

Minutes of the Special Town Council Meeting held in Ellesmere Town Hall

Monday 24<sup>th</sup> January 2022 at 7.15pm.

**PRESENT:**

Town Mayor (Chair): Cllr P Goulbourne

Councillors: G Hutchinson, A Wignall, G Elnor, J Mowl, P Jones, M Sobczak, A Devismes, J Thedens, M Hancock and T Hunter.

Town Clerk and RFO: Jo Butterworth

Deputy Town Clerk and Deputy RFO: Jean Hynes

Unitary Councillor: 1 (dual hatted)

Members of the Public: 0

Press: 0

Police: 0

Guests: 0

**Public Participation Session.**

No matters were raised.

01b/22/01 **To receive apologies and reasons for absence.**

Apologies received from Cllr D Lunn due to ill health.

**RESOLVED** – that the apologies received from Cllr D Lunn - be approved.

01b/22/02 **Disclosure of Personal and Prejudicial Interests.**

Councillor Name	Item No
Cllr G Elnor	Twin-hatted member declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council

01b/22/03 **Grant Dispensations.**

Councillor Name	Dispensation
Cllr G Elnor	Dispensation to allow participation and voting on all matters relating to Shropshire Council for his term of office.

01b/22/05

**Minutes.**

(a) It was moved by Cllr T Hunter, seconded by Cllr G Hutchinson and

**RESOLVED – that the minutes of the Town Council meeting on 4<sup>th</sup> January 2022 be approved and signed by the Town Mayor as a true record.**

(b) Minutes of the Staffing and Governance meeting held on Tuesday 11<sup>th</sup> January 2022.

**Noted.**

01b/22/06

**Planning.**

(a) **Planning Applications for consideration:**

**Reference:** 22/00024/TCA

**Address:** 15 - 17 Talbot Street, Ellesmere, Shropshire, SY12 0HG

**Proposal:** Crown reduce 1No Walnut Tree by 20% within Ellesmere Conservation Area.

It was moved by Cllr G Elner, seconded by Cllr P Goulbourne and

**RESOLVED – To support the application.**

**Reference:** 22/00119/TCA

**Address:** The White House, Sparbridge, Ellesmere, Shropshire, SY12 0HJ.

**Proposal:** To fell 1No Leylandi, crown reduce 1No Beech and 1No Ash by 20-25% within Ellesmere Conservation Area

It was moved by Cllr A Wignall, seconded by Cllr G Hutchinson and

**RESOLVED – To support the application.**

01b/22/07

**Exclusion of Press and Public.**

It was moved by Cllr G Hutchinson, seconded by Cllr T Hunter and

**RESOLVED - “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for item 01/b/22/08 on the grounds it may involve the likely disclosure of confidential information as defined in the Acts”.**

01b/22/08 **Confidential Minutes.**

Minutes of the Staffing and Governance meeting held on Tuesday 11<sup>th</sup> January 2022, which had been circulated to members at the meeting – Noted.

01b/22/09 **Finance/Contracts.**

Minutes of the Finance, Asset & Resources Committee held on Tuesday 11<sup>th</sup> January 2022 and agree recommendations from the committee for setting of;

**(a) Final 2022/23 Budget.**

The Finance, Asset & Resources Committee had worked through the draft budget in detail with the Clerk on 11<sup>th</sup> January 2022, and the draft final minutes of that meeting had been circulated prior to the meeting. The main changes the committee made to the budget were as follows:

- **Salaries allow for annual necessary annual increments & 2% increase.**
- **Staff Training decreased to reduce to £1150**
- **Stationery increases to £800**
- **Computer Expenses decreased from £1,500 to £1,100.**
- **Website Expenses increase to £300.**
- **Telephones increase to £1600**
- **Licences increase to £1400**
- **Councillors Training Expenses reduced by £150.**
- **Street Lighting Electricity increases to £2,000**
- **Grounds Maintenance increases to £9000**
- **Christmas Lighting decreased to £5,250**
- **CCTV decreased to £5000**
- **Health & Safety increased to £500**
- **Gardening Additional Costs remains the same.**
- **Play Area Expenses increase to £2500**
- **Queens Jubilee £500 included**
- **Licenses remain the same in 2022/23.**
- **Town Hall – Electricity increased to £6850**
- **Town Hall – Gas increased to £6640**
- **Skip Hire increased to £890**
- **Town Hall Wages and ER's Pension Contributions allow for annual necessary annual increments & 2% increase also 50% of Admin Assistant salary costs**
- **Cemetery Expenditure increased to £14,800**

They had also agreed to **RECOMMEND** to full council that **£5,430** be included in the **2022/23 budget for community grants.**

The Town Clerk informed member that confirmation had been received from Shropshire Council that the Neighbourhood fund monies for 2021/2022 will be £19,692 which will be received in 2022/2023 and will be an ear marked.

It was moved by Cllr A Wignall, seconded by Cllr J Mowl and

**RESOLVED – that the final draft budget of £289,092 which includes £5,430 for grants, be approved.**

**(b) Town Council’s 2022/23 Council Tax Precept Request**

The following information had been circulated to Members:

- Detailed Income & Expenditure by Projected Budget Heading
- Final Draft Budget
- Budget Explanations
- Ear Marked Reserves
- Outstanding Loans
- Bank Balances
- Ellesmere Town Council Tax Base

Members approved the documents.

It was moved by Cllr G Hutchinson, seconded by Cllr T Hunter and

**RESOLVED – To agree to the recommendation from the Finance Asset and Resources Committee for the Full Council to make a precept request to Shropshire Council for £242,322.08, a 4% increase on the 2021/2022 precept, (equivalent to an increase of £6.28 for a band D property per year and £3.14 pence per week).**

01b/22/10 **Future Agenda Items.**

No new topics to be included on a future agenda were requested.

01b/22/11 **Future Meeting Dates.**  
**Staffing and Governance Sub-Committee – Monday 24<sup>th</sup> January at 7.45pm.**  
**Queens Jubilee Working Group and Community Meeting – Tuesday 25<sup>th</sup> January at 7pm.**  
**Ellesmere Town Council – Monday 7<sup>th</sup> February 2022, 7.15pm.**

**Noted.**

The meeting closed at 7:25pm

Mayor: .....

Date: .....