

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
Town Clerk & RFO
1-3 Willow Street
Ellesmere
Shropshire
SY12 0AL



Tel: 01691 622689

jo.butterworth@ellesmere-tc.gov.uk

Date: 13th December 2023

To: Members of the Staffing & Governance Sub – Committee.

You are summoned to attend a Meeting of the Staffing & Governance - Sub Committee to be held on **Monday 18th December 2023** at Ellesmere Town Hall at 6.30pm for the transaction of business as set out in the agenda below.

Yours sincerely,

A blue ink handwritten signature of Joanne Butterworth.

Joanne Butterworth
Town Clerk & Responsible Finance Officer

AGENDA

SG 12/23/01 **To receive apologies and reason for absence.**

SG 12/23/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to **leave the room** during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.

SG 12/23/04 **Grant Dispositions.** In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.

SG 12/23/05 **Minutes.** To read and confirm the minutes of the meeting of the Sub-Committee held on 10th October 2023. [View draft minutes.](#)

SG 12/23/06 **Staffing Update.** To receive a verbal update.

SG 12/23/07 **Staff Hours.** To receive a verbal report on staff hours.

SG 12/23/08 **Salaries 2024/2025.** To discuss and make recommendations to the Finance Committee for budget deliberations at their meeting to be held on Monday 18th December.

Birthplace of
Eglantyne Jebb

FOUNDER



Save the
Children