

## STAFFING & GOVERNANCE SUB COMMITTEE

Minutes of the meeting of the Staffing & Governance Sub Committee held in Ellesmere Town Hall on Tuesday 20<sup>th</sup> February, 2018 at 9.30am.

**PRESENT:** Councillors: R Hartley, P Goulbourne, G Elner and Mrs E Peers.

Mandy Evans – Town Clerk

S& GI-1/18 **Election of Chair**

**RESOLVED** – that Cllr Mrs E Peers be elected as Chair of the Staffing & Governance Sub Committee for the 2017/18 municipal year.

S&G-2/18 **Election of Vice-Chair**

**RESOLVED** – that Cllr R Hartley be elected as Vice-Chair of the Staffing & Governance Sub Committee for the 2017/18 municipal year.

S&G-3/18 **To Receive Apologies and Reason for Absence.**

**RESOLVED** - that the apologies received from Cllrs J Williams and A Wignall – holiday – be approved.

S&G-4/18 **Disclosure of Personal and Prejudicial Interests in Items on the Agenda**

None.

S&G-5/18 **Grant Dispensations**

None.

S&G-6/18 **Clerks Appraisal – 15<sup>th</sup> January, 2018**

The Assistant Clerk was asked to Clerk the meeting whilst the Town Clerk left the room to enable Members to discuss a pay rise due to the extra responsibilities during the past year. (Appendix A attached).

S&G-7/18 **Assistant Clerk, Miss J Butterworth.**

Due to maternity and recent knee operation a total of 142 holiday hours is outstanding for 2017/18.

**RESOLVED:** that Members agreed that two thirds (95 hours) be paid before 31<sup>st</sup> March, 2018 and one third (47 hours) be carried forward for 2018/19.

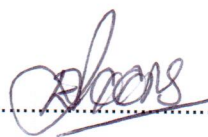
S&G-8/18 **Assistant Clerk, Mr P Smith.**

P Smith will be at the end of the benchmark range on LC1 (22) at 31<sup>st</sup> March, 2018.

**RESOLVED:** Members agreed that the pay scale be increased to LC1 (23) for the next financial year.



The meeting closed at: 10.20 am

Chair: ..... 

Date: ..... 01/10/2018