

# ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth  
Town Clerk & RFO  
1-3 Willow Street  
Ellesmere  
Shropshire  
SY12 0AL



Tel: 01691 622689  
Email:jo.butterworth@ellesmere-tc.gov.uk

Date: 2nd July 2021

Dear Councillors,

You are summoned to attend a meeting of Ellesmere Town Council to be held **on Thursday, 8<sup>th</sup> July, 2021 at 7.15 pm** at Ellesmere Town Hall, for the transaction of business as set out in the Agenda below.

Yours sincerely,

Joanne Butterworth  
Town Clerk and Responsible Finance Officer

## MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND.

**Public Participation Session.** A period of 10 minutes will be granted for Ellesmere Urban residents to make representations, answer questions, and give evidence in respect of the business on the agenda as per section 3 of the [Town Council's Standing Orders](#), or raise matters for a future agenda.

## AGENDA

07/21/01 **To receive apologies and reasons for absence.**

07/21/02 **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.

07/21/03 **Grant Dispositions.** In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.

Birthplace of  
Eglantyne Jebb



Save the  
Children

- 07/21/04 **Police Matters.**  
(a) To receive a report from PC Crump.  
(b) To receive an update on the Local Policing Charter.
- 07/21/05 **Exclusion of Press and Public.** To resolve “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the following item of business on the grounds it may involve the likely disclosure of confidential information as defined in the Acts”.
- 07/21/06 **Casual Vacancies.**  
(a) To receive written applications for the office of Town Councillor.  
(b) To receive a five-minute presentation from each candidate.  
(c) To vote and Co-opt candidates to fill the existing vacancies.
- 07/21/07 **Minutes.**  
(a) To read and confirm the minutes of the Town Council Meeting held on Thursday 10<sup>th</sup> June 2021.  
[View draft minutes.](#)  
(b) To note the minutes of the Finance, Asset and Resources Committee held on Monday 21<sup>st</sup> June 2021 and approve the following recommendation. [View draft minutes.](#)  
**RECOMMENDATION: to award £500 toward the Market Charter Celebrations.**  
**RECOMMENDATION: to approve to have an agreement drawn up between Ellesmere Town Council and West Mercia Police for a cost of £100.00 a month.**  
**RECOMMENDATION: To set up a fund of £3193.60 for match funding of future projects with the monies received back from the Non-Domestic Rating (Public Lavatories) refund.**
- 07/21/08 **Progress report.** To note actions taken since the last meeting (to follow).
- 07/21/09 **Planning**  
**(a) Planning Applications for consideration:**  
**Reference: 21/02404/LBC.** [View application](#)  
Address: Former Canal Warehouse, New Wharf Road, Ellesmere, Shropshire  
Proposal: Repairs to the Grade II Listed Canal Warehouse  
**Reference: 21/02353/FUL.** [View application](#)  
Address: Former Canal Warehouse, New Wharf Road, Ellesmere, Shropshire  
Proposal: Erection of 59No. retirement living apartments and 10No. maisonettes with associated hard and soft landscaping and amenity space (revised scheme)

**(b) Planning Decisions.**

**Reference: 20/01093/FUL**

Address: Central Garage, Rear of Penang, Brownlow Road, Ellesmere, Shropshire

Proposal: Demolition of car storage building and erection of semi-detached dwellings including improvements to access, car parking and ancillary works

**Decision: Grant Permission**

**Reference: 20/04019/FUL**

Address: Land South Of Bridgewater Street

Proposal: Erection of mixed residential development of 23No dwellings, formation of vehicular and pedestrian access, amenity space and associated works

This application will be considered by Shropshire Council Northern Planning Committee on Wednesday 7<sup>th</sup> July 2021.

**The recommendation for this application: Grant Permission**

**(c) Planning Correspondence.**

**Reference: 20/0585/PRCPA Change of use 18 Scotland Street, Ellesmere.** To receive an update.

**Reference: 21/03147/CPL**

Address: 39 Beech Grove, Ellesmere, SY12 OBS

Application for a lawful development certificate for the proposed extension of a single rear extension. **For Information only not for formal consultation.**

07/21/10 **Finance/Contracts.**

**(a) Town Council Payments for May 2021.** To be approved (to follow).

**(b) Cemetery Working Group Payments for May 2021.** To be approved (to follow).

**(c) Cemetery Lodge.**

**(i)** To note that a new handrail has been fitted at the lodge for health & safety reasons for a cost of £65.00.

**(ii)** To receive a report on the drainage issues at the Cemetery lodge and note the costs for a CCTV investigation.

06/21/11 **Town Centre Car Parking.** To consider correspondence from a local resident.

06/21/12 **Ellesmere Cricket Club.** To consider a request form Ellesmere Cricket Club and another from Men in Sheds.

06/21/13 **Welcome to Ellesmere Leaflet.** To consider the way forward for this project.

- 06/21/14 **Police & Crime Commissioner Town & Parish Council Survey.** To complete the survey.
- 06/21/15 **The Queen's Green Canopy.** To receive a verbal report from Cllr A Wignall.
- 06/21/16 **Delegation of Powers** – To approve the delegation of powers to the Chair of the Finance, Assets and Resources Committee, Chair of Planning & Town Mayor along with Town Clerk to act on behalf of the Council during summer recess where necessary.
- 06/21/17 **Future Agenda Items.** To receive any items to be included on the next agenda. Please note that discussion on the items can not take place at this meeting.
- 06/21/18 **Annual Town Walk** – To note that the 2<sup>nd</sup> part of the Annual Town Walk will take place on Thursday 15<sup>th</sup> July at 6pm. Councillors to meet at Ellesmere Town Hall.
- 06/21/19 **Exclusion of Press and Public.** To resolve “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they may involve the likely disclosure of confidential information as defined in the Acts”.
- 06/21/20 **Town Council Staffing.** To receive a report.
- 06/21/21 **Planning Enforcement Case.** To receive a confidential report.

