



ELLESMERE PARISHES JOINT BURIAL COMMITTEE

Cemetery Co-ordinator: David Jones
The Manse, School Road, Ruyton XI Towns, Nr
Shrewsbury, SY4 1JT
Telephone: 01939 260653
Email: davidjones.ellesmere.cemetery@gmail.com

24th March 2018

To all Ellesmere Parishes Joint Burial Committee Members, the Public and the Press

You are summoned to attend the meeting of Ellesmere Parishes Joint Burial Committee to be held on **Thursday 29th March 2018 at 7.00pm** at Ellesmere Town Hall for the transaction of business as set out in the Agenda below

THE FIRST 10 MINUTES OF THE PUBLIC MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE ELLESMERE PARISHES JOINT BURIAL COMMITTEE.

Yours sincerely

D Jones

David Jones
Cemetery Co-ordinator

AGENDA

- 1. Apologies** (to receive apologies and reason(s) for absence)
- 2. Disclosure of Pecuniary Interests**
To receive declarations under consideration on this Agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 3. Public participation session**
- 4. Minutes**
To read and confirm the minutes of the meeting held on 25th January 2018 (copy e-mailed)
- 5. Matters Arising :**
- 6. Constitution of Ellesmere Parishes Joint Burial Committee** (update as currently known)

please turn over.....

7. Cemetery Fees and Charges (1st April 2018 to 31st March 2019) (copy of current fees e-mailed)

8. Cemetery Report

9. Financial information for current year to date

10. (a) Correspondence received to date:

TSB bank statement dated 31.01.18

Bowen Son & Watson letting statement for Cemetery Lodge dated 01.02.18

E-mail from Mandy Evans requesting various information relating to JBC & set up of new constitution

Greenfingers – invoice for grounds maintenance for February

TSB bank statement dated 28.02.18

Bowen Son & Watson letting statement for Cemetery Lodge dated 01.03.18

Invoice from Magnolia Memorials for supply and delivery of last 30 plinths for MG extension

E-mail from Bowen Son & Watson regarding effecting repairs to dripping tap at Cemetery Lodge

E-mail from Came & Company regarding cancellation of our insurance policy as from 01.04.18

Invoice from Jones & Hughes stonemasons (laying of 16 plinths in MG extension)

10. (b) Correspondence received after the Agenda was sent out:

11. Accounts for payment :

The following account(s) have been paid since the last meeting :

Cemetery Co-ordinator :	Jan expenses	£126.17	
	Jan additional hours	£ 31.58	
	Feb salary	£433.33	
	less tax payable	£ 15.80	£ 575.28
HM Revenue & Customs (tax payable for month 11)			£ 15.80
Greenfingers Landscape (grounds maintenance for February)			£ 800.00
Jones & Hughes (plinth laying in MG extension)			£ 300.00
ETC (hire of room for meeting on 29.03.18 – requested to be paid early)			£ 20.00
	Total		<u>£1,711.08</u>

The following account(s) are now due for payment :

Greenfingers Landscape (grounds maintenance for March)			£ 800.00
Cemetery Co-ordinator :	Feb expenses	£122.61	
	Feb additional hours	£ 21.05	
	Mar salary	£433.33	
	less tax payable	£ 13.60	£ 563.39
HM Revenue and Customs (tax payable for month 12)			£ 13.60
	Total		<u>£1,376.99</u>

Due date of next scheduled meeting: Thursday 31st May 2018 at 7.00 p.m.