

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
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Date: 13th December 2023

To: Members of the Finance, Asset & Resources Committee.

You are summoned to attend a meeting of the Finance, Asset & Resources Committee of Ellesmere Town Council to be held on **Monday 18th December 2023 at 7pm** at Ellesmere Town Hall for the transaction of business as set out in the agenda below.

Yours sincerely,

Joanne Butterworth
Town Clerk & Responsible Finance Officer

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Public Participation Session. A period of 10 minutes will be granted for Ellesmere Urban residents to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

AGENDA

FAR 12/23/01 **To receive apologies and reasons for absence.**

FAR 12/23/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to **leave** the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

- FAR 12/23/03 **Grant Dispersations.** In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted.
- FAR 12/23/04 **Minutes.** To read and confirm the minutes of the Finance, Asset & Resources Committee Meeting held on the 19th September 2023. [View draft minutes.](#)
- FAR 12/23/05 **Detailed Income & Expenditure report as of 30th November 2023.** To review.
- FAR 12/23/06 **CWG Detailed Income & Expenditure report as of 30th November 2023.** To review.
- FAR 12/23/07 **Bi – Annual Tree Survey.** To receive a summary of findings from the tree survey and consider quotations for works.
- FAR 12/23/08 **Town Planters.** To consider tenders for the Town Planters Contract for 2024/25.
- FAR 12/23/09 **Payroll Contract.** To consider tenders for the Payroll Contract for 2024/25.
- FAR 12/23/10 **West Mercia Lease.** To look at conditions of the lease and consider the Annual Rent to be received for 2024/2025.
- FAR 12/23/11 **Salaries & Wages.** To consider recommendations from the Staffing & Governance Committee for the salaries and wages budgets for 2024/25.
- FAR 12/23/12 **Grant Applications.** To consider grant awarding applications received to be presented in January.
- FAR 12/23/13 **Budget Deliberations 2024/2025.**
To work together to compile the initial draft 2024/25 income and expenditure budget for delivery of the Town Council's assets and services.