

**Progress Report from Actions/Matters Arising
at Previous Meetings as of 31st May 2023.**

Item	Minute No	Update
Highways / Planning Issues & Infrastructure.	07/22/11	20's Plenty – Response from Lezley Picton has been chased in January, February & March.
	PI-04/23/05	Neighbourhood Plan. Cllr Elner to reach out to other councils that had completed a plan to do research into the process. On going.
	PI -04/23/07(a)	Highways & Parking Issues. P & I Committee will write a street plan of Highways concerns a their meeting on 5 th June and then invite a SC Highways officer and Portfolio Holder the issues within the town.
	04/23/07(b & c)	A parking enforcement officer will be invited to a Planning meeting to discuss anti-social parking, once the committee have investigated the extent of the issue.
	04/23/07(b & c)	A has been written to Shropshire Council to request a residents parking area be created on Birch Road.
	04/23/14	Medical Provision in Ellesmere. Full council will be updated in June.
Town Hall	157/20 03/23/19	Town Hall Roof –Structural Engineer visited the Town Hall on Tuesday 20 th September 2022. Drawings and estimate of costs received. Town Hall Working Group formed to discuss costs. Awaiting roof sample. On June's agenda for discussion.
	03/23/20 04/23/24	Town Hall Bar Lease. Solicitors instructed to extend lease by 12 months. The Lease agreement awaiting signature.
	05/23/14	Art Screens/ & Marquees. The art Screens & marquees have been taken to the Market Hall and removed from the asset list and insurance.

Contracts/ Finance/Leases	86/20b FAR 03/23/05 FAR 03b/23/05	Savings Account CCLA & Insignis Cash Solutions presented to the Finance Committee at the meetings held in March. Awaiting feedback from other councils on Insignis and looking at an Annual Investment Strategy & Treasury Management Strategy as recommended by the Internal Auditor, to be worked on by FAR and approved by full council. The savings accounts are on the June agenda.
	09/21/10 03/22/08(f)	Welcome Back Fund – Benches at the Highways depot in Whittington. Installation on hold due to planned tree works on the promenade. Tree application approved, SC awaiting works and so the bench installation will happen in the next few months.
	11/21/06 (cii)	Jointly Owned Property Profits – The Clerk has written to the director of Finance at Shropshire Council to request that the Town Councils profits are paid to them directly annually. Awaiting a response from SC. Chased in March and May.
	12/21/09h	Mere Play Area – This item is on the June agenda.
	09/22/04	Ellesmere Cricket Club – Discussions started with Shropshire Council regarding land in Birch Road. As the land is half in Ellesmere Rural and half in Ellesmere Urban, I have written to ERPC to see if they would have any objections to us pursuing an asset transfer of the Birch Road land. No Objections from ERPC, the Clerk has approached SC Assets Department and is awaiting their response. Response received. Awaiting further contact from the Cricket Club.
	10/22/11d FAR 12/22/07	Town Hall Business Rates. This item is on the June agenda.
	05/23/15	Insurance. All renewals are due to take place on the 1 st July 2023.
	05/23/18a & f	Change of Bank Signatories. Work in progress.
	05/23/22d	NABMA. Membership renewed.
Legal Advice	05/23/10C	Mere Advisory Board. The Clerk sought advice from Shropshire Council's legal team and has advised Cllr Jones of his position with regards to declaring interests and dispensations if he wishes to sit on the committee.
Recreation/Play Areas	234/19	Shropshire Council contacted regarding Nature Reserve Signage. Awaiting costs. Ongoing.

	11/22/07d 02/23/19	Berwyn View Land. Working Group to investigate possibility of using the land for recreation. TOR adopted. Meeting date to be confirmed.
	01/23/11	No Smoking Signs. To be installed at Kingfisher Walk, and Beech Grove - Signs on order should be installed beginning of June.
Crime/Community Safety	12/22/06b	Community policing panel members agreed, the Clerk will liaise with Inspector Greenaway to arrange some meeting dates. Provisional date arranged for 15th June 2023, time tbc.
Environment & Climate Change	209/19	Open Watercourse, Old Dairy Site. CCTV survey works on hold until the sale of the adjacent land has been agreed. Cllr Elner and the Clerk met with a drainage engineer from SC who reported that the capping stones of the Culvert have been taken away and part needs to be rebuilt, SC are looking into land ownership before any course of action can be taken. Chased in January & March, awaiting a response.
	05/23/25	Tetrapak Recycling Point. This matter is being investigated.
Coronation	04/23/12(a)	Coronation Plaque. Unveiled on the 7 th May at 12noon.
	04/23/12(b)	Coronation Memorabilia & Picnic. The picnic went well and people are still collecting their memorabilia.
Website	05/23/16d	Contact Details. All councillors' home addresses have been replaced with the Town Hall address on the councillor's detail pages. If members want their DPI forms redacted, they need to contact the Monitoring Officer directly.

Correspondence Circulated During the Month

3 rd May 2023	Shropshire Council Cycling and Walking Consultation.
5 th May 2023	DLUHC Consultation on the Infrastructure Levy.
9 th May 2023	Shropshire Council HR Newsletter (Staffing Committee).
9 th May 2023	NALC Chief Executive's Bulletin & Good Councillors guide to employment.
15 th May 2023	Ellesmere Yard Heritage Lottery Application. Request to support application.
16 th May 2023	School aged children (5–16-year-olds) Stakeholder survey.

Town Mayor's Civic Engagements

Monday 1 st May 2023	Ellesmere Guides Centenary event
Wednesday 3 rd May 2023	Visited Ellesmere Ducklings to hand out Coronation teddies
Friday 5 th May 2023	Visited Ellesmere Primary School to hand out Coronation gifts St Mary's Church Coronation Service.
Sunday 7 th May 2023	Coronation Plaque unveiling at Ellesmere Town Hall.

Monday 8 th May 2023	Interviewed on BBC Radio Shropshire. Community Picnic at Beech Grove Recreation Ground.
Thursday 11 th May 2023	Handed out remaining Coronation gifts at the Town Hall. Attended Ellesmere Amateur Dramatics production at the Town Hall.
Friday 19 th May 2023	Organised Mamma Mia Sing-along with 50% of profits going to Mayor's charity.
Saturday 20 th May 2023	Attended planting of Ella's Garden. Attended Open Day at Shropshire Sailing Club. Attended Scouts' May Fayre.

Deputy Mayor's Civic Engagements

Friday 5 th May 2023	St Mary's Church Coronation Service.
Monday 8 th May 2023	Community Picnic at Beech Grove Recreation Ground.