

**ELLESMERE TOWN COUNCIL**

Minutes of the Town Council Meeting held in Ellesmere Town Hall on Monday 1<sup>st</sup> February, 2016.

**PRESENT:**

Town Mayor:	Cllr Ian Ward
Deputy Mayor:	Cllr J Frost
Councillors:	Cllr Mrs J Clayton, Cllr S Thornton, R Hartley, P Goulbourne and M Harris.
Clerk and RFO:	Mandy Evans
Assistant Clerk:	Jo Butterworth
Unitary Councillor:	1
Members of the Public:	2
Press:	1
Police:	0
Guests:	0

Public Question Time.

(a) Mr R Powell, resident of Levi Court would like to know if it would be possible to install a camera in this area as he has experienced damage to his car 3 times. Mr Powell also reported a street column (number 83) which is out on Laurel Close and loose kerbs by the Business Car Park on Wharf Road.

(b) Mr Harris is appalled about the mess around the recycling area in Cross St. car park and the amount of rubbish this area generates.

(c) Mr I Ward would like to raise the problem that the town has regarding dog fouling.

234/15 To receive apologies and reason for absence. Cllrs Mrs L Davies and J Williams - holiday. Cllr G Elner - prior engagement. RESOLVED: that the apologies and reason for absence were approved.

235/15 Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: to note the following interest:

<b><u>Councillor</u></b>	<b><u>Item</u></b>	<b><u>Reason</u></b>
Cllr S Thornton	12(a) - Consultation on Proposed Conversion to an Academy as part of the North West Academies Trust (NWAT).	Governor/Chair of Finance, Ellesmere Primary School.

236/15 Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note none received.

- 237/15 Public Participation Session.  
 (a) CCTV camera on Levi Court will be placed on the March Agenda. Street column and kerbs will be reported. RESOLVED: to note.  
 (b) The issue regarding the amount of rubbish the recycling area on the car park has been raised by the Town Council in the past. Cllr M Harris asked if it would be worth the Town Council investing money to alleviate this issue. It was: RESOLVED: that the Clerks contact contractors responsible for the upkeep of this area.  
 (c) Dog fouling problem throughout the town. It was: RESOLVED: to contact Shropshire Council.
- 238/15 Police Matters. PC P Crump sent the following report. There have been a total of 5 recorded crimes for the month of January, split as follows: 3 x assaults (persons all known to each other), 1 x taking of a motor vehicle without consent (family members) and 1 x nuisance/malicious communication (involving telephone calls). Of the 5 they have active ongoing enquiries in all of them. No issues of relevance to report, other than the team's shifts have been amended slightly, which will provide more cover for the Town and surrounding area. RESOLVED: to note.
- 239/15 Shropshire Council Report. Chair of Shropshire Cllr Mrs A Hartley reported that the Leader, Shropshire Council, Head of Finance, Governance and Assurance, S.C. and the Chief Executive, S.C have a 1 hour audience with the Rt Hon Greg Clark MP on Wednesday, 3<sup>rd</sup> February, 2016 to drive home the grave concerns about the cuts that SC are facing. Shropshire Cllr Mrs A Hartley has been involved in triggering a letter where 50 Councils have already signed up to have a fairer settlement for rural councils and areas who are having a far worse deal than the Urban areas to get the message through that they cannot sustain the cuts and still maintain services. SPARSE, the Rural Counties Association are also putting a lot of pressure on the Government.  
 Shropshire Cllr Mrs A Hartley has been invited to sit on the SALC Executive meeting as Chair of Shropshire Council.  
 The Teal Drive Appeal is taking place on the 23<sup>rd</sup> February, 2016 in the Council Chamber, Castle View, Oswestry at 10.00 am and representation from the Town Council would be helpful. Seven appeals have been turned down purely on the 5 year land supply argument and with SAMDev in place it is really helping.  
 Regarding the recycling area the Clerks would need to contact Veolia and not Shropshire Council. Shropshire Cllr Mrs A Hartley will be launching a campaign against the dog mess issue and perhaps local wardens may be interested to take up this responsibility  
 Sir Algernon Heber-Percy, Queens's representative has a calendar of events to mark the Queen's 90<sup>th</sup> Birthday which will start with:  
 Service of Thanksgiving, St. Paul's Cathedral – Friday, 10<sup>th</sup> June, 2016.  
 Trooping of the Colour – Saturday, 11<sup>th</sup> June, 2016.  
 The Patrons Lunch – Sunday, 12<sup>th</sup> June, 2016.  
 RESOLVED: to note.
- 240/15 Minutes and Clerks Report (Appendix A). To read and confirm the minutes of the Town Council Meeting held on: Monday, 4<sup>th</sup> January, 2016. (Attached). Cllr M Harris suggested "actions and dates" on the side of each item. Proposed by Cllr S Thornton and seconded by Cllr R Hartley all members who were in attendance:

RESOLVED: that the minutes were approved, confirmed and signed as a true copy. FURTHER RESOLVED: to note the Clerks report.

241/15

Minutes.

(a) To read and confirm the minutes of the Highways Sub Committee held on Tuesday 12<sup>th</sup> January, 2016. Proposed by Cllr I Ward and seconded by Cllr J Frost all members who were in attendance: RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

**Minutes of the Highways Sub Committee held at Ellesmere Town Hall on Tuesday 12<sup>th</sup> January, 2016**

PRESENT:	Chairman:	Cllr G Elner
	Vice Chairman:	Cllr J Frost
	Councillors:	Cllr I Ward
	Assistant Clerk:	Jo Butterworth

To receive apologies and reason for absence. Cllr R Hartley – Away, Clerk, Mrs M Evans. RESOLVED: that the apologies and reasons for absence were approved.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: to note, none received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note, none received.

**14/04047/OUT** – Outline application for mixed development of a hotel, boating marina leisure complex, pub/restaurant, residential, holiday cabins and touring caravans with associated infrastructure to include access. To discuss the Highways Report 17.12.2015. Cllr Ward started discussions by stating that although the Town Council were extremely disappointed that they had not been included in the pre-consultation discussions, they were reasonably happy with the comments/advice from Highways on this application in the submission dated 17<sup>th</sup> September, 2015. However since then revised comments were submitted by Highways on 16<sup>th</sup> December 2015, again, without any discussion or involvement from the Town Council, and which had completely changed from the original, he suggested that there was a significant shift which the Council should disagree with. As a Council he proposed that we expect the new development to be an extension of the town and the Town Service bus should cover this. Members felt that it is essential that the Town Service be extended to incorporate the new development and would like to know on what basis Highways made their assessment “Whilst initial thoughts, and those expressed in the TA, were towards incorporating the site and the town centre service, this is now not considered to be a viable option in the longer term sustainability of servicing the site”? It appears that no consideration has been given for the increased passengers that will be generated by this development, that will want

12 L

to use this service, no justification has been provided for Highways change of view on this application and the Town Council are completely dissatisfied as it is adverse to their views and aspirations to encourage tourism. As for discussions with Arriva, they are a commercial company that arrange the 449 route not the town service and in the Council's view the 449 route should not be used as a substitute for the Town Service bus, which is already in need of expansion. By not providing this service the town's economic development will be restricted curtailing business to the Marina.

With regards to the link road from Oswestry Road the Town Council feels that it is essential and insist that it should be in situ for use by construction traffic prior any development being started. The existing infrastructure is already struggling and will be overwhelmed causing problems to existing users and business from the town centre.

The penultimate paragraph in the Highways amended comments states that the upgrade of the traffic signals at the junction of Canal Way/Scotland Street is a scheme programmed by Shropshire Council and not required by the Highways Authority. The Town Council insist and would like significant reassurances that the upgrade to these traffic signals is completed before any work on the development is undertaken and would like to see Shropshire Council add this to their program of works as quickly as possible. The junction in question already presents a number of problems to motorists and pedestrians such as near misses and curb mounting, which Councillors have previously met to discuss with Highways. RESOLVED: to compile a letter including all comments and send to the relevant recipients at Shropshire Council.

(b) To read and confirm the minutes of the Planning, Economic, Development & Land Committee held on Tuesday 12<sup>th</sup> January, 2016. Proposed by Cllr S Thornton and seconded by Cllr J Frost all members who were in attendance: RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

**Minutes of the Planning, Economic, Development and Land Committee held at Ellesmere Town Hall on Tuesday 12th January, 2016**

PRESENT:	Chairman:	Cllr G Elner
	Vice Chairman:	Cllr J Frost
	Councillors:	Cllrs I Ward, S Thornton, Mrs J Williams and Mrs K Chenery
	Assistant Clerk:	Jo Butterworth

To receive apologies and reason for absence. Cllr R Hartley – Away, Clerk, Mrs M Evans. RESOLVED: that the apologies and reasons for absence were approved.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.  
RESOLVED: to note, none received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note, none received.

Government Consultation on Proposed Changes to National Planning Policy.

Closing date: 25<sup>th</sup> January, 2016.

[planningpolicyconsultation@communities.gsi.gov.uk](mailto:planningpolicyconsultation@communities.gsi.gov.uk). Councillors went through and answered the relevant questions on the consultation document. RESOLVED: answers will be typed and submitted by the Assistant Clerk.

### **Planning.**

**(a) Planning Applications for consideration:** RESOLVED: to note, no other applications for consideration.

**(b) To consider any other planning applications received after the issue of the Agenda.** RESOLVED: to note, no further applications received.

(c) To read and confirm the minutes of the Civic Amenities Committee held on Monday 25<sup>th</sup> January, 2016. Proposed by Cllr Mrs J Clayton and seconded by Cllr J Frost all members who were in attendance: RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

### **Minutes of the Civic Amenities Committee held at Ellesmere Town Hall on Monday 25th January, 2016**

PRESENT:	Chairman:	Cllr I Ward
	Councillors:	Cllrs J Frost, G Elner, Cllrs Mrs J Clayton and Mrs K Chenery
	Town Clerk & RFO:	Mandy Evans
	Assistant Clerk:	Jo Butterworth

To receive apologies and reason for absence. Vice Chair, Cllr Mrs L Davies – holiday. RESOLVED: that the apologies and reason were confirmed and approved.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: to note none received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note none received.

### **2016/17 Council Tax Precept & Budget Deliberations 2016/2017.**

**(a) Town Hall.** Chair, Cllr I Ward informed Members that the town hall charges have not been revised/increased since 2007. The Assistant Clerk has compiled a comparison price list with all the town halls in the

surrounding area. It was: RESOLVED: that the Assistant Clerk forward the list to all Members of the Civic Amenities Committee. FURTHER RESOLVED: that the existing bookings inputted into the system from 1<sup>st</sup> April, 2016 to the 31<sup>st</sup> March, 2017 will remain on the existing tariff but new bookings from the 1<sup>st</sup> April, 2016 will be based on the new charges.

The lease for the bar is due to expire in 2017 and as Members are aware of the running costs for the Town Hall (approximately £38,000.00) are looking into all the income revenues. The terms and conditions of this contract will be looked into before going out for quotations. RESOLVED: to note.

A Task and Finish Group consisting of Cllrs I Ward, Mrs K Chenery and Mrs J Clayton was formed to help formulate a new, comprehensive hiring charges list which will also include looking at a possible charge for storage currently held in the town hall and shed. RESOLVED: to note.

(b) Cross Street Toilets. Chair, Cllr I Ward suggested looking into an automatic lighting system which would cut down the electricity cost and alleviate the problem we have with extending opening hours for events in the town during the year. There is no increase in the budget for 2016/17 and Members agreed to look into better CCTV coverage outside the toilets due to the amount of cost because of vandalism in particular on the fire doors. RESOLVED: to look into an automatic lighting system and to contact Technical Services regarding CCTV.

It was: FURTHER RESOLVED: that the Chair, Cllr I Ward will recommend to approve the following budget to Policy & Resources Committee: Town Hall Expenditure £42,000.00 and Cross Street Toilets Expenditure £10,000.00 for 2016/17. All Members approved and confirmed.

(d) To read and confirm the minutes of the Policy & Resources Committee held on Monday 25<sup>th</sup> January, 2016. Proposed by Cllr R Hartley and seconded by Cllr S Thornton all members who were in attendance: RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

**Minutes of the Policy & Resources Committee held at Ellesmere Town Hall on Monday 25th January, 2016**

PRESENT:	Chairman:	Cllr S Thornton
	Vice Chairman:	Cllr R Hartley
	Councillors:	Cllrs I Ward, J Frost, G Elner, P Goulbourne and Mrs J Clayton.
	Town Clerk & RFO:	Mandy Evans
	Assistant Clerk:	Jo Butterworth

To receive apologies and reason for absence. Cllrs Mrs L Davies - holiday. RESOLVED: that the apologies and reason for absence was approved and confirmed.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: to note none received.

Grant Dispersations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note none received.

2016/17 Council Tax Precept & Budget Deliberations 2016/2017. To look at the Budget and Precept requirement for 2016/17 for recommendation to Full Town Council on Monday, 1<sup>st</sup> February, 2016.

Cllr I Ward, Chair of Civic Amenities Committee put the following Civic Amenities budget recommendation to the Committee - Town Hall be set at £42,000.00 and Cross Street toilets remaining at £10,000.00 for 2016/17. RESOLVED: that the recommendation was confirmed and approved.

Cllr I Ward continued to inform Members that a Task and Finish Group from the Civic Amenities Committee has been formed to complete revised hire charges (no increase since 2007) which will be proposed to full Town Council in their March, 2016 monthly meeting. Any extra income generated will go to improvements at the Town Hall.

The Budget Expenditure headings were examined in depth with the following points made:

- Training costs to increase for the 2016/17 budget due to it being an election year. Shropshire Association of Local Council have increased their training attendance cost from £20.00 to £30.00 per session.
- Printing and Photocopying Contract expires January, 2016 and 3 quotations were read to Members all like for like. Members agreed to go for the lowest quote as best value for money.
- Stationery to increase to £400.00 from £300.00.
- Town Council are currently looking into improving the website.
- Professional Fees to decrease from £2,000.00 to £1,400.00.
- Audit/Accountancy Fees increase from £1,000.00 to £1,600.00.
- Grounds Maintenance Contract expires in March, 2016 this will go out to tender.
- To put £1,000.00 towards Tourist Information Centre matching the Chamber of Commerce normal contribution. The meeting noted that Fashelles will be discontinuing this service from the 1<sup>st</sup> April, 2016.
- Four Grant Awarding Forms have been received and Members agreed to allocate £1,000.00 for grants to enable the Town Council to grant £250.00 to each.
- To increase Contingencies to £3,306.00.
- No changes to Town Council income.

Members discussed the level of precept and noted that Ellesmere Town Council have not increased the Council Tax Charge for the past 4 years. The meeting consider recommending a £5.00 increase on the Band D Council Tax Charge which is currently £141.89 pa to enable the Council to be able to respond to pressures both from the increased costs of running the Town Hall and those anticipated as a consequence of further cuts by Shropshire Council. The meeting

concluded, however, that until the extent of the additional pressures were fully understood it would be more presentational acceptable to restrict the necessary increase to 1% being slightly below the rate of inflation (as measured by the RPI). RESOLVED: to approve the budget recommendations made by the Civic Amenities Committee. FURTHER RESOLVED: that once the Clerk has made the amendments recommended by Policy & Resources Committee that an increase of 1% be added onto the precept amount of £190,586.00 (which would have represented a 0% increase) making the 2016/17 precept request to Shropshire Council £192,492.00. In proposing the 2016/17 budget to the Town Council the 1% will be accounted for within the Contingency provision of the Town Council budget.

242/15

Budget Deliberations 2016/2017. To agree the budget figures as recommended by the Policy & Resources Committee on the 25<sup>th</sup> January, 2016.

Precept 2016/2017. To agree the precept for 2016/2017 as recommended by the Policy & Resources Committee on the 25<sup>th</sup> January, 2016

Members agreed to combine together agenda items 9 and 10 as they are covering the same area.

Chair of Policy and Resources Committee, Cllr S Thornton informed Members that the Policy and Resources meeting discussed the level of precept and noted that the Town Council precept has not increased for the past 4 years.

The Committee considered recommending an increase of £5.00 a year on the typical Band D Council Tax Charge to enable the Council to be able to respond to pressures both from the increased costs of running the Town Hall and those anticipated as a result of further cuts by Shropshire Council. The meeting decided, however, that for next year, it would recommend restricting the increase to just 1%. To put this in context this would mean an increase of only 12 pence a month for a typical Band D home. Cllr S Thornton continued to say that if the Town Council were to look to play catch-up since the last increase they would need to increase the precept not by 1% as proposed - which is £1.42 a year for a Band D home - but by over £8 just to be where we were four years ago. This is before the Council start to think about how much extra we might need to spend as Shropshire Council make the cuts they are now planning. So the recommended 1%, 12 pence a month, increase is very modest this year but, even with all the efforts we make to get best value for money, we need to recognise that next year we may need to be looking for a more realistic larger increase if we want to respond to the Shropshire Council cuts and deliver, or help to deliver, the services the people of Ellesmere need and value. Questions were raised by Members regarding the setting of the budget/precept including the £8.00 which was based on the rate of inflation over the past 4 years. Reserves are healthy but there is a large amount earmarked towards capital costs for the Town Hall, which would still not be enough to cover the cost of works required. The Town Council are fortunate this year that they have started conversations with Shropshire Council to work through other services the Town Council may have to pick up from them and need to be aware that we have to consider being a serious participant in protecting services.

The income generated from Town Hall bookings is being reviewed to bring it into line with other halls in the vicinity. It was: RESOLVED: that Cllr S Thornton proposed, seconded by Cllr R Hartley to accept the budget for 2016/17 with the 1% increase for 2015/16 with all members in agreement apart from Cllr M Harris who abstained as he felt the increase should have been 2%. FURTHER RESOLVED: that Members apart from 1 abstention from Cllr M Harris agreed the precept for 2016/2017 at £192,492.00.

243/15

Meetings/Training Courses - Reports from attended meetings during the last month.

(a) All Together Ellesmere, Shropshire Council and Ellesmere Town Council meeting held on Monday, 18<sup>th</sup> January, 2016. To elect a Member/Director onto ATE and to note that the Service Level Agreement will be reviewed and updated between ATE and the Town Council

RESOLVED: that no election was received to sit on ATE. FURTHER RESOLVED: that ATE and the Town Council will work together to update the Service Level Agreement.

244/15

**Correspondence.**

**(a) Items for consideration (information items will be circulated at the meeting).**

Ellesmere Tourist Information Centre at Fashelles. Notice received that from the 1<sup>st</sup> April, 2016 Fashelles will no longer be a Tourist Information Centre, therefore, the Town Council will arrange to remove the "hub" currently in place in Fashelles.

Members agreed to Suspend Standing Orders to allow Shropshire Cllr Mrs A Hartley to join the conversation and give an update from the recent Chamber of Commerce meeting of which she is Chair.

The Chamber of Commerce discussed tourism during their last meeting and decided the best way to move forward was to invest their contribution towards tourism to improving their website [www.ellesmere.info](http://www.ellesmere.info).

This would include distributing leaflets throughout the town and placing notices in the shops. Shropshire Cllr Mrs A Hartley's initial thoughts are that the Town Council should consider the money they have set aside for tourism be used for improving their website. Suggestions for re-locating the tourism furniture were tabled.

Cllr S Thornton proposed to go back into Council business, with all Members agreement.

RESOLVED: to arrange removal of the tourism hub furniture from Fashelles by the 31<sup>st</sup> March, 2016. FURTHER RESOLVED: that the Town Council will consider the money allocated to tourism in the budget be set aside for their website.

Multiple Planning Applications. Response received from Brandon Lewis MP, Minister of State for Housing and Planning. SALC are taking up this issue at their next Liaison Meeting with Shropshire Council and their Executive meeting on the 8<sup>th</sup> February, 2016. Cllr S Thornton read a paragraph from the response which are valid planning reasons for Shropshire Council to consider when making decisions on planning applications/appeals. The Clerk informed Members that she had forwarded this information onto Planning, Shropshire Council.

RESOLVED: to note.

Town Clock, Old Town Hall. There is an agreement between ETC and proprietors at the Old Town Hall that the Council pay them £10.00 per annum towards the electricity. The current proprietor has contacted the office and does not wish to receive this payment and for it to be forwarded to a charity.

RESOLVED: to note the money will go to the Mayor's Charity. FURTHER

RESOLVED: to note this item was tabled before the Consultation on the Proposed Conversion to an Academy as part of the North West Academies Trust (NWAT).

Consultation on Proposed Conversion to an Academy as part of the North West Academies Trust (NWAT). Ellesmere Primary School. (Circulated to all

Members). Consultation period which will run from 2<sup>nd</sup> February until 29<sup>th</sup> February, 2016. On Tuesday, 2<sup>nd</sup> February, 2016 the School will be holding a series of meetings in the School Hall to launch the consultation and provide more information and answer any questions. RESOLVED: to note.

Ellesmere Rangers Junior Football Club. A request from the Club asking if the Town Council could install 2 new goal posts (16ft in width and 7ft in height) for the junior pitch on their behalf as their insurance would only cover their use and not community use if they installed them. The cost of the goal posts will be met by the Club. Another request received was currently the pitch on the left hand side backing onto the houses is on a bank and if this could be levelled. Members agreed in principle but would like some idea of cost of grounds work and dimensions of the area which will be required to be dug away. RESOLVED: to contact ERJFC.

Community Right to Bid – Swan Hill Depot. Meeting arranged by Sue Thomas, Community Enablement Officer with Mark Blount, Parks and Greenspace Team Leader with the Town Mayor, Cllr I Ward and the Clerk on Thursday, 4<sup>th</sup> February, 2016 (10.00 – 11.30). Cllr R Hartley asked if the Bid was successful what would be the proposal for the depot and if the value is known, the Town Mayor, Cllr I Ward replied that it could be run by a local Community Group, and that it will be worth having this conversation on the 4<sup>th</sup> February, 2016. Following the latest Financial Statement from Shropshire Council the Town Council need to be aware of the money they intend to take out of leisure services as they may not be able to afford to run the Mere in the future. It was: RESOLVED: that the Chair of Policy & Resources Committee, Cllr S Thornton will also attend this meeting.

Invitations for Chairs and Clerk to discuss how Shropshire Council can work together through financial difficulties – 10<sup>th</sup> February, 2016 (9.00 – 11.00am) Council Chamber, Shirehall. RESOLVED: that the Town Mayor, Cllr I Ward and the Clerk will attend this meeting.

**(b) Other Correspondence received after the Agenda being sent out.**

Road Safety Event – 3<sup>rd</sup> March, 2016 (5.30 – 7.30pm), Shirehall, Shrewsbury. Cllrs I Ward and P Goulbourne attending. RESOLVED: to note.

Notification of Scope house-to-house Collection Dates. Dates changed from 4<sup>th</sup> April - 24<sup>th</sup> April, 2016 to 28<sup>th</sup> March - 17<sup>th</sup> April, 2016. RESOLVED: to note.

Neighbourhood Fund Requirements April, 2016. Annual Report and total CIL Funds as at the 31<sup>st</sup> December, 2016. (Circulated). To sign the Neighbourhood Fund Agreement. To complete the Neighbourhood Fund: Annual Monitoring Fund form before the 30<sup>th</sup> September, 2016. RESOLVED: to so do.

Resignation Notice received from Cllr Malcolm Harris. The Clerk has received Cllr M Harris resignation following this evenings meeting. Cllr M Harris was thanked for his contribution he has made to the Town Council. RESOLVED: that the position of Casual Vacancy will be placed on the March, 2016 agenda.

Audit/Year End of Year Preparation – Training event on Tuesday 8<sup>th</sup> March, 2016 (2.00 – 5.00pm). RESOLVED: that the Clerk and Assistant Clerk will attend.

245/15

**Planning.**

**(a) Planning Applications for consideration:**

16/00207/HHE - Broad Oaks, Elson Road, Ellesmere SY12 9EU. Extension of a single storey rear extension to detached dwelling, dimensions 7 metres beyond rear wall, 4 metres maximum height, 2.5 metres high to eaves. RESOLVED: that Members agreed to this application on the condition that there are no objections received from any neighbours.

**(b) To consider any other planning applications received after the issue of the Agenda.** (To be notified at Meeting).

**(c) Planning Application – Decisions.**

246/15

Road Safety Policy.

To report any issues/concerns before the end of February, 2016.

(a) The Clerk reported that she had received complaints regarding the amount of HGV's which are going down Cambria Avenue and more signage is necessary and to include St. John Hill who experience the same problem.

(b) Letter received from local resident raising highways issues and concern. (Circulated to Members).

(c) Email from Cllr G Elner concerned about a large lorry parked outside the locked gates to the Fullwood yard off Brownlow Road with the driver falling asleep and residents unable to wake him. Police did attend and resolved the situation safely. An alternative access to this site is necessary to alleviate any further risks on what is a residential and narrow road.

(d) Map tabled from the Town Mayor, Cllr I Ward with marked roads/streets for the Town Council to agree the reduced speed limits as a first phase, second phase suggested is to have the A road which runs from Church Street to Victoria Street reduced to a 20 mph speed limit. Members agreed that policing this would be the problem and discussions took place to help solve speeding in the town. Cllr S Thornton strongly supports 30 mph speed limit by the Mere and 20 mph through the town but thinks it may be a struggle to get a 20 mph on an "A" trunk road. RESOLVED: to forward (a), (b) and (d) to Shropshire Council before the end of February, 2016. FURTHER RESOLVED: that (c) has been raised and minuted at a previous meeting with Fullwood and Highways Sub Committee.

247/15

Foundation Level, Local Council Award Scheme. The Town Mayor, Cllr I Ward and the Clerk went before the Accreditation Panel on the 12<sup>th</sup> January, 2016 at Shirehall. The Panel were impressed with the clarity of the website and the various ways in which the public can access information and awarded this achievement to Ellesmere Town Council. The Certificate was presented before this meeting by Jack Wilson from the Accreditation Panel. Cllr S Thornton congratulated the Clerk and Assistant Clerk for their excellent work. RESOLVED: to note.

248/15

Queens 90<sup>th</sup> Birthday Celebration. NALC letter regarding taking part in lighting a beacon on the 21<sup>st</sup> April, 2016 to participate in celebrating the special milestone in the Queens life was read to Members.

A letter from Girl guiding, Ellesmere Branch asking Members if they would like to be involved in "Clean for the Queen" which is part of the Keep Britain Tidy group. They would like to get involved in this campaign to tidy the street and landscape and have set a target of having 90 people for 90 minutes around

Ellesmere, and would like to use the Town Hall for a base if it is not in use (date to be given). Girl guiding has also produced a badge to celebrate the Queen's 90<sup>th</sup> Birthday. The Town Council are happy for them to use the Town Hall and will waive any fee.

The Town Mayor, Cllr I Ward suggested an illuminated light on the top of St. Mary's Church. RESOLVED: to note.

- 249/15 Drop In Session. To include the next Drop In session with a coffee morning. Possible dates: 25<sup>th</sup> February or 3<sup>rd</sup> March, 2016. (10.30am – 12.00). RESOLVED: to confirm date.
- 250/15 Bank Accounts. The Assistant Clerk explained the difficulty in finding Bank Accounts due to the amount of signatories we have and the need to open only a savings account. Various banks were discussed and it was: RESOLVED: to open an account with Santander.
- 251/15 Payments for December, 2015 to be approved and confirmed. RESOLVED: all Members approved, confirmed that the accounts be signed as a true copy
- 252/15 Caretaker Assistant, Ellesmere Town Hall. To note that Clive Parry has been reinstated and will start back on the 4<sup>th</sup> February, 2016. RESOLVED: to note.
- 253/15 Date of next meeting – Monday, 7<sup>th</sup> March, 2016. RESOLVED: to note.
- 254/15 Exclusion of Press and Public. Proposed by Cllr S Thornton, seconded by Cllr Mrs J Williams with all Members in favour that it was: RESOLVED: "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items 26 & 27 of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts". Exempt Minutes will be kept.
- 255/15 Exempt Minutes. To read and confirm the minutes from the meeting held on Monday 4<sup>th</sup> January, 2016. RESOLVED: to note.
- 256/15 Meres Community Hub Workshop – Thursday, 14<sup>th</sup> January, 2015. Updated report was received. RESOLVED: to note.
- 257/15 Honorary Freeman/Freewoman. Updated report was received. RESOLVED: to note.

lan L  
712 M.L. 2016

At : 13:00

## Town Council Current A/c

## List of Payments made between 01/12/2015 and 31/12/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/12/2015	British Telecom	DDR	120.22		Clerks Phones & Broadband
03/12/2015	Royal British Legion	6876	25.00		Wreath Payment & Donation
03/12/2015	Border Janitorial Supplies	6877	225.41		Cleaning Materials
03/12/2015	Staples	6878	95.45		Stationery & Stamps
03/12/2015	NALC	6879	60.00		Local Council Award Reg
03/12/2015	Altodigital	6880	193.88		QTRLY Meter Click Printer
08/12/2015	All Together Ellesmere	6881	100.00		Tuesday Market Cleaning
08/12/2015	PG Skips Ltd	6882	64.61		Skip Hire - Mkt Hall
08/12/2015	PG Skips Ltd	6883	74.21		Skip Hire - Town Hall
08/12/2015	J C Dyke	6884	64.60		General Maintenance - TH
08/12/2015	PE & HJ Jones	6885	21.60		Green Wastre Recycling
14/12/2015	Rainbows	6886	15.00		Xmas Window Comp - 1st Prize
14/12/2015	Ismays	6887	5.00		Xmas Window Comp - 2nd
14/12/2015	Siemens Financial Services	DDR	58.95		Clerks Printer Rental - QTR
15/12/2015	Shropshire Council	DDR	912.00		Business Rates - TH
17/12/2015	Technical Services Shrops Ltd	6888	78.00		CCTV Callout
17/12/2015	Aps Boiler Services	6889	126.00		Call out to repair boiler
17/12/2015	R J Kupski	6890	54.00		Repairs to Water Tank
17/12/2015	Eezyink Ltd	6891	23.95		Ink for Asst Clerk's Printer
17/12/2015	Technical Services Shrops Ltd	6892	78.00		CCTV Callout
21/12/2015	HM Revenue & Customs	6893	841.76		Tax & NI Month 9
21/12/2015	Shropshire Council Pensions	6894	947.03		Pensions Month 9
22/12/2015	Mulberry Blinds	6895	2,722.80		Roller Blinds - Main Hall
23/12/2015	Mrs Mandy Evans - Clerk	FASTERPAY	1,668.65		Salary Month 9
23/12/2015	Miss Joanne Butterworth	FASTERPAY	1,136.86		Salary Month 9
23/12/2015	Mr Des Harvey	TRANSFER	948.39		Wages Month 9
23/12/2015	Mrs Melanie Connor	TRANSFER	221.70		Wages Month 9
23/12/2015	Miss N Roberts	TRANSFER	241.26		Wages Month 9
29/12/2015	TSB Bank	PAYMENT	25.62		Service Charges

**Total Payments**      11,149.95

*h L*  
*1/2/2016*