

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
Town Clerk & RFO
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Date: 2nd February 2022

Dear Councillors,

You are summoned to attend a meeting of Ellesmere Town Council to be held **on Monday 7th February 2022 at 7.15 pm** at Ellesmere Town Hall, for the transaction of business as set out in the agenda below.

Yours sincerely,

Joanne Butterworth
Town Clerk and Responsible Finance Officer

MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND.

Public Participation Session. A period of 10 minutes will be granted for Ellesmere Urban residents to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

AGENDA

02/22/01 **To receive apologies and reasons for absence.**

02/22/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to **leave the room** during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.

02/22/03 **Grant Dispersations.** In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.

Birthplace of
Eglantyne Jebb

FOUNDER



Save the
Children

- 02/22/04 **Police Matters.** To receive a report from West Mercia Police.
- 02/22/05 **Minutes.**
(a) To read and confirm the minutes of the Town Council meeting held on Monday 24th January 2022.
[View Minutes](#)
(b) To note the minutes of the Staffing and Governance Sub Committee meeting held on Monday 24th January 2022.
- 02/22/06 **Progress report.** To note actions taken since the last meeting. **If you have any queries or questions on this progress report, please contact the Clerk prior to the meeting.**
- 01/22/07 **Planning**
(a) Planning Applications for consideration:

Reference: 21/05966/FUL [View application](#)
Address: Lloyds Bank , Scotland Street, Ellesmere, SY12 0EQ
Proposal: Change of use from bank (A2) to form 7no. Apartments (C3), with associated works.

Reference: 22/00035/FUL [View application](#)
Address: 1 Sparbridge, Ellesmere, SY12 0AS
Proposal: Erection of a single storey extension to rear and associated internal and external Works, including removal of existing kitchen lean-to
- (b) Planning Decisions from Shropshire Council (for information only).**

Reference: 21/02353/FUL
Address: Former Canal Warehouse, New Wharf Road, Ellesmere, Shropshire
Proposal: Erection of 59No. retirement living apartments and 10No. maisonettes with associated hard and soft landscaping and amenity space (revised scheme)
Decision: Withdrawn

Reference: 21/02404/LBC
Address: Former Canal Warehouse, New Wharf Road, Ellesmere, Shropshire
Proposal: Repairs to the Grade II Listed Canal Warehouse
Decision: Withdrawn
- (c) CIL Funding.** To receive an update on CIL Expressions of Interest.
- 02/22/08 **Finance/Contracts/Policies**
(a) Town Council December payments. To be approved.
(b) Cemetery Working Group December payments. To be approved.
(c) Utilities Contracts. To consider quotations.
(d) Interim Internal Audit. To receive a report.
(e) Town Hall Valuation. To note.
(f) Queen’s Green Canopy Working Group. To note the written report and consider a request for



funding.

(g) Welcome Back Fund. To receive an update.

(h) Policy on Audio / Visual Recording and Photography at Council Meetings. To adopt.

(i) Defibrillator Maintenance Policy. To adopt.

- 02/22/09 **Freedom of Information Request.** To note a request received and response given.
- 02/22/10 **Tree Safety Survey.** To note that the survey was completed on 31st October 2021 and quotations for works are being sought.
- 02/22/11 **Fire Risk Assessment of Ellesmere Town Hall.** To note the assessment was carried on out on Tuesday 18th January 2022 and receive a report.
- 02/22/12 **Civility & Respect Newsletter.** To note and consider adding a statement to our website.
- 02/22/13 **Jointly Owned Property & The Mere.** To receive the response to the questions asked by Ellesmere Town Council in December and receive a report on repairs made to The Boathouse.
- 02/22/14 **Right Homes Right Places Survey Analysis.** To consider and note the analysis.
- 02/22/15 **Restoring Shropshire's Verges Project (RSVP).** To discuss the briefing note circulated with the agenda.
- 02/22/16 **Queens Platinum Jubilee Working Group.** To note the report from the meeting held on Tuesday 18th January 2022.
- 02/22/17 **Mobile Covid Vaccination Clinic.** To note that a walk-in clinic will be held at The Wharf on Monday 14th February from 9.30am until 12.30pm
- 02/22/18 **Future Agenda Items.** To receive any items to be considered for a future agenda.
Please note that discussion on the items cannot take place at this meeting.
- 02/22/19 **Future Meeting Dates.**
Ellesmere Town Council – Monday 7th March 2022.
- 02/22/20 **Exclusion of Press and Public.** To resolve “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following item of business on the grounds they it involves the likely disclosure of confidential information as defined in the Acts”.
- 02/22/21 **Planning Enforcement Case.** To receive a confidential report.

