

ELLESMERE TOWN COUNCIL CEMETERY WORKING GROUP

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14th July 2023

To: Members of the Cemetery Working Group.

You are summoned to attend a Meeting of the Cemetery Working Group to be held on
Thursday 20th July 2023 at 7pm at Ellesmere Town Hall for the transaction of business as set out in the agenda
below.

Yours sincerely,

Andy Chatting - Cemetery Co-ordinator

Members of the public and press are welcome to attend.

Public Participation Session. A period of 10 minutes will be granted for Ellesmere Urban residents to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

AGENDA

CWG 07/23/01 **To receive apologies and reasons for absence.**

CWG 07/23/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to **leave** the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

CWG 07/23/03 **Grant Dispensations**. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted.

CWG 07/23/04 **Minutes**. To read and confirm the minutes of the Cemetery Working Group Meeting held on Monday 19th June 2023.

CWG 07/23/05 **Finance**.

(a) **CWG Payments**. To note payments made during May and June 2023.

CWG 07/23/06 **Cemetery Report**. To discuss any items raised in the Cemetery Co-Ordinator's report.

CWG 07/23/07 **Exclusion of certain requests for interment**. To discuss the possible exclusion of people not living within or historically connected to the parishes for which the cemetery exists. **(N.B.** -This item does not currently form part of the Regulations and depending upon the outcome of the discussion may need to).

CWG 07/23/08 **Cemetery Regulations**. To note the revised draft regulations for approval by Council.

CWG 07/23/09 **Revised Notice of Internment**- to approve amended document.

CWG 07/23/10 **DCS survey report**. To note and discuss the DCS survey proposals.

CWG 07/23/11 **Additional cemetery maintenance**. To discuss CWG members tidying the cemetery in line with the revised Regulations.

CWG/07/23/12 **Fees**. To discuss the current fee structure in relation to interments, memorials and other associated income derived from the cemetery.

CWG/07/23/13 **Public meeting and press release**. To discuss the composition of a press release and/ or the benefit of a public meeting. To approve draft press release.

CWG/07/23/14 The **'Blaney' Bench** – to discuss its removal by the Blaney family at their cost or its adoption by the CWG.

CWG 07/23/15 **Future Agenda Items**. To receive any items to be considered for a future agenda. **Please note that discussion on the items cannot take place at this meeting.**

CWG 07/23/16 Next **Meeting**. Thursday **28th September** 2023 at 7pm.