

**Progress Report from Actions/Matters Arising
at Previous Meetings as of 30th March 2021.**

Item	Minute No	Update
Highways / Planning Issues	236/19 142/20 & 143/20b 166/20c	<p>Traffic speeds Grange Road - investigate options for the provision and funding of a VAS for use in Grange Road and possible other sites in town. The Clerk is looking at the possibility of purchasing a VAS sign using the Neighbourhood Fund monies. Ongoing.</p> <p>A495 Cambridge Court – A letter will be sent to Highways & Cllr Hartley raising concerns. The matter was brought to the attention of Rt Hon Owen Paterson and he will support the Town Council’s concerns. Awaiting response from Shropshire Council.</p> <p>Place Plan Changes – Support submitted to SC for support to Ellesmere Boatyard project.</p>
Town Hall	254/19 157/20 180/20 9/20	<p>Maintenance - progress ‘next steps’ in the Town Hall Maintenance Group’s report: Main Hall, Small Hall and Committee Room -get costings for the re-decoration of each room separately. - get costings to repair the wooden upright structure on the lobby/porch. - get costings to remove the Expel air fans in the Main Hall and the holes to be blocked up. - check with Shropshire Council if changes to the original plan for an enclosed lobby – with a simpler automatic sliding door instead – would still meet the criteria for Section 106 funding. Ongoing.</p> <p>Town Hall Roof – Awaiting design proposals.</p> <p>Disposal of Art Screens - Ongoing.</p>
Contracts/ Finance	86/20a 107/20c 144/20c 86/20b	<p>Bank Account - A new Town Council Current account is to be opened with Unity Trust Bank and all funds from the Town Council’s TSB account are to be transferred. The application form has been completed and is in the process of being submitted. An update will be provided at the February meeting.</p> <p>A transfer of the £50,000 was transferred on 1st March, the remainder will be transferred on the 31st March.</p> <p>Savings Account - A new CCLA savings account to be opened to transfer reserve amounts. CCLA account will be opened once the Unity Account has been opened so that funds can then be</p>

		transferred between the two accounts. The application to open this account will begin after the 1st March.
Recreation/Play Areas	255/19	Land to rear of Berwyn View – information on proposed tree planting and whether Lakelands School interested in the land to be considered at future meeting. Conveyance documents have now been received from the Solicitors. The Finance Asset and Resources Committee passed this to be looked at by the Land Rear of Berwyn View T & F Group, which will be done once Cllr Elner has created a timeline of ownership details (thanks Cllr Elner). Ongoing.
	234/19	Birch Road – Ellesmere Local Nature Reserve - formal document re: declaration of Ellesmere LNR signed 21/5/20, and public notice published/displayed. Press release issued 26/5/20. Factsheet and other info sent to Natural England 10/6/20. Community open day to be arranged in 2021. Shropshire Council contacted regarding Nature Reserve Signage. Costings for Nature Reserve signage is currently being obtained. Ongoing.
	235/19	Kingfisher Way & Beech Grove Play Areas – identified works to be carried out. Awaiting quotations for works. Ongoing.
Crime/Community Safety	204/19	CCTV - Earmarked Reserve for CCTV improvements to be created for 2020/21 budget - £5k allocated 27/1/20. Investigate possible match funding from WMPCC for 3 new cameras and contact Oswestry CCTV about a visit to look at benefits of linking to their system. Due to Covid -19 it has not been possible to visit Oswestry police station. A potential issue with the electric supply to 2 CCTV cameras has been identified and the Clerk will investigate this further before calling a meeting of the CCTV T & F together with the Police and Technical Services our CCTV maintenance contractors. The Clerk has now spoken to the Asset management team for TSB and they have provided a copy of the original agreement between the TSB & Town Council. The electric supply will remain active whilst they market the building and potential buyers will be informed of the agreement for them to make the decision if they would like the arrangement to continue. Ongoing
Environment & Climate Change	209/19	Open Watercourse, Old Dairy Site – works to clear the overgrown Tetchill Brook finally carried out by the landowner as of end of May 2020. Subsequent substantial drops in water level at Birch Road Rec Area, Dairy Grove and Blackwater Meadow.

	141/20b	<p>Investigations into the condition of the Mere culvert to be co-ordinated by Shropshire Council and we will see if we could use some of the neighbourhood fund reserves to pay for a possible survey of the section across ETC land.</p> <p>Shropshire Council are currently in talks with Avison Young, the creditors for Pochin Developments to arrange an inspection of the culvert on their property.</p> <p>Awaiting further contact with SC and I have made enquiries about using the Neighbourhood fund monies for the CCTV inspection. The Costs give to the Clerk were incorrect, so further information is still being waited for before this can be looked at further. Ongoing</p> <p>Zero Carbon – Town Council Pledge of support completed. Carbon Footprint – Shropshire Climate Change Partnership are unable to help with the Town Council footprint and their tool for the community will not be ready until the end of March. Marches energy contacted as previously agreed and we are awaiting further information. Community Carbon Footprint Assessment – replies have been received from schools and a challenge card will be produced and circulated throughout April. Ongoing.</p>
Community Engagement	116/20a 57/20 (b) 116/20b 116/20b 116/20b	<p>Website - Pete Jones had a virtual meeting on the 11th January with members Information & Communication T & F Group together with the Clerk, Deputy Clerk and Admin Assistant to talk through the new website design.</p> <p>The Clerk, Deputy, Admin Assistant and Mayor had a further session with Pete Jones on 13th January to be shown the technical side of the website. Ongoing.</p> <p>Community Vision Plan –</p> <p>A report written report and ideas will be brought to council on 6th April 2021.</p> <p>Welcome to Ellesmere Leaflet – Ongoing.</p> <p>Volunteer day - Host a Charity Volunteer open day in 2021. To be arranged when Government restrictions are lifted.</p> <p>The Health Question & Shopping Question results from the Vision Survey - will be reported to Ellesmere Chamber of Commerce, All Together Ellesmere and Ellesmere Medical Practise their retrospective meetings.</p> <p>A sign audit had been arranged by Cllrs Elnor & Cull but had to be postponed due to bad weather. To be rearranged.</p>

Community Events	213/19	Invite Pick n Mix Events - along with Chamber of Trade, Fizzgigs, Carnival Committee, Shaun Burkey etc, to arrange a meeting to see what they could offer Ellesmere - on hold due to Covid-19
	255/19	Keep Britain Tidy - Register to host a “Big Spring Clean” on 4 April and contact local community groups/Fire Service about participating – event cancelled due to Covid 19, to be re-scheduled for 2021.
	147/20 170/20	Ellesmere Town Council Volunteer Group – Group will meet for the first time on Sunday 18 th April.
Youth Provision	88/20c	Youth Engagement – The Town Council agreed to support the proposal from TNS using the remaining youth budget and the Town Mayor will pay any shortfall costs for the project. Gill Jones has been informed that the Town Council would like to work with them on the Youth Engagement project and once lockdown has been lifted will look to start the project.
	122/20	A 4-week outreach project started on the 5 th December, Gill Jones and Wayne Greenshields delivered a report to full council on Monday 4 th January 2021. The second Phase of this project will be undertaken when the Government restrictions and relaxed. Ongoing.

Correspondence circulated in March for Information only.

8 th March	PCC - Newsletter
22 nd March	PCC - Newsletter
22 nd March	NALC – Chief Executive’s Bulletin
26 th March	High Sheriff of Shropshire – Invitation to Councillors
26 th March	NALC – Update on remote meetings
29 th March	SALC – News in Brief
30 th March	NALC Chief Executive Bulletin

Town Mayor’s Civic Engagements

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Deputy Mayor’s Civic Engagements

	No Civic Engagements for the month
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