

ELLESMERE TOWN COUNCIL CEMETERY WORKING GROUP



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14th November 2023

To: Members of the Cemetery Working Group.

You are summoned to attend a Meeting of the Cemetery Working Group to be held on **Thursday 23rd November at 7pm** at Ellesmere Town Hall for the transaction of business as set out in the agenda below.

Yours sincerely,

Andy Chatting - Cemetery Co-ordinator

Members of the public and press are welcome to attend.

Public Participation Session. A period of 10 minutes will be granted for Ellesmere Urban residents to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

AGENDA

CWG 11/23/01 **To receive apologies and reasons for absence.**

CWG 11/23/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.



Members are reminded that they are required to **leave** the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

- CWG 11/23/03 **Grant Dispersations.** In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted.
- CWG 11/23/04 **Minutes.** To read and confirm the minutes of the Cemetery Working Group Meeting held on Monday 28th September 2023.
- CWG 11/23/05 **Finance.**
(a) CWG Payments. To note payments made during September and October 2023.
- CWG 11/23/06 **Cemetery Report.** To discuss any items raised in the Cemetery Co-Ordinator's report.
- CWG 11/23/07 **Completion of searchable burial records. (Inc; Final report into 'E' and 'H' Sections.** To discuss any additional thoughts or requirements relating to the database of burial records.
- CWG 11/23/08 **CDS/ survey of additional space.** To discuss the options relating to the 'Final report into 'E' and 'H' Sections' as regards a GPR survey. As per Cemetery Co-Ordinator report.
- CWG 11/23/09 **Additional liaison with the owner of proposed new cemetery land.** As per Cemetery Co-Ordinator report.
- CWG 11/23/10 **Assessment of the boundary hedge between the cemetery and Cremorne Gardens.** As per Cemetery Co-Ordinator report.
- CWG 12/23/11 **A request to ensure that repairs to the Chapel ramp and rail (previously authorised) take place.** As per Cemetery Co-Ordinator report.
- CWG 12/23/12 **The CWG to make recommendations in relation to the projected budget for the year 2024/2025.**
This to be discussed regarding on-going forecast costs and annual disbursements.
- CWG/11/23/13 **Future Agenda Items.** To receive any items to be considered for a future agenda. **Please note that discussion on the items cannot take place at this meeting.**
- CWG 11/23/14 **Next Meeting.** Thursday January 25th, 2024, at 7pm.