

ELLESMERE TOWN COUNCIL

Minutes of the meeting of the Staffing & Governance Sub-Committee held virtually on Wednesday
29th April 2021 at 11.00am

PRESENT: Chair: Cllr P Goulbourne
Councillors: Cllrs G Elner, R Hartley, G Hutchinson and A Wignall
Town Clerk & RFO: Joanne Butterworth
Deputy Town Clerk & Deputy RFO: Jean Hynes

SG/28/20 **To Receive Apologies and Reason for Absence.**

None received.

SG/29/20 **Disclosure of Personal and Prejudicial Interests in Items on the Agenda**

None received.

SG/30/20 **Minutes**

It was moved by Cllr P Goulbourne, seconded by Cllr G Hutchinson and

RESOLVED - that the minutes of the meeting on 24th February 2021 be approved and signed by the Chair as a true record.

SG/31/20 **Exclusion of Press and Public**

It was moved by Cllr A Wignall, seconded by Cllr P Goulbourne and

RESOLVED - that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in the Acts.

SG/32/20 **Confidential Business Report**

The Clerk shared her computer screen so that members could read the confidential business report from the meeting of the Staffing and Governance Sub-Committee held on the 24th February 2021.

It was moved by Cllr G Elner, seconded by Cllr R Hartley and

RESOLVED - that the Confidential Business Report of the meeting on 24th February 2021 be approved and signed by the Chair as a true record.

SG/33/20 **Town Hall Staffing & Training**

The Clerk reported on staffing matters and training needs at Ellesmere Town Hall and members agreed to the Clerk's recommendations.

SG/34/20 **Town Council Staff Training**

The Clerk provided members with an update on Town Council staff training.

The meeting closed at 11.22am

Chair:

Date:

DRAFT