



## ELLESMERE PARISHES JOINT BURIAL COMMITTEE

**Cemetery Co-ordinator:** David Jones  
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20<sup>th</sup> January 2018

To all Ellesmere Parishes Joint Burial Committee Members, the Public and the Press

You are summoned to attend the meeting of Ellesmere Parishes Joint Burial Committee to be held on **Thursday 25<sup>th</sup> January 2018 at 7.00pm** at Ellesmere Town Hall for the transaction of business as set out in the Agenda below

**THE FIRST 10 MINUTES OF THE PUBLIC MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE ELLESMERE PARISHES JOINT BURIAL COMMITTEE.**

Yours sincerely

*D Jones*

David Jones  
Cemetery Co-ordinator

### AGENDA

- 1. Apologies** (to receive apologies and reason(s) for absence)
- 2. Disclosure of Pecuniary Interests**  
To receive declarations under consideration on this Agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 3. Public participation session**
- 4. Minutes**  
To read and confirm the minutes of the meeting held on 30<sup>th</sup> November 2017 (copy e-mailed)
- 5. Matters Arising :**
- 6. Constitution of Ellesmere Parishes Joint Burial Committee (update as currently known)**

please turn over.....

## **7. Amendment to Cemetery Regulations regarding Memorial Garden extension (for approval)**

## **8. Cemetery Report**

## **9. Financial information for current year to date**

### **10. (a) Correspondence received to date:**

TSB bank statement dated 30.11.17

Greenfingers – invoice for grounds maintenance for November

JDH Business Services – Joint Burial Committee Management and Accounting Arrangements

E-mail from Mandy Evans advising that ETC had agreed all ten points of above document and that ETC would be the lead council

Bowen Son & Watson letting statement for Cemetery Lodge dated 06.12.17

SLCC regarding complying with the new data protection requirements effective in May 2018

Bowen Son & Watson letting statement for Cemetery Lodge dated 04.01.18

TSB bank statement dated 29.12.17

Invoice from Magnolia Memorials for supply and delivery of the first 40 plinths for MG extension

### **10. (b) Correspondence received after the Agenda was sent out:**

## **11. Accounts for payment :**

The following account(s) have been paid since the last meeting :

Greenfingers Landscape (grounds maintenance for December)		£ 800.00
Cemetery Co-ordinator :		
Nov expenses	£124.38	
Nov additional hours	£ 36.84	
Dec salary	£433.33	
less tax payable	£ 16.80	£ 577.75
HM Revenue & Customs (tax payable for month 9)		£ 16.80
Magnolia Memorials (payment for first 40 plinths for MG extension)		£ 930.00
Total		<u>£2,324.55</u>

The following account(s) are now due for payment :

ETC (hire of room for tonight's meeting)		£ 20.00
Cemetery Co-ordinator :		
Dec expenses	£170.00	
Dec additional hours	£ 10.53	
Jan salary	£433.33	
less tax payable	£ 11.60	£ 602.26
HM Revenue and Customs (tax payable for month 10)		£ 11.60
Greenfingers Landscape (grounds maintenance for January)		£ 800.00
Magnolia Memorials (payment for last 30 plinths for MG extension)		£ 720.00
Total		<u>£2,153.86</u>

Due date of next scheduled meeting: Thursday 29<sup>th</sup> March 2018 at 7.00 p.m.