

Minutes of the meeting of the Staffing & Governance Sub-Committee held on

Thursday 16th February 2023, 6:15pm at Ellesmere Town Hall.

**PRESENT:**

Chair:	Cllr P Goulbourne
Town Councillors:	G Hutchinson, A Wignall, G Elner, J Fenton, P Jones.
Ellesmere Rural Parish Councillor	Cllr G Dyke – non-voting.
Town Clerk & RFO:	J Butterworth.

SG 02/23/01 **To receive apologies and reason for absence.**

Cllr H Anderton sent apologies due to work commitments.

**RESOLVED: that the apologies received from Cllr H Anderton be approved.**

SG 02/23/02 **Disclosure of Personal and Prejudicial Interests.**

None received.

SG 02/23/03 **Grant Dispersations.**

None granted.

SG 02/23/04 **Minutes.**

It was moved by Cllr A Wignall, seconded by Cllr G Hutchinson and

**RESOLVED – that the minutes of the Sub-Committee held on meeting on 25<sup>th</sup> January 2023 be approved and signed by the Chair as a true record.**

SG 02/23/05 **Cemetery Working Group, Cemetery Co-ordinator's Vacancy.**

The applicants CV's were discussed and it was agreed to invite all 3 candidates to interview.

The interview panel was discussed and it was agreed that Chair of Staffing, Cllr P Goulbourne and Town Clerk, Miss J Butterworth would represent the Town Council and that Cllr G Dyke and Clerk, Mrs M Joyce represent Ellesmere Rural Parish Council at the interviews, which will take place on Tuesday 28<sup>th</sup> February 2023.

SG 02/23/06 **Exclusion of Press and Public.**

It was moved by Cllr PJ, seconded by Cllr G Hutchinson and

**RESOLVED: "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the following item of business on the grounds it may involve the likely disclosure of confidential information as defined in the Acts".**

The Clerk reported that due to a conduct issue, an informal warning letter had been issued to a member of staff.

The meeting closed at 6:18pm

Chair: .....

Date: .....