Antisocial Behaviour

Drugs

(b) SNT Monthly Newsletter

Noted.

11/24/05

Casual Vacancies

No applications have been received. The Clerk has taken advice from SALC and due to annual elections now being 6 months away this vacancy does not need to be readvertised.

11/24/06

Minutes

(a) To read and confirm the minutes of the of the Town Council meeting held on Monday 7th October 2024.

It was moved by Cllr P Goulbourne, seconded by Cllr P Jones and,

RESOLVED: that the minutes of the Town Council meeting on Monday 7th October be approved and signed by the Town Mayor as a true record.

(b) To read and note the minutes of the Planning and Infrastructure meeting held on Tuesday 22nd October 2024.

Noted.

11/24/07

Progress Report

Noted.

11/24/08

Finance

(a) Town Council Payments for September 2024

See Appendix A.

It was moved by Cllr P Goulbourne, seconded by Cllr J Howard and,

RESOLVED: that the Town Council payments for September 2024 be approved.

(b) Cemetery Working Group Payments for September 2024

See Appendix B.

It was moved by Cllr P Goulbourne, seconded by Cllr L Woodbridge and,

RESOLVED: that the Cemetery Working Group Payments for September 2024 be approved.

(c) Town Council Detailed Income and Expenditure Report for the 2nd Quarter

See Appendix C.

Noted.

(c) Cemetery Working Group Detailed Income and Expenditure Report for the 2nd Quarter

See Appendix D.

Noted.

10/24/09

Bank Balances and Reserves

(a) Reserves

Prior to the meeting the Clerk had circulated a report on the Town Council bank balances and reserves, she explained to members that the Neighbourhood Fund money received from Shropshire Council earlier in the year (25,523.39) needed to be transferred from Unity to the TSB No.2 A/c, and that Councillors needed to review account options for the transfer of the 2023/2024-year end funds which amount to £104,170.70.

Town Council reserves will then stand at £386,636.62. Earmarked reserves remain the same at £153,662.71 and the general reserve will be £232,973.91.

(b) Transfer of Funds

It was moved by Cllr G Hutchinson, seconded by Cllr P Jones and,

RESOLVED: that the Town Clerk was given permission from Members to transfer £25,523.39 Neighbourhood Fund money to the No. 2 TSB account.

This account will then total £98,127.62 which is the total amount of Neighbourhood Fund money.

11/24/10

Insignis Account

The Emirates account has reached maturity after six months with interest of £1,317.64 paid. Members reviewed account options for the reinvestment of these funds. The FSCS guarantees accounts to the total of £85,000.00. Each individual account in the Insignis platform is guaranteed by the FSCS.

The amount in the Insignis account is £53,358.93

It was moved by Cllr G Hutchinson, seconded by P Goulbourne and,

RESOLVED: that the amount of £53,358.93 is transferred from the Insignis Hub to Sainsburys at the current interest rate of 4.79% for six months.

Members considered which accounts to deposit the £104,170.70 year end money and agreed to top up the £53,358.93 in the Sainsburys account to £85,000 and to then re-deposit the remainder in the Emirates account.

It was moved by G Elner, seconded by P Goulbourne and,

RESOLVED: that £31,641.07 is invested in the Sainsburys account.

It was moved by G Hutchinson, seconded by L Woodbridge and,

RESOLVED: that £72,529.63 is invested back into the Emirates account at a rate of 4.60% for six months.

(b) Transfer of Funds

It was moved by Cllr A Wignall, seconded by Cllr P Goulbourne and,

RESOLVED: that the Town Clerk is given permission to transfer £31,641.07 and £72,529.63 from the Insignis platform to Sainsburys and Emirates respectively.

11/24/11

Contracts and Tenders

(a) CCTV Cameras

Following the relocation of the CCTV camera from the Cambrian building to the corner of Trimpley Street the camera was subsequently found to be non-operational. Technical Services have provided two options for replacement of the camera.

i) Standard PTZ manually controlled camera - £3,579.82

ii) 3-way multi-sensor - £3,320.13.

It was moved by Cllr G Elner, seconded by Cllr L Woodbridge and,

RESOLVED: that the camera on Trimpley Street is replaced with a 3-way multi-sensor at a cost of £3,320.13.

11/24/12

Ellesmere Cemetery

The Chair summarised the Burial Risk Assessment report and confirmed that Sections E and H were empty and could be used for burials, which will now extend the life of the cemetery by approximately 20 years.

Members felt that Council should continue to discuss the potential for new cemetery land annually. Budget considerations also need to be made for the purchase of future cemetery land.

It was moved by Cllr G Hutchinson, seconded by Cllr G Elner and,

RESOLVED: that potential land for a new cemetery is placed on an agenda and reviewed by Council once a year.

12/24/13

Ellesmere Town Hall Health and Safety and Compliance Audit

The Clerk reported that Peninsula have conducted their annual Town Hall Health and Safety and Compliance Audit. Six items were identified as needing action, which have been actioned.

11/24/14

Committee/Working Group Vacancies

Staffing and Governance Sub-committee. Vacancy filled by Cllr P Jones.

Planning and Infrastructure Committee. Vacancy filled by Cllr M Forshaw.

Health and Wellbeing Working Group. Vacancy filled by Cllr M Forshaw.

It was moved by Cllr M Hancock, seconded by Cllr A Weeks and,

RESOLVED: that all council vacancies are now filled.

11/24/15

Working Groups

Cllr P Goulbourne updated Members on the recent residents' survey conducted by the Berwyn View Land Working Group. Residents are in favour of the installation of a pump track on the recreation land at Berwyn View. Cllr P Goulbourne requested permission from Council for the Working Group to explore the costs of a project so that they can conduct further consultation with the schools.

It was moved by Cllr P Goulbourne, seconded by Cllr A Wignall and,

RESOLVED: that the Berwyn View Land Working Group is given permission to investigate the costs of pump track for the Berwyn View Recreation Land and to conduct further public consultation.

11/24/16

Birch Road Recreation Ground

A request from Ellesmere Cricket Club to use the Birch Road Recreation Ground for the Junior Team's practice had been deferred in October whilst awaiting a response from Ellesmere Cadets. Ellesmere Cadets have now confirmed that the Cadets are happy to share the land on a Wednesday evening.

It was moved by Cllr G Hutchinson, seconded by Cllr L Woodbridge and,

RESOLVED: that Members grant permission for the Junior Team of Ellesmere Cricket Club to use the land at Birch Road Recreation Ground for practice on Wednesday evenings in 2025.

11/24/17

Cross Street Promenade

(a) Cllr G Elnor updated members on the issues associated with the promenade area in the town centre. The area is no longer fit for purpose with the surface causing a trip hazard due to tree roots lifting the paving. The area is owned and maintained by Shropshire Council who have previously identified that the trees are the wrong species, removal of them was recommended by a tree specialist. SC Highways were happy to proceed with the works however, Street Scene did not agree and only one tree has subsequently been removed. The problem is worsening. Ellesmere Town Council invested in new street furniture for this area following the award of Government funding after Covid. This furniture remains in storage. Shropshire Council no longer have funding to improve this area of the town.

Shropshire Council agrees that the Promenade needs resurfacing. Slabs left over from previous projects are available for use and can be utilised for this project. The Town Council need to consider whether they would support the tree removal. Shropshire Council would also like to use this opportunity to widen the section of road adjacent to the promenade.

Cllr L Woodbridge informed Members that she was aware of an individual who would be willing to pay for the removal of the trees and replant them on land just outside of Ellesmere.

It was moved by Cllr G Elnor, seconded by Cllr P Goulbourne and,

RESOLVED: that Ellesmere Town Council write to Shropshire Council in favour of removing the trees from the promenade to allow the area to be redeveloped and the adjacent road widened.

Cllr P Jones expressed a concern that the area needs to accommodate the new street furniture, and this should be considered when the road is widened.

(b) Members considered the recommendation from the Planning and Infrastructure Committee that the S106 Cornovii Monies Working Group investigate allocating the S106 money on Cross Street promenade.

It was moved by Cllr P Goulbourne, seconded by Cllr A Wignall and,

RESOLVED: that the S106 Cornovii Monies Working Group is granted permission to investigate spending the S106 money on the redevelopment of Cross Street promenade.

Cllr P Jones suggested that a second project for the use of the S106 money should also be identified which can proceed if Shropshire Council refused permission to work on the promenade.

It was moved by Cllr P Goulbourne, seconded by Cllr A Wignall and,

RESOLVED: that the S106 monies are spent on the installation of play equipment at Berwyn View recreation ground if permission to redevelop the Cross Street promenade is refused by Shropshire Council.

11/24/18

Trail Tale

(a) To note the minutes of the meeting held on 17th September 2024 with the Trail Tale Services CIC.
Noted.

(b) Ellesmere's Needs

It was moved by Cllr G Hutchinson, seconded by Cllr L Woodbridge and,

RESOLVED: that Members agree that the minutes of the meeting held on 17th September 2024 reflect the needs of Ellesmere for a mobile phone-based heritage trail.

11/24/19

Portrait of HM King Charles

The Town Council have received a free portrait of HM King Charles. Members discussed the location for the portrait and the need to update the current council photographs.

It was moved by Cllr L Woodbridge, seconded by A Wignall and,

RESOLVED: that the portrait of HM King Charles is displayed in the small hall of Ellesmere Town Hall.

11/24/20

Correspondence

(a) Freedom Fibre

The Chair read correspondence received from Freedom Fibre which informed Council that their build plans have changed with Ellesmere Town not now being connected until mid-2025. Freedom Fibre also confirmed that they have taken onboard the Council's concerns and suggested a meeting in February/March 2025 to discuss their most current build plans.

An online webinar will be held on 12th November 2024, for Clerks and Councillors which will update attendees on the overall project.

Members support the installation of Freedom Fibre in the town; however, they are requesting more consideration be given to utilising existing infrastructure minimising the installation of new poles.

The Clerk is to write to the resident who expressed their concern that the Town Council are delaying works to clarify this point.

It was agreed to seek resident's views again in the new year ahead of the February/March meeting.

(b) Shropshire Council

The Chair read aloud an update from Shropshire Council regarding supporting services currently undertaken by Shropshire Council. They had originally suggested a uniform nominal uplift to Town and Parish Council's precepts. They have now decided that this approach does not meet the range and complexity of local priorities and preferences as it is too impractical to implement and will not achieve any significant benefits. Current interactions with local councils on this subject have therefore been suspended.

11/24/21 **Christmas Lights Switch On**

The Clerk asked for 5 volunteers to assist with the switching on of the Christmas lights on Friday 29th November 2024 at 6.05pm. Cllrs N Proffitt, P Goulbourne, L Woodbridge, M Hancock and J Howard offered their assistance.

11/24/22 **Armistice Day and Remembrance Sunday**

Councillors were invited to join the parade starting at 10.30am in the main car park and volunteers were sought to assist with serving of refreshments after the parade. Cllr's N Proffitt and A Wignall offered their assistance.

Councillors were also invited to attend the 2 minutes silence in the town square on the 11th November 2024.

11/24/23 **Future Agenda Items**

Cllr A Wignall requested the general issue of speeding be discussed and will put this as a question to the police at the next meeting.

11/24/24 **Future Meeting Dates**

Monday 2nd December 2024 – Town Council meeting at 7.15pm, Ellesmere Town Hall
Monday 18th December 2024 – Events Liaison Meeting 6.30pm Ellesmere Town Hall

Noted.

The date for the Events Liaison Meeting has now been confirmed as Monday 25th November at 6.30pm, Ellesmere Town Hall.

The meeting closed at 21.00pm.

Mayor:

Date:

APPENDIX A – Town Council Payments for September 2024

Date: 11/10/2024

Ellesmere Town Council

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Time: 11:45

Unity Trust Current Account

List of Payments made between 01/09/2024 and 30/09/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/09/2024	EE & T-Mobile	DD	23.30	LGA 1972 S111	Clerks mobile
02/09/2024	Evans Maint Services Ltd	BACS	144.00	LGA S1972 S111	Repair to faulty radiator
02/09/2024	Dave Madden Plumbing	BACS	220.00	PHA1936 S87	Cross street toilets repair-16
02/09/2024	Amazon Payments Europe SCA	BACS	9.99	LGA 1972 S111	Office equipment
02/09/2024	Caitlin Austin	BACS	210.12	LGA 1972 S112 (2)	Self employed cleaner
02/09/2024	SAS Electrical	BACS	104.06	LGA 1972 S111	LED installation CT WC
02/09/2024	Shropshire Council	BACS	787.68	LGA 1972 S111	Joint energy costs QTR 2
03/09/2024	Bowenson & Watson	DD	600.00	LGA 1972 S214 (6)	Cemetery Lodge
03/09/2024	Bowenson & Watson	DD	-600.00	LGA 1972 S214 (6)	Refund for posting error
03/09/2024	Bowenson & Watson	DD	90.00	LGA 1972 S214(6)	Mangement Fee
03/09/2024	Bowenson & Watson	BACS	-90.00	LGA 1972 S214 (6)	Management fee
05/09/2024	Waterplus	DD	107.64	PHA 1936 S218	Cross St WC water
05/09/2024	Rural Services Partnership Ltd	BACS	20.00	LGA 1972 S111	town group membership
06/09/2024	Peninsula Business Services Lt	DD	23.11	LGA 1972 S111	Employment EAP
06/09/2024	Ricoh UK Ltd	DD	156.81	LGA 1972 S111	Printers
09/09/2024	Opus Energy	DD	140.00	LGA 1972 S133	TH Gas
10/09/2024	Harlequin Services	SO	708.33	LGA 1972 S111	Gardening contract Aug 24
12/09/2024	Public Works Loan Board	DD	508.95	LGA 2003 S4(1)	Loan repayment
16/09/2024	Shropshire Council	DD	473.00	LGA 1972 S111	Rates
17/09/2024	Clarke Contracting	BACS	2,748.00	LGA 1972 S111	Patch work TH car park
17/09/2024	Danfo (UK) Ltd	BACS	870.00	PHA 1963 S87	SLA Aug 2024
17/09/2024	Amazon Payments Europe SCA	BACS	2.63	LGA 1972 S111	Stationary
17/09/2024	PG Skips Ltd	BACS	82.52	LGA 1972 S111	Waste collection TH
17/09/2024	Reliant UK Ltd	BACS	39.60	LGA 1972 S111	Antivirus yearly subs
17/09/2024	Metro Rod Ltd	BACS	108.00	LGA 1972 S111	Grease trap cleaning
17/09/2024	Reliant UK Ltd	BACS	180.59	LGA 1972 S111	Phones
17/09/2024	Dave Madden Plumbing	BACS	95.00	PHA 1936 S128	Cross street WC repairs
17/09/2024	Tivoli Group LTD	BACS	1,505.17	LGA 1972 S111	Grounds maintenance
17/09/2024	Miss Joanne Butterworth	BACS	7.11	LGA 1972 S111	Clerk refund key cutting
17/09/2024	R A Faulkner	BACS	577.56	LGA 1972 S111	Repairs to TC benches
18/09/2024	EDF Energy	DD	426.79	PHA 1936 S87	EDF
18/09/2024	Unity Trust Bank	DD	20.80	LGA 1972 S111	Bank fees
19/09/2024	HM Revenue & Customs	FASTERPAY	1,561.19	LGA 1972 S112(2)	HMRC
19/09/2024	Barlows (UK) Ltd	BACS	384.00	LGA 1972 S111	Annual fire alarm emer lights
19/09/2024	PKF Littlejohn LLP	BACS	1,008.00	LGA 1972 S111	AGAR return 2024
20/09/2024	Waterplus	DD	165.19	LGA 1972 S125	TH Water
20/09/2024	Opus Energy	DD	-1,322.15	LGA 1972 S133	Final elec bill TH
20/09/2024	Opus Energy	DD	1,800.85	LGA 1972 S133	Final elec bill TH
24/09/2024	Unity Trust Bank	DD	-20.80	LGA 1972 S111	Charge reversal
25/09/2024	Gem Whitley	BACS	7.95	LGA 1972 S111	Postage ref recorded del to CA
25/09/2024	ADMINISTRATION	BACS	2,182.68	LGA 1972 S112(2)	Administration
27/09/2024	ADMINISTRATION	BACS	7,667.51	LGA 1972	Administration

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Unity Trust Current Account

Payments made between 01/08/2024 and 31/08/2024

Nominal Ledger Analysis										
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details	
						4004	203	147.93	Administration	
						4011	203	385.38	Administration	
						4000	300	112.09	Administration	
27/08/2024	HM Revenue & Customs	BACS	1,607.30			4000	101	569.30	HMRC	
						4000	300	118.40	HMRC	
						4000	203	37.70	HMRC	
						4000	101	256.73	HMRC	
						4001	203	18.60	HMRC	
						4005	101	542.91	HMRC	
						4005	203	52.10	HMRC	
						4006	203	5.76	HMRC	
						4200	102	5.80	HMRC	
28/08/2024	Reliant UK Ltd	BACS	118.59		19.43	4105	101	2.00	Phones and 365	
						4107	101	78.56	Phones and 365	
						4107	101	8.60	Phones and 365	
						4104	101	10.00	Phones and 365	
28/08/2024	PG Skips Ltd	BACS	103.15		17.19	4604	202	85.96	TH waste contract	
28/08/2024	Danfo (UK) Ltd	BACS	870.00		145.00	4333	103	725.00	SLA Cross Street Toilets	
28/08/2024	Rural Services Partnership Ltd	BACS	100.00		16.67	4109	101	83.33	Rural market town membership	
28/08/2024	PESTOKIL	BACS	151.34		25.22	4603	202	126.12	Pestokil contract	
29/08/2024	West Mercia Courts	BACS	100.00			4001	203	100.00	HMCTS Payment JH	
30/08/2024	Entanet International Ltd	BACS	53.39		8.90	4105	101	44.49	Broadband	
30/08/2024	Peninsula Business Services Lt	DD	184.67		29.34	4111	101	155.33	EAP	
31/08/2024	Mr Schofield	BACS	4.99			4600	202	4.99	Tools for Town Hall	
31/08/2024	Shropshire Council	BACS	1.00			4001	203	1.00	Admin charge	
31/08/2024	Mr W Schofield	BACS	-0.33			4606	202	-0.33	Tools for town hall	
31/08/2024	Ricoh UK Ltd	DD	-30.97		-5.16	4100	101	-25.81	Printers	
Total Payments:			27,600.22	0.00	2,328.12			25,272.10		

APPENDIX B – Cemetery Working Group Payments for September 2024

Date: 11/10/2024

Ellesmere Town Council

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Time: 11:46

Cemetery Working Group

List of Payments made between 01/09/2024 and 30/09/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/09/2024	Bowenson & Watson	DD	90.00	LGA 1972 S214(6)	Management Fee
25/09/2024	Unity Trust Current Account	TRF	2,469.02		Cem Co ord costs QTR 2
Total Payments			<u>2,559.02</u>		

APPENDIX C – Town Council Detailed Income and Expenditure Report for the 2nd Quarter

23/10/2024

Ellesmere Town Council

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09:56

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Income and Expenditure Report 2nd Quarter

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>101 Town Council Administration</u>							
1701 Donations Received	50	0	0	0			
1870 Interest Received	6,459	2,256	0	(2,256)			
1900 Precept	261,412	0	284,684	284,684			
Town Council Administration :- Income	267,921	2,256	284,684	282,428			0
4000 Salaries	63,909	28,152	73,901	45,749		45,749	
4005 ER's NI - Salaries	6,650	2,685	6,466	3,781		3,781	
4010 ER's Pension Conts - Salaries	11,645	13,179	15,337	2,158		2,158	
4020 Training Expenses	1,620	268	1,600	1,332		1,332	
4100 Printing & Photocopying	1,183	360	900	540		540	
4101 Stationery	797	228	1,000	772		772	
4102 Postages	126	34	75	41		41	
4103 Computer Expenses	1,496	33	2,000	1,967		1,967	
4104 Website Expenses	110	30	180	150		150	
4105 Telephones	1,580	830	1,500	670		670	
4106 Insurance	4,444	4,046	6,000	1,954		1,954	
4107 Licences	1,301	1,327	1,300	(27)		(27)	
4109 Membership Fees	2,701	484	2,600	2,116		2,116	
4110 Legal Expenses	150	774	1,000	226		226	
4111 Professional Fees	9,825	3,502	5,000	1,498		1,498	
4112 Audit/Accountancy Fees	2,731	490	2,700	2,211		2,211	
4114 Office Equipment	0	17	150	133		133	
4115 Bank Charges	145	67	72	5		5	
4150 Refreshments & Catering	10	0	100	100		100	
4700 Contingencies	0	1,520	2,126	606		606	
Town Council Administration :- Indirect Expenditure	110,423	58,023	124,007	65,984	0	65,984	0
Net Income over Expenditure	157,499	(55,766)	160,677	216,443			
<u>102 Civic Expenses</u>							
4132 Gas	878	(878)	0	878		878	
4200 Mayor's Allowance	800	806	800	(6)		(6)	
4202 Councillors' Training Expenses	673	408	700	292		292	
4203 Civic Costs	0	60	200	140		140	
4215 Awards/Gifts	30	0	100	100		100	
Civic Expenses :- Indirect Expenditure	2,381	396	1,800	1,404	0	1,404	0
Net Expenditure	(2,381)	(396)	(1,800)	(1,404)			

Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Income and Expenditure Report 2nd Quarter

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
103 Community Services							
4020 Training Expenses	708	(708)	0	708		708	
4131 Electricity	0	0	600	600		600	
4300 Street Lighting Electricity	2,418	1,313	3,000	1,687		1,687	
4301 Street Lighting Maintenance	476	3,132	2,000	(1,132)		(1,132)	
4302 Bus Shelters	43	385	175	(210)		(210)	
4303 Christmas lighting	9,025	0	8,000	8,000		8,000	
4304 Road Safety	0	0	1,000	1,000		1,000	
4310 Grounds Maintenance	6,828	4,563	7,290	2,727		2,727	
4311 CCTV	4,950	639	5,000	4,361		4,361	
4312 Gardening Contract	8,955	3,542	8,500	4,958		4,958	
4313 Health & Safety	166	0	500	500		500	
4314 Gardening Additional Costs	1,450	1,945	5,000	3,055		3,055	
4320 Street Furniture	555	54	500	446		446	
4331 Planters	1,765	1,749	1,767	18		18	
4333 Public Conveniences	13,722	3,895	10,500	6,605		6,605	
4404 Tuesday Market Costs	1,387	340	1,000	660		660	
Community Services :- Indirect Expenditure	52,448	20,849	54,832	33,983	0	33,983	0
Net Expenditure	(52,448)	(20,849)	(54,832)	(33,983)			
104 Recreation							
1060 Cricket Club Rent	0	0	70	70			
1061 Football Club Rent	351	(199)	250	449			
1063 Cadet Hut Income	150	0	150	150			
1064 Ellesmere Cricket Club Lease	70	(70)	0	70			
Recreation :- Income	571	(269)	470	739			0
4402 Play Area Expenses	1,620	7,620	4,000	(3,620)		(3,620)	
4403 Youth Provision	1,330	0	4,200	4,200		4,200	
Recreation :- Indirect Expenditure	2,949	7,620	8,200	580	0	580	0
Net Income over Expenditure	(2,378)	(7,889)	(7,730)	159			
6000 plus Transfer from EMR	859	0					
Movement to/(from) Gen Reserve	(1,519)	(7,889)					
107 Events and Grants							
4107 Licences	0	(50)	0	50		50	
4334 80th D - Day Celebrations	4,422	367	750	383		383	
4550 Grants	4,990	(6,980)	20,220	27,200		27,200	

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Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Income and Expenditure Report 2nd Quarter

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4570 Remembrance Sunday	87	0	0	0		0	
Events and Grants :- Indirect Expenditure	9,500	(6,663)	20,970	27,633	0	27,633	0
Net Expenditure	(9,500)	6,663	(20,970)	(27,633)			
6000 plus Transfer from EMR	1,261	0					
Movement to/(from) Gen Reserve	(8,239)	6,663					
110 Town Council Income							
1801 Town Council Income	20,087	5,200	0	(5,200)			
1805 Cross St Toilet Income	2,129	917	2,300	1,383			
1883 King Charles Coronation	3,508	0	0	0			
1900 Precept	0	284,684	0	(284,684)			
Town Council Income :- Income	25,724	290,800	2,300	(288,500)			0
4115 Bank Charges	19	0	0	0		0	
Town Council Income :- Indirect Expenditure	19	0	0	0	0	0	0
Net Income over Expenditure	25,704	290,800	2,300	(288,500)			
112 Neighbourhood Fund							
1851 Neighbourhood Fund	28,856	25,523	0	(25,523)			
Neighbourhood Fund :- Income	28,856	25,523	0	(25,523)			0
Net Income	28,856	25,523	0	(25,523)			
6001 less Transfer to EMR	54,379	0					
Movement to/(from) Gen Reserve	(25,523)	25,523					
150 Loan Repayments							
4900 Loan Interest payments	1,116	1,062	1,919	857		857	
4910 Loan Capital Repayment	8,657	2,218	4,682	2,464		2,464	
Loan Repayments :- Indirect Expenditure	9,773	3,280	6,601	3,321	0	3,321	0
Net Expenditure	(9,773)	(3,280)	(6,601)	(3,321)			
201 Town Hall Administration							
4105 Telephones	0	4	0	(4)		(4)	
4107 Licences	957	896	1,000	104		104	
4130 Rates	1,979	2,834	4,500	1,666		1,666	
4131 Electricity	8,264	2,674	10,000	7,326		7,326	
4132 Gas	5,543	2,389	6,000	3,611		3,611	

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Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Income and Expenditure Report 2nd Quarter

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4133 Water	3,310	941	3,555	2,614		2,614	
4607 Uniforms	155	0	200	200		200	
Town Hall Administration :- Indirect Expenditure	20,208	9,738	25,255	15,517	0	15,517	0
Net Expenditure	(20,208)	(9,738)	(25,255)	(15,517)			
<u>202 Town Hall Maintenance</u>							
4600 Cleaning Materials	781	248	800	552		552	
4602 Building Maintenance	81,173	530	7,000	6,470		6,470	
4603 General Maintenance	6,251	5,860	7,000	1,140		1,140	
4604 Skip Hire	1,109	465	1,200	735		735	
4605 Sanitary Disposal	362	0	621	621		621	
4606 Town Hall Equipment	425	20	500	480		480	
Town Hall Maintenance :- Indirect Expenditure	90,100	7,122	17,121	9,999	0	9,999	0
Net Expenditure	(90,100)	(7,122)	(17,121)	(9,999)			
6000 plus Transfer from EMR	79,724	0					
Movement to/(from) Gen Reserve	(10,376)	(7,122)					
<u>203 Town Hall Wages</u>							
4000 Salaries	9,124	5,158	9,351	4,194		4,194	
4001 Wages	40,334	19,385	29,737	10,352		10,352	
4004 ER's Pension Conts - Salaries	1,514	831	2,425	1,594		1,594	
4005 ER's NI - Salaries	1,030	214	625	411		411	
4006 ER's NI - Wages	321	241	105	(136)		(136)	
4011 ER's Pension Conts - Wages	5,541	2,367	8,471	6,104		6,104	
Town Hall Wages :- Indirect Expenditure	57,864	28,196	50,714	22,518	0	22,518	0
Net Expenditure	(57,864)	(28,196)	(50,714)	(22,518)			
<u>210 Town Hall Income</u>							
1000 Room Hire	27,467	12,465	28,000	15,535			
1001 Bar Revenue Income	0	0	50	50			
1066 Police Lease Income	2,460	0	1,260	1,260			
1820 Town Hall Income	50	0	0	0			
Town Hall Income :- Income	29,977	12,465	29,310	16,845			0
Net Income	29,977	12,465	29,310	16,845			

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Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

Income and Expenditure Report 2nd Quarter

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	353,049	330,776	316,764	(14,012)			
Expenditure	355,666	128,560	309,500	180,940	0	180,940	
Net Income over Expenditure	(2,617)	202,216	7,264	(194,952)			
plus Transfer from EMR	81,844	0					
less Transfer to EMR	54,379	0					
Movement to/(from) Gen Reserve	24,848	202,216					

APPENDIX C – Cemetery Working Group Detailed Income and Expenditure Report for the 2nd Quarter

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Detailed Income & Expenditure by Budget Heading 30/09/2024

Month No: 6

CWG Income and Expenditure Report 2nd Quarter

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>300 Cemetery Working Group</u>							
1200 Income Cemetery Interment	9,570	4,900	8,000	3,100			
1201 Income Cemetery Headstones	2,570	685	3,000	2,315			
1202 Income Cemetery Rent	6,900	4,125	6,900	2,775			
1203 Income Cemetery Hire of Chapel	80	0	0	0			
1204 Income Cemetery	380	5	0	(5)			
1700 Grants Received	3,334	0	23,700	23,700			
Cemetery Working Group :- Income	22,834	9,715	41,600	31,885			0
4000 Salaries	8,608	4,642	7,739	3,097		3,097	
4005 ER's NI - Salaries	89	0	100	100		100	
4012 Staff Expenses	89	0	180	180		180	
4020 Training Expenses	170	0	250	250		250	
4021 Staff Travelling Expenses	113	0	500	500		500	
4100 Printing & Photocopying	0	0	100	100		100	
4101 Stationery	133	0	100	100		100	
4102 Postages	60	26	60	34		34	
4109 Membership Fees	0	100	0	(100)		(100)	
4111 Professional Fees	0	190	9,335	9,145		9,145	
4117 Estate Agent Fees	891	491	900	409		409	
4119 Cemetery Grounds Maintenance	11,364	6,559	14,500	7,941		7,941	
4121 Maintenance costs - Chapel	0	0	5,000	5,000		5,000	
4122 Maintenance costs - Lodge	467	70	4,500	4,430		4,430	
4123 Cemetery Expenditure	1,660	5,049	5,000	(49)		(49)	
4130 Rates	536	536	600	64		64	
Cemetery Working Group :- Indirect Expenditure	24,180	17,663	48,864	31,201	0	31,201	0
Net Income over Expenditure	(1,347)	(7,948)	(7,264)	684			
6000 plus Transfer from EMR	1,472	0					
Movement to/(from) Gen Reserve	125	(7,948)					
Grand Totals:- Income	22,834	9,715	41,600	31,885			
Expenditure	24,180	17,663	48,864	31,201	0	31,201	
Net Income over Expenditure	(1,347)	(7,948)	(7,264)	684			
plus Transfer from EMR	1,472	0					
Movement to/(from) Gen Reserve	125	(7,948)					