

# ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth  
Town Clerk & RFO  
1-3 Willow Street  
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SY12 0AL



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Date: 1<sup>st</sup> December 2021

Dear Councillors,

You are summoned to attend a meeting of Ellesmere Town Council to be held **on Monday, 6<sup>th</sup> December 2021 at 7.15 pm** at Ellesmere Town Hall, for the transaction of business as set out in the agenda below.

Yours sincerely,

Joanne Butterworth  
Town Clerk and Responsible Finance Officer

**MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND.**

**Public Participation Session.** A period of 10 minutes will be granted for Ellesmere Urban residents to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

## AGENDA

12/21/01 **To receive apologies and reasons for absence.**

12/21/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to **leave the room** during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.

12/21/03 **Grant Dispersations.** In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.

Birthplace of  
Eglantyne Jebb

FOUNDER



Save the  
Children

- 12/21/04 **Police Matters.**  
(a) To receive a report from West Mercia Police.
- 12/21/05 **Guest – Cllr Dean Carroll, Portfolio Holder for Physical Infrastructure, Highways & Built Housing.**  
The Town Council will welcome Cllr Carroll and discuss the highway concerns they have within the town and receive a Shropshire Council report.
- 12/21/06 **Minutes.**  
(a) To read and confirm the minutes of the Town Council Meeting held on Monday 1<sup>st</sup> November 2021. [View draft minutes](#)  
(b) To note the minutes of the Cemetery Working Group Meeting held on Thursday 29<sup>th</sup> July 2021 (attached).
- 12/21/07 **Progress report.** To note actions taken since the last meeting. **If you have any queries or questions on this progress report, please contact the Clerk prior to the meeting.**
- 12/21/08 **Planning**  
**(a) Planning Applications for consideration:**  
  
Reference: 21/05422/FUL [View Application](#)  
Address: 2 Willow Street, Ellesmere, SY12 0AQ  
Proposal: Change of use of existing offices to create 1No dwelling  
  
**(b) Planning Decisions (for information only).**  
  
Reference: 21/03148/FUL (validated: 26/07/2021)  
Address: Lloyds Bank , Scotland Street, Ellesmere, SY12 0EQ  
Proposal: Change of use from bank (A2) to form 10no. Apartments (C3), with associated works.  
**Decision: Withdrawn**  
  
Reference: 21/04087/FUL (validated: 20/08/2021)  
Address: Ivy House, Scotland Street, Ellesmere, SY12 0DH  
Proposal: Erection of 6No. flats and formation of new parking areas  
**Decision: Refuse**
- 12/21/09 **Finance/Contracts.**  
**(a) Town Council payments for September 2021.** To be approved.  
**(b) Town Council payments for October 2021.** To be approved  
**(c) Cemetery Working Group Payments for September 2021.** To be approved.  
**(d) Cemetery Working Group Payments for October 2021.** To be approved.  
**(e) Bank Account Transfers.** To approve bank account transfers.  
**(f) SC Outdoor Partnerships & Jointly Owned Property.** To receive a report and consider a request for funding.  
**(g) Ellesmere Youth Project.** To receive a report and consider costs to deliver a weekly youth club.  
**(h) Town Hall Business Rates.** To receive a report from the Business Rates Working Group.
- 12/21/10 **LGA Code of Conduct.** To adopt. [View LGA Model Code of Conduct](#)



- 12/21/11 **Protocol for Ellesmere Cemetery.** To approve the protocol received from the CWG for management of burials at Ellesmere Cemetery.
- 12/21/12 **Play Area Inspections.** To receive a report.
- 12/21/13 **Ellesmere Rangers FC.** To consider correspondence regarding the drive at Beech Grove football field.
- 12/21/14 **Shropshire Probation Service.** To receive an update.
- 12/21/15 **Future Agenda Items.** To receive any items to be considered for a future agenda.  
**Please note that discussion on the items cannot take place at this meeting.**
- 12/21/16 **Future Meeting Dates.**  
**Finance, Asset & Resources Committee – Budget Deliberations** - Thursday 16<sup>th</sup> December, 7pm, Ellesmere Town Hall.  
  
**Ellesmere Town Council** – Tuesday 4<sup>th</sup> January 2022, 7.15pm, Ellesmere Town Hall
- 12/21/17 **Exclusion of Press and Public.** To resolve “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they may involve the likely disclosure of confidential information as defined in the Acts”.
- 12/21/18 **Confidential Business Report.** To confirm the Confidential Business Report from 1<sup>st</sup> November 2021 is true and accurate.
- 12/21/19 **Pick & Mix Events.** To receive a report, consider holding 2 Family festivals in 2022 and discuss the proposal, terms of hire and set charges.
- 12/21/21 **Town Hall Hire Charges.** To consider a recommendation from the Town Hall Hire Charges Working Group following their review of the current charges.
- 12/21/22 **Planning Enforcement Case.** To receive a confidential report.

