

ELLESMERE TOWN COUNCIL

CEMETERY WORKING GROUP

Mr David Jones
Cemetery Co-ordinator
The Manse
School Road
Ruyton XI Towns
Nr Shrewsbury
SY4 1JT

davidjones.ellesmere.cemetery@gmail.com



24th November 2018

To all Cemetery Working Group members.

You are requested to attend the meeting of Ellesmere Town Council Cemetery Working Group to be held on **Thursday 29th November 2018 at 7.00pm** at Ellesmere Town Hall for the transaction of business as set out in the Agenda below.

The first ten minutes of this meeting will be public question time which is an opportunity for any members of the public present to speak on any items on the Agenda or any other concerns they would like to bring before the Cemetery Working Group.

Yours sincerely

PRESS AND PUBLIC WELCOME

D Jones

David Jones
Cemetery Co-ordinator

AGENDA

1. Apologies (to receive apologies and reason(s) for absence)

2. Disclosure of Pecuniary Interests

To receive declarations under consideration on this Agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. Public participation session

4. Minutes

To read and confirm the minutes of the CWG meeting held on 4th October 2018 (draft document e-mailed)

5. Matters Arising :

Risk Assessment

please turn over.....

6. Communication channels

7. Cemetery Regulations (updated document e-mailed)

8. Memorials testing (document e-mailed)

9. Cemetery Co-ordinator's Terms of Employment (document e-mailed)

10. Financial Information received from Mandy Evans

11. Cemetery Co-ordinator's Report

12. Correspondence received to date:

No correspondence specific to the Cemetery Working Group has been received since our last meeting.

Due date of next scheduled meeting: Thursday 31st January 2019 at 7.00 p.m.