

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
Town Clerk & RFO
1-3 Willow Street
Ellesmere
Shropshire
SY12 0AL



Tel: 01691 622689
Email:jo.butterworth@ellesmere-tc.gov.uk

Date: 30th October 2024

Dear Councillors,

You are summoned to attend a meeting of Ellesmere Town Council to be held **on Monday 4th November 2024**, at Ellesmere Town Hall at 7.15pm, for the transaction of business as set out in the agenda below.

Yours sincerely,

A blue ink handwritten signature of Joanne Butterworth.

Joanne Butterworth
Town Clerk and Responsible Finance Officer

MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND.

**A 10 MINUTE PRESENTATION ON ELLESMERE CANAL YARD
WILL BE GIVEN BY MANDY THORN AND SELINA GRAHAM FROM THE SHROPSHIRE COMMUNITY FOUNDATION.**

Public Participation Session. A period of 10 minutes will be granted for members of the public to make representations, answer questions, and give evidence in respect of the business on the agenda, or raise matters for a future agenda (as per section 3 of the Town Council's Standing Orders).

AGENDA

11/24/01 **To receive apologies and reasons for absence.** To approve.

11/24/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.

11/24/03 **Grant Dispersations.** In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted (**please contact the Clerk prior to the meeting if you require a dispensation form**).

- 11/24/04 **Police Matters.**
(a) **Police Report.** To receive a report from West Mercia Police and discuss.
(b) **SNT Monthly Newsletter.** To note.
- 11/24/05 **Casual Vacancies.** To receive a verbal update.
- 11/24/06 **Minutes.**
(a) To read and confirm the minutes of the Town Council meeting held on Monday 7th October 2024.
[View draft minutes.](#)
(b) To read and note the minutes of the Planning and Infrastructure Committee held on Tuesday 22nd October 2024. [View draft minutes.](#)
- 11/24/07 **Progress report.** To note actions taken since the last meeting. If you have any queries or questions on the progress report, please contact the Clerk **prior** to the meeting.
- 11/24/08 **Finance**
(a) **Town Council Payments for September 2024.** To be approved.
(b) **Cemetery Working Group Payments for September 2024.** To be approved.
(c) **Town Council Detailed Income and Expenditure Report for the 2nd Quarter.** To note.
(d) **CWG Detailed Income and Expenditure Report for the 2nd Quarter.** To note.
- 11/24/09 **Bank Balances and Reserves.**
(a) **Reserves.** To receive a verbal report and consider which bank account/s to deposit the 2023/2024-year end figure into.
(b) **Transfer of funds.** To approve the transfer of the above funds to the relevant account/s.
- 11/24/10 **Insignis Account.**
(a) **Banks.** To approve which bank/s within the platform to move funds into, as they have now matured.
(b) **Transfer of Funds.** To approve the transfer of the above funds to the relevant account/s.
- 11/24/11 **Contracts and Tenders**
(a) **CCTV Camera.** To consider options to replace the camera on Trimpey/Victoria Street.
- 11/24/12 **Ellesmere Cemetery.** To discuss the Burial Risk Assessment report produced following the soil sampling at the cemetery.
- 11/24/13 **Ellesmere Town Hall Health and Safety Compliance Audit.** To note the report and actions taken to ensure compliance.
- 11/24/14 **Committee/Working Group Vacancies.** To appoint member to fill our current vacancies:
Staffing and Governance Sub-Committee - 1 Vacancy.
Planning and Infrastructure Committee – 1 Vacancy.
Health and Wellbeing Working Group – 1 Vacancy.
- 11/24/15 **Working Groups.** To receive a verbal report and consider any recommendations from:
The Berwyn View Land Working Group.
- 11/24/16 **Birch Road Recreation Ground.** To receive an update and consider the request made by Ellesmere Cricket Club to use the recreation ground on a Wednesday for the Junior team’s practice in 2025. (this matter was deferred in October).

- 11/24/17 **Cross Street Promenade.**
(a) To discuss the area and the improvements needed.
(b) To consider a recommendation from the Planning and Infrastructure Committee to allow the S106 Cornovii Monies Working Group to investigate spending the S106 money on Cross Street promenade.
- 11/24/18 **Trail Tale.**
(a) **Minutes.** To note the minutes of the meeting held on 17th of September with Trail Tale Services CIC.
(b) **Ellesmere's Needs.** To agree that the minutes reflect the needs of Ellesmere for requesting a mobile phone-based heritage trail.
- 11/24/19 **Portrait of HM King Charles.** To note that the Town Council has received a free portrait to be displayed at the Town Hall.
- 11/24/20 **Correspondence.**
(a) **Freedom Fibre.** To consider the correspondence received stating the Freedom Fibre have taken on the Town Council's concerns into account regarding the proposed Town Centre works and will be delaying works until mid-2025.
(b) **Shropshire Council.** To consider an update received from Shropshire Council about Exploring Future Options.
- 11/24/21 **Christmas Light switch on.** To ask for volunteers to help with the light switch.
- 11/24/22 **Armistice Day and Remembrance Sunday.** To note the details of events and to ask for volunteers to serve refreshments at the Town Hall after the parade.
- 11/24/23 **Future Agenda Items.** To receive details of any items you would like to be considered for a future agenda.
Please note that discussion on the items cannot take place at this meeting.
- 11/24/24 **Future Meeting Dates.**
Monday 2nd December 2024 - Town Council meeting at 7.15pm, Ellesmere Town Hall.
Monday 18th November 2024 – Events Liaison Group Meeting.