

ELLESMERE TOWN COUNCIL

Minutes of the Town Council Meeting held in Ellesmere Town Hall on Wednesday, 9th September, 2015.

<u>PRESENT:</u>	Town Mayor:	Cllr Ian Ward
	Deputy Mayor:	Cllr J Frost
	Councillors:	Cllr Mrs L Davies, Cllr S Thornton, M Harris and Cllr R Hartley.
	Clerk and RFO:	Mandy Evans
	Assistant Clerk:	Jo Butterworth
	Unitary Councillor:	0
	Members of the Public:	0
	Press:	1
	Police:	0
	Guests:	0

Public Question Time. Spokesperson from the Ellesmere Library Volunteers informed members that they held a public meeting on the 8th September, 2015 in the Town Hall regarding Shropshire Council's intention to move the library from Fullwood House to The Mere's Day Centre. Around 70 people turned up and the feedback was that most people realise Shropshire Council are in a difficult situation financially and asked if the Town Council would be prepared to take over Fullwood House with another organisation or provide a precept to keep the library service open. The feedback from the Ellesmere Library Open Afternoon on the 25th August, 2015 and Newspaper article regarding signing children up to libraries which should give the Education Dept. more difficulty in closing local libraries was passed to the Clerk. Mr P Goulbourne responded that if the Library service does move to the Mere's Day Centre this would be semi self-service and there is a fear that people may not go there.

94/15 To receive apologies and reason for absence. Cllr G Elner, Cllrs Mrs J Williams and J Clayton – holidays. Cllr Mrs K Chenery – ill and Cllr Mrs E Cross – prior engagement. RESOLVED: to note that the apologies and reasons for absence were approved.

95/15 Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. The Clerk asked Members if there are any changes since completing the original forms could they please complete new forms as soon as possible. RESOLVED: to note.

96/15 Grant Dispersations. RESOLVED: to note none received.

97/15 Public Participation Session. A member from Friends of Ellesmere Library asked the Town Council if they would be prepared to take over Fullwood House with another organisation or provide a precept to keep the Library service open. RESOLVED: to note this will be discussed by Members of the Town Council under item 17.

97/15a It was:

RESOLVED: that Members agreed to move agenda item 17 to 4a to enable members of the public to listen to the Town Councils response regarding the proposed relocation of Ellesmere Library.

Ellesmere Library. A letter dated 4th September, 2015 was read to Members from Friends of Ellesmere Library asking if the Town Council would take a lead in helping to ensure that all options are explored and everything possible is done to safeguard and enhance this essential service for the local community. Cllr M Harris stated that at this stage no costings have been received. The Town Mayor, Cllr I Ward asked if discussions with other parties other than the Town Council have taken place and he made it clear that the Town Council do support to keep a Library in the town. Libraries have always been a then County and now Unitary responsibility and the Friends of Ellesmere Library would need to ask Shropshire Council to make a representation to the Town Council with an official proposal to discuss how it will not be a burden to the finances of the Town Council. The Town Mayor, Cllr I Ward continued to inform Members that the Library is an agenda item for the next Ellesmere Area Local Joint Committee meeting on the 22nd September, 2015. Cllr Mrs L Davies suggested that Shropshire Council need to give the low down and the reason why it is essential to close the Library. Cllr S Thornton commented that of course the Town Council are in support, in the real world Shropshire Council are trying to find and save money and for this reason the Town Council should not be taking on this financial burden because Shropshire Council cannot fund this service, he also expressed that children should be able to go to a proper library. It was: RESOLVED: to contact Shropshire Council to table rationale costings, savings, service, capital costs and make a representation to the Town Council hopefully before the next monthly meeting with full details of their proposals.

98/15 Police Matters. In the absence of the Police the Clerk has received a report from PC P Crump. A total of 22 crimes have been recorded for July and August. (3 x theft, 5 x criminal damage, 1 x drug offence, 1 x attempt of theft, 1 x theft of motor vehicle, 1 x fraud, 7 x assault, 1 x robbery and 2 burglary dwellings). Some of the assaults are connected and of these 22 crimes 15 have ongoing enquiries. The carnival went without any incidents and PC Crump would like to express his thanks to the Licensees who used plastic glasses and kept patrons off the streets at the end of the event. Ellesmere 10k was well attended with close to 800 runners, there was some disruption with the traffic flow due to the volume of runners and this will be discussed for next year. RESOLVED: to note.

99/15 Shropshire Council Report. RESOLVED: to note none received.

100/15 Minutes. To read and confirm the minutes of the Town Council Meeting held on: Monday, 6th July, 2015. RESOLVED: that Cllr Mrs L Davies proposed, Cllr S Thornton seconded and all Members agreed that the minutes were approved, confirmed and signed as a true copy.

101/15 Minutes. To read and confirm the minutes of the Planning, Economic, Development & Land Committee held on: Monday, 27th July and Thursday, 6th August, 2015. RESOLVED: that Cllr R Hartley proposed, Cllr J Frost seconded that the PEDaL minutes from the 27th July, 2015 were approved, confirmed and signed as a true copy. FURTHER RESOLVED: that Cllr S Thornton proposed, Cllr J Frost seconded that the PEDaL minutes from the 6th August, 2015 were approved, confirmed and signed as a true copy.



Minutes of the Planning, Economic Development and Land Committee, Ellesmere Town Council held at Ellesmere Town Hall on Monday, 27th July, 2015 at 7.00pm in Ellesmere Town Hall.

PRESENT:

Chairman	Cllr G Elner
Vice Chairman:	Cllr J Frost
Councillors:	Cllr M Harris, Cllr Mrs J Williams, Cllr R Hartley Cllr Mrs K Chenery.
Assistant Clerk:	Jo Butterworth
Members of the Public:	0
Press:	0

Public Question Time. RESOLVED: None received.

To receive apologies and reason for absence. Cllr S Thornton – holiday. Cllr I Ward – holiday. Clerk & RFO Mrs Mandy Evans – holiday. RESOLVED: that the apologies and reasons were accepted by Members.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: No interests to be noted.

Grant Dispensations. RESOLVED: to note none received.

Public Participation Session. RESOLVED: to note none received.

Planning.

(a) Planning Application Decisions (for information only). RESOLVED: to note none received.

(b) Planning Applications for consideration:

15/02519/FUL – 19 Cambria Avenue, Ellesmere, SY12 0BG. Conversion of single storey garage and outbuilding into living accommodation, plus single story extension. RESOLVED: Members agreed to support this application with no further comments.

15/03017/TCA – The Boathouse, Oteley, Mereside, Ellesmere, SY12 0PB. To fell one Poplar tree within Ellesmere Conservation Area. RESOLVED: Members agreed to support this application with no further comments.

(c) To consider any other planning applications received after the issue of the Agenda. (To be notified at Meeting).

15/01389/FUL – Swan Hill Depot, Swan Hill, Ellesmere, SY12 0DQ. Erection of 5 dwellings along with associated external works and landscaping following demolition of existing buildings on site. RESOLVED: Members agreed to hold another planning meeting on Thursday 6th August at 7pm with an extended public question time, to allow members of the public the opportunity to comment on this application before making their decision. FURTHER RESOLVED: Cllr M Harris gave apologies for Thursday 6th

August and would like to object to the application due to the properties being 3 storey houses which are not in keeping with the area.

15/02681/FUL – Castlefields Car Park, Mereside, Ellesmere, Shropshire. Change of use of existing car park to a holiday park of 20 lodges. RESOLVED: Members requested that this application be placed on the agenda for the 6th August to allow members of the public to comment before making their decision.

15/00291/OUT – Proposed Development Land NE of Cemetery, Swan Hill, Ellesmere, Shropshire. Outline planning application for residential development to include means of access. The Assistant Clerk informed members that this application will be determined by the North Planning Committee of Shropshire Council. RESOLVED: to note.

Exclusion of Press and Public. To resolve “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts”. Exempt Minutes will be kept. RESOLVED: that Members agreed to exclude the press and public and exempt minutes will be taken.

Planning Enforcement Cases. RESOLVED: Members were informed of 1 enforcement cases received from Planning, Shropshire Council.

Minutes of the Planning, Economic, Development and Land Committee Meeting, Ellesmere Town Council held on Thursday, 6th August, 2015 at 7.00pm in Ellesmere Town Hall.

PRESENT: Councillors: Chair: Cllr G Elner, Vice Chair Cllr J Frost.
Cllrs R Hartley, S Thornton, Cllrs Mrs J Williams, K Chenery.

Ex-officio Members: Cllrs Mrs L Davies and J Clayton.

Town Clerk Mandy Evans
Assistant Clerk: Joanne Butterworth

Unitary Councillor: Shropshire Cllr Mrs A Hartley
Members of the Public: 70
Press: 1
Police: 0
Guests: 0

To receive apologies and reason for absence. Cllr I Ward – holiday and Cllr M Harris – who will not be in Ellesmere on this day. RESOLVED: that apologies and reason for absence were approved.

Disclosable Pecuniary Interests. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: none received.

Grant Dispensations. RESOLVED: to note.



Public Participation Session. RESOLVED: to note the following comments received from the public starting with Swan Hill Depot.

15/01389/FUL – Swan Hill Depot, Swan Hill, Ellesmere SY12 0DQ.

- Rodney Upton thought that the application did not look like it would stop at 5 houses and access from Swan Hill would certainly cause traffic problems which would also be very close to the children's play area.
- Alex Grant highlighted that this area is currently outside the SAMDev¹ boundary and is concerned about the waving of the boundary.
- Elaine Gough informed Members that if this application was successful it would open the way to the other planning application on the Land NE of the Cemetery, Swan Hill.
- Len Graham is concerned as it is close to the borders of the Mere gardens which is highly questionable and this should be opposed as it could trigger other applications close to the Mere.
- Kieron Williams said as the other application NE of the Cemetery was rejected due to the adverse effects on the Cemetery then this application should be rejected due to the adverse effects on the Mere.
- Phil White who lives close to this area and works nights was concerned about the noise disruption.
- Barrie Phillips highlighted that this proposal was far too close to the playground and building houses would set a precedence and why is it even being considered, the application should have been cancelled and no applications around the Mere should be considered.
- David Franklin who has lived in the town for 2 years cannot think why anyone would want to build around the Mere, the Mere should be left alone.
- Resident stated that the wildlife, conservation plants and ecology are all a concern.
- Rodney Upton informed Members that the Mere is drained by a pipe which runs through the town, should this pipe be blocked then the only way it would flow would be through the depot side, therefore, a potential flood risk.

15/02681/FUL – Castlefields Car Park, Mereside, Ellesmere.

- John Penny said how unfortunate it was that we are all back here after the first application was rejected on this site and that there was a conflict of interest between Shropshire Council as this is their application through their proposed developer. The application is over a kettle-hole and takes huge amounts of public money, not that anyone would know this. Shropshire Council should not be the body to determine this application. The area should be safeguarded for future generations and the application would be an eyesore in what is Ellesmere's jewel in the crown and urges everyone that they must stop this going ahead.
- Edward Bevan, Chairman of Heron Watch and resident commented that this application be refused as the proposed scheme would provide economic and social benefits including the provision of new homes and construction jobs, however, these benefits would be achieved regardless of where the new dwellings would be built. Also, any future occupants would play a role in the community and would be likely to support local services. Future occupiers would have convenient access to the extensive facilities in Ellesmere. However, this must be balanced against the harm that would be caused to the setting of the Mere, Cremorne Gardens, the street scene in Swan Hill and the setting of the adjacent conservation area which weighs negatively against the proposal. It is considered that the proposal conflicts both with Policy H5 of the North Shropshire Local Plan and CS Policies CS3 and CS5 of the adopted Core Strategy and the Council's overall

¹ Site Allocations and Management of Development (SAMDev) Plan, Shropshire Council



strategic approach to delivering sustainable development through the identification of suitable housing sites in the emerging SAMDev DPD. This statement also applies to the Castlefields application.

Mr Bevan read the following figures from visitors who signed Heron Watch visitor book in 2015:

Ellesmere	23	5.97%			
Shropshire	103	26.75%)		
Cheshire	42	10.91%)		
North Wales	74	19.22%)	263	68.31%
West Midlands	34	8.83%)		
Merseyside	10	2.60%)		
Other – UK	83	21.56%)		
Other – World	16	4.16%)	99	25.71%
TOTAL	385	100.00%			

- Amanda Bevan who has worked for Shropshire Council Tourist Information from 2001 until 2013 and who now works for Shropshire Wildlife Trust, both posts based at the Mereside. From face to face engagement with the public over the past 14 years she is very much aware that the majority of visitors are day visitors who come from an area up to a couple of hours away, this includes all surrounding Counties such as Manchester, Birmingham, Liverpool and the Wirral. There was a survey completed some years ago under the then Countryside Manager which strongly agreed with my findings. There are also several walking groups who come from outside the immediate area to walk several times a year. Two weeks ago a group of 18 from somewhere like the Wirral who parked 8 cars on Castlefields. Mrs Bevan continued to say that she works two days a week and has never seen the car park with no cars on it and on sunny days it is at least a quarter to half full.

If the car park is no longer available they will lose a huge number of visitors a lot are whom are families with children together with a good proportion of use the Mere as a venue to meet. Mrs Bevan read notes from The British Parking Association website relating to comments in particular to tourism which is what Ellesmere has to offer and the visitor economy is dependent on visitor experience which would attract or deter. High on this agenda is the quality of public places, transport systems, architecture, arrival points, sense of welcome and parking so let us not lose one of the main assets which makes our visitors return again and again.

- Alex Grant, Shropshire Wildlife Trust who objected to the original scheme remarked on how the Ecology Report had not been updated from the original application and had many concerns about this report, such as it ignores the grassland species, orchids and butterflies. Another flaw about the report was that it had been completed in the month of February which is completely inappropriate. The area within the red lines on the map does not show anything between the plots and red line. The development will allow the footpath but would this be on a permissive basis? It also shows a BBQ area for cabin user and not for public use. The Design and Access Statement does not allow for the many visitors which undermines the very features which draw people to this very popular area.
- The Chair, Cllr G Elner read comments received from Trixie Field who was unable to attend the meeting. Trixie Field objected to the lodges as they appear to be the same sort of mass produced and shoddy structures that blight the North Wales coast, and many other places in Great Britain. The sites along the NW coast are truly dreadful, wedged together and look like ghettos. These structures are being proposed with no

consideration as to whether they are appropriate design, fit for the surrounding countryside in which they want to place them. She is concerned that it will make Castlefields look like a low class holiday static caravan park.

- Adrian Stokes who bought a copy of the Management Plan 2010 – 2020 for The Mere at Ellesmere along with him said that this is an informative and well written document which goes to great lengths to ensure the protection of the area and specifically the Castlefields site. In paragraph 2.4.4 it makes special reference to the following:

- Scheduled Ancient Monument
- Conservation Area
- Archaeologically Sensitive Area
- Sites of Special Conservation Value
- Area of Special Environmental Interest

Special mention is made to “protecting and enhancing the character of appearance” of the site. With this in mind Mr Stokes finds it disturbing that the Castlefields site was even offered up for development but after reviewing their Management Plan he hopes that Shropshire Council will turn the application for 20 lodges down which he understands are prefabricated caravans with exterior cladding. If Shropshire Council do not he is quite sure that the general public will not be able to believe in anything Shropshire Council say or do in the future.

With a conflict of interest from Shropshire Council on this site he hopes they have the support from the Local Member to oppose this development.

Members agreed to extend Public Question Time to allow extra comments.

- Simon Darlington, Applicant for 15/02681/FUL – Castlefields Car Park replied that he had put the original application in after Shropshire Council put this site up for tender. Three Companies put their interest in and were asked to put forward their plans of which only two put in a Business Plan. Mr Darlington continued that the stoned area is the only area used and they would not be cutting away grass areas, the BBQ area is in fact a picnic area. The units will be static lodges which will look fantastic and have only been produced in the last two years, and would be more than happy to take people to take a look for them themselves physically. Currently the car park is not used for its full potential as people try to park as close to the Mere as possible and parking on the side of the road is dangerous, currently Ellesmere only have day visitors as there is no accommodation available. This application Mr Darlington believes will encourage more people to use the town.
- Averil McDonald asked finally if the kettle-hole had been filled in as that land was unsuitable for building on.
- Cllr Mrs L Davies replied that the North Shropshire District Council planned to use this area for a coach park which was turned down as the site was deemed to be unsuitable to heavy building.

Planning

(a) **Planning Application Decisions (for information only)**. RESOLVED: to note none received.

It was RESOLVED: to suspend Standing Orders to allow Local Member, Shropshire Cllr Mrs A Hartley to speak.

Shropshire Cllr Mrs A Hartley responded that the SAMDev is now very near to completion which will hopefully stop adhoc planning applications which are causing mayhem in Ellesmere. The SAMDev will direct all future development down by the Wharf and Business Park, which will

also have a condition a new road off Oswestry Road across to the Wharf be built before any development takes place. On the new Wharf development a 60 bedroomed hotel is the obvious solution to encourage long stay visitors. Shropshire Cllr Mrs A Hartley is currently in talks with Mere's and Mosses regarding the otters which are accessing the Castlefield site to the Mere and is in complete agreement that there should be no development around the Mere as it is the symbol of Ellesmere and should be preserved.

Shropshire Cllr Mrs A Hartley highlighted that the application for "Horton's Field" Church Street still has to be decided which would be an ideal location for access from the Mere to the town and this could be incorporated with the Wharf development and urges people to put their objections in for this application.

Shropshire Cllr Mrs A Hartley was pleased to say that the Land NE of the Cemetery, Swan Hill had been turned down but had no doubt to its reappearance but was confident a new application would not be a problem.

A new group "Castlefields Friends" has been set up and Shropshire Cllr Mrs A Hartley asked if she could please be invited to future meetings as she is on the understanding that the Castlefields application will go to the North Shropshire Planning Committee on the 29th September, 2015. RESOLVED: to note.

The Chair, Cllr G Elner thanked Shropshire Cllr Mrs A Hartley for her response that urged as many people to give their views on these applications as the Localism Act gives way to local people views and to keep Ellesmere extra special.

RESOLVED: members agreed unanimously to resume Standing Orders.

(b) Planning Applications for Consideration:

15/01389/FUL – Swan Hill Depot, Swan Hill, Ellesmere SY12 0DQ. Erection of 5 dwellings along with associated external works and landscaping following demolition of existing buildings on site. An extension has been approved for the Town Council's response on this application until the close of day, Monday 10th August, 2015. Members discussed at length this application, The Town Mayor Cllr I Wards comments were read and together with the Town Council views and the comments received from the public it was: RESOLVED: that the Clerks meet with the Chair, Cllr G Elner to formulate their official response listing the following material planning reasons: Access/Outside SAMDev/Set Precedent/Buffer Zone/Traffic Noise/Disruption/Close to Playground/Wildlife/Ecology/Drainage/Flood Risk/Conflict of Interest/3 Storey Buildings out of keeping/Contaminated Land effect on the Mere and Effect on Public Users in Cremorne Gardens all of which were collated from the meeting which are relevant to the unanimous decision to object to this planning application.

15/02681/FUL – Castlefields Car Park, Mereside, Ellesmere. Change of use of existing car park to a holiday park of 20 lodges. Members discussed at length this application including the possibility to complete a "Community Right to Bid", The Town Mayor Cllr I Wards comments were read together with comments received from Mr and Mrs Taylor from The Boathouse objecting to the proposal. Cllr S Thornton remarked that the level of transparency demonstrated in this matter to date was, in his opinion, quite unacceptable. There was a clear need to allay people's very real concerns that Shropshire Council are behaving inappropriately in relation to realising value for their assets whilst also acting as planning regulator. With all the comments and concerns taken on board from the Town Council and the public it was: RESOLVED: that the Clerks meet with the Chair, Cllr G Elner to formulate their official response listing the following material planning reasons: Conflict of



Interest with Shropshire Council as the Planning Authority/Outside Development Boundary/Inside Conservation Area/Loss of Parking/Loss of Day Visitors/Sustainability/Issues with the Ecology Report/Public Right of Way/Kettle-hole/Unsuitable Land for building on/Wildlife – otters, herons/Flora and Fauna/Elevated position of the lodges/Ancient Monument/Archaeological Concerns and Evaluation/Adverse effect on Businesses and local Economy all these collated from the meeting which are relevant to the unanimous decision to object to this planning application.

(c) To consider any other Planning Applications received after the issue of the Agenda.

15/02519/FUL – 19 Cambria Avenue, Ellesmere SY12 0BG. Conversion of single storey garage & outbuilding into living accommodation, plus small single storey extension.

Decision: Grant Permission. RESOLVED: to note.

15/00291/OUT – Proposed Development Land NE of Cemetery, Swan Hill, Ellesmere.

The Northern Planning Committee meeting was held on Tuesday, 4th August, 2015 and a decision was made that the application for nine houses on this site be refused that the proposed scheme would provide economic and social benefits including: the provision of a new homes and construction jobs, however these benefits would be achieved regardless of where the new dwellings would be built. Also, any future occupants would play a role in the community and would be likely to support local services. Future occupiers would have convenient access to the extensive facilities in Ellesmere. However, this must be balanced against the harm that would be caused to the setting of The Mere, Cremorne Gardens, the street scene in Swan Hill, and the setting of the adjacent conservation area which weighs negatively against the proposal. It is considered that the proposal conflicts both with Policy H5 of the North Shropshire Local Plan and CS Policies CS3 and CS5 of the adopted Core Strategy and with the Council's overall strategic approach to delivering sustainable development through the identification of suitable housing sites in the emerging SAMDev DPD. RESOLVED: to note.

14/03370/FUL – Erection of 68 dwellings to include on-site open space provision. To note that this planning application has received an appeal (under Section 78) made to the Secretary of State against the decision of Shropshire Council to refuse to grant planning permission. The appeal will be determined on the basis of an inquiry. To make comments/modify any previous representation you can do on the Planning Portal at: www.planningportal.gov.uk/pccs or send 3 copies to 3/26, The Planning Inspectorate 3/26 Wing Temple Quay House, 2 The Square, Bristol BS1 6PN by the 15th September, 2015. All representations must quote the appeal reference: 15/02298/REF. Cllr S Thornton requested that Members approve to submit the additional comment: "It is considered that the proposal conflicts both with Policy H5 of the North Shropshire Local Plan and CS Policies CS3 and CS5 of the adopted Core Strategy and with the Council's overall strategic approach to delivering sustainable development through the identification of suitable housing sites in the emerging SAMDev DPD". RESOLVED: Members agreed unanimously to forward this statement.

102/15 Meetings/Training Courses - Reports from attended meetings during the last month.
RESOLVED: to note.

103/15 Correspondence.

(a) Items for consideration (information items will be circulated at the meeting).

Pensions Awareness Training, SALC – Tuesday, 15th September, 2015 (5.30 – 7.30pm). RESOLVED: to note.

Sustainable Communities Act Workshop Session for Local Councils, SALC – Wednesday 16th September, 2015 (5.30 – 7.30pm). RESOLVED: to note.

Improving School Place Planning in the U.K. Thursday 12th November, 2015 in Central London. RESOLVED: to note.

North Wales and Borders Canal & River Trust Annual Showcase – Friday, 6th November, 2015 at the Lion Quays, Weston Rhyn, Oswestry SY12 3EN. RESOLVED: that the Town Mayor, Cllr I Ward, The Deputy Mayor, Cllr J Frost will attend.
FURTHER RESOLVED: that Cllr S Thornton to confirm his attendance to the Clerks.

(b) Correspondence Circulated during the month:

Road Closure, Market Street, Ellesmere. 21st September, 2015 for 1 day. Purpose: Gas service disconnection, Wales and West Utilities. RESOLVED: to contact Wales and West to alter the wording on the closure notice as it reads: “businesses open as usual, no pedestrian access”.

Temporary Road Closure 30th August, 2015 Ellesmere 10k. (11.00am – 1.00pm). RESOLVED: to note.

Road Closure – Ellesmere Carnival 29th August, 2015. (12.50 – 14.30pm). Centre of Ellesmere to include Canal Way, Oswestry Road, Scotland Street, Wharf Road, Cross Street, Sparbridge, Willow Street, Trimpley Street and Victoria Street. RESOLVED: to note.

SALC Information Bulletin – 8th, 20th July, 6th, 17th August, 2015. RESOLVED: to note.

NALC Bulletins/Newsletters. 13th, 20th, 24th and 27th July, 2015. RESOLVED: to note.

Police & Crime Commissioner, West Mercia Newsletters. RESOLVED:

Parish Councils’ Bill e-Survey. NALC. RESOLVED: to note.

Health & Wellbeing e-News – July, August, 2015. RESOLVED: to note.

Future Fit – Rural Urgent Care Centre Locality Workshops – NHS Midlands and Lancashire Commissioning Support Unit. RESOLVED: to note.

NHS Future Fit Digest. RESOLVED: to note.

NHS Future Fit decision ensures a healthy future for Princess Royal and Royal Shrewsbury Hospital sites but rules out Greenfield. RESOLVED: to note.

Church Trails, Visitor Economy Team, Shropshire Council. RESOLVED: to note.

Redesigning Tourism Sector Support, June 2015 Briefing Note. RESOLVED: to note.

European funding for Tourism, Visitor Economy Team, Shropshire Council. RESOLVED: to note.

Public Health in Year Funding Cuts Consultation. RESOLVED: to note.

Third Annual Survey for Town and Parish Councils, Police and Crime Commissioner for West Mercia. RESOLVED: to note.

Ruling Boost for Shropshire Affordable Housing Developments, Shropshire Council Newsroom. RESOLVED: to note.

Shropshire CCG Orthopaedic Surgery – Public and Patient Listening Workshops. RESOLVED: to note.

HM Treasury Consultation – proposed £95k public sector cap on redundancy and exit payments. RESOLVED: to note.

Neighbourhood Development Plan – Planning Progress. RESOLVED: to note.

Shropshire Community Hubs Support plus Free Online Training. RESOLVED: to register for the free training.

Shropshire Children and Young People's Cultural Consortium. Launch Event - Wednesday 21st October, 2015 at The Hive, Shrewsbury. (3.30 – 6.00pm).
RESOLVED: to note.

(c) Other Correspondence received after the Agenda being sent out

Black Poplar Tree, Birch Road, Ellesmere. The annual tree survey on the Hybrid Black Poplar, Birch Road was completed by the Natural Environment Team, Shropshire Council. The survey report states that there is an increase in the level of response wood on the buttress roots and compression side of the tree with detected areas of potential decay which were further examined by using a Resistograph decay detecting drill. This test shows it has affected approximately 20-30% of the stem leaving a 5cm residual wall on the west side of the tree although it does not appear to have progressed to the buttress roots at this time. There is adequate residual wood to support the tree at this time and there is no imminent danger of collapse. However, the decay in the tension side of the tree which is more structural important in broad leaf trees and taking into account the considerable lean, both these factors exacerbate the risk of failure. The management options where the structural integrity of a tree affected by decay it is recommended that the tree be removed as the level of reduction required to remedy the deterioration in stability would firstly be detrimental to the appearance and would likely accelerate the already rapid progress of decay through the remaining sound wood. RESOLVED: all Councillors were in favour to carry out the recommended works from the survey.

Giant Redwood – St. Mary's Churchyard. Following damage to 2 trees (Ash and Giant Redwood) in the Churchyard a report has been received from the Natural Environment Team, Shropshire Council, their proposal would be to reduce the selected limbs on the Giant Redwood by up to 30% back to appropriate pruning points. This work would require planning permission. The work on the Ash tree would be to tidy up the broken branch stub which would not require planning permission. RESOLVED: all Councillors were in favour to carry out the recommended works from the survey.

SALC Information Bulletin – 2nd September, 2015. Circulated to Members.
RESOLVED: to note.

TSB Letter August, 2015. Changes to the Financial Services Compensation (FSCS) is changing from 1st January, 2016. The UK Government review is changing the amount of money protected by the FSCS from £85,000.00 down to £75,000.00 on all accounts and balances. Consider another account for the savings. RESOLVED: that Members agree in principle to transfer the savings to other Banks to eliminate risk. FURTHER RESOLVED: to forward onto Policy and Resources Committee.

Road Safety Policy. Highways concerns/issues 30th September, 2015. The Town Mayor, Cllr I Ward would like to forward photographs of the recent resurfacing work on Cross Street and he has also taken photos of standing water which has nowhere to drain to. The surface is completely un-satisfactory and there is a pothole outside the ladies toilet which has been filled in but keeps sinking. Cllr S Thornton commented that you can see the outline of the work men's boots on the pavements and it is a mess where the surfacing has been washed up on the sides. Cllr M Harris wanted it flagged about the 40 mph speed limit down by the Mere. RESOLVED: to forward these issues together with supporting photographs to Shropshire Council. FURTHER RESOLVED: 2 Areas of concern regarding dog fouling

will be reported to Shropshire Council (Footpath by the Mere and Cricket ground, Birch Road).

Future Fit Briefing Notes – 26th August, 2015. Circulated to Members. RESOLVED: to note.

Connecting Shropshire – September, 2015 update. Circulated to Members. RESOLVED: to note

DCLG Transparency Code funding is now available. Circulated to Members. RESOLVED: to note.

Ellesmere Area Local Joint Committee Meeting– 22nd September, 2015 (7.00pm).
Ellesmere Town Hall. RESOLVED: to note the Town Mayor, Cllr I Ward will represent the Town Council.

Willow Street Resurfacing - Mouchel. Work to resurface Willow Street has gone out to tender which will be awarded on the 21st September, 2015. Confirmation that the construction dates will be between the 19th and 30th October, 2015 (inclusive). Section 1 – Sparbridge roundabout to the West side of Trimpley Street will be completed in the first week and Section 2 will be completed in the 2nd week. An extensive letter drop to the residents will be around the 1st October, 2015 who will be effected by the works. At a meeting with the Highways Sub Committee it was suggested that the area rear of Beech Grove could be used as alternative parking for cars parked on Cambria Avenue during the second stage, but due to the imminent works on the Youth Club and Changing Rooms due to start in October a suggestion for Mouchel to contact the Primary School for additional parking space was made. Shropshire Council will be contacting all of the season permit holders of the Sparbridge car park to inform them that the car park will be closed for the duration of the works as this will be used for a diversion route (section 1) through the car park (except HGV's). Due to work to improve Sparbridge roundabout the Town Council are to contact Eastwick Plant Centre regarding the removal of the plants on Sparbridge roundabout and if it would be possible to relocate the plants around the Town Hall. RESOLVED: to contact Mouchel to ask if parking could be allowed at Ellesmere Primary School due to it being half term. FURTHER RESOLVED: to contact Eastwick Plant Centre.

Roof Task and Finish Group. To arrange a meeting to discuss going forward with the roof and to incorporate looking at the windows in main and small halls.

Pensions Discretions Policy and Authorised Signatory Form. To complete following new scheme. RESOLVED: to forward to Policy and Resources Committee.

104/15 Planning.

(a) Planning Application Decisions (for information only)

15/03017/TCA – The Boat House, Oteley, Ellesmere SY12 0PB. To fell one Poplar tree within Ellesmere Conservation Area.

Decision: No Objection. RESOLVED: to note.

(b) Planning Applications for consideration:

15/03055/FUL – Ellesmere Primary School, Elson Road, Ellesmere SY12 9EU.

Creation of an 8m x 20m wildlife pond. Cllr S Thornton declared an interest as he is a Governor for Ellesmere Primary School. RESOLVED: Cllr Mrs L Davies proposed, Cllr M Harris seconded all Members were in favour to support this application.

15/03224/REM – Approval of Reserved Matters (appearance, landscaping, layout and scale) pursuant to planning permission 11/04589/EIA for the erection of 47 no.

dwellings and associated infrastructure. RESOLVED: Cllr S Thornton proposed, Cllr R Hartley seconded all Members were in favour to support this application.

15/03166/FUL – Windy Ridge, Elson Road, Ellesmere SY12 9EU. Erection of two-storey rear extension to include balcony following demolition of existing single storey rear extension; erection of detached triple garage to front with room above and alterations to driveway. RESOLVED: Cllr J Frost proposed, Cllr S Thornton seconded all Members were in favour to support this application.

15/03521/TCA – 105 Scotland Street, Ellesmere SY12 0DH. To remove 2 x Fir trees and 1 x other tree within the Ellesmere Conservation Area. RESOLVED: Cllr R Hartley proposed, Cllr J Frost seconded all Members were in favour to support this application.

(c) Planning Application Responses from the Planning, Economic Development and Land Committee meeting held on: Thursday, 6th August, 2015 circulated during August, 2015.

15/01389/FUL – Swan Hill Depot, Swan Hill, Ellesmere. (Appendix A).

15/02681/FUL – Castlefields Car Park, Mereside, Ellesmere. Change of use of existing car park to a holiday park of 20 lodges. (Appendix B).

14/03370/FUL - Erection of 68 dwellings to include on-site open space provision. (Appendix C).

RESOLVED: to note.

(d) To consider any other planning applications received after the issue of the Agenda. (To be notified at Meeting).

15/03534/FUL – 19 Cross Street, Ellesmere SY12 0AW. Alterations to first floor frontage with revised windows and roof profile (to accommodate internal change of use of first floor to two flats as allowed under permitted development). The new roof abutment to No. 23 Cross Street will include flashings into the existing rendered wall of the listed property at No. 23. To forward the following response which was proposed by the Town Mayor, Cllr I Ward and seconded by Cllr S Thornton with all Members in support that: RESOLVED: it is one of the best improvements to the town recently but can the Conservation Officer advise on the quality of the pvc windows.

105/15 Casual Vacancy. It was RESOLVED: that the vacancy will be re-advertised.

106/15 Council Drop-In Session. The Town Mayor, Cllr I Ward informed Members that around 20-25 people attended the first session which went well. The next session will be held in November (date to be confirmed). RESOLVED: to note.

107/15 Town Mayor's Coffee Morning – Thursday, 8th October, 2015 - Ellesmere Town Hall. 10.00-12.00 Noon. Cllr Mrs L Davies asked Members if they could donate any raffle prizes, cakes and their time to help organise this event. RESOLVED: to note.

108/15 Annual Town Walk – Assets (List attached). It was: RESOLVED: to forward to the Civic Amenities Committee.

109/15 ROSPA Inspection 2015. The report was completed on the 24th June, 2015 with the following recommendations:

Beech Grove:

- Dog ban and Ownership Signs recommended.
- Caps missing, chain wear on the adventure trail.

Kingfisher Walk:

- Sweep of and monitor build-up of moss, lichen from the wet pour surface.
- Tighten seat bolt, tighten loose fixtures and replace missing cap on rocker.

The present overall risk rating for all recommendations is Low.

RESOLVED: to complete.

110/15 Joint Website – Town Council, Ellesmere Rural Parish Council and Chamber of Commerce. It was: RESOLVED: to develop the Town Council and Ellesmere Rural Parish Council's website and for the Tourism website to stand alone. FURTHER RESOLVED: to include Ellesmere Joint Parishes Burial Committee on the Town/Rural Web site.

111/15 Local Council Award Scheme. Members agreed to register for the Foundation Level at a cost of £50.00 registration fee for the National Association of Local Councils and £50.00 Accreditation fee. A Task and Finish Group consisting of: Cllrs to assist the Clerks in meeting this criteria. RESOLVED: to register and the fees be paid. FURTHER RESOLVED: that Cllrs I Ward, S Thornton, J Frost and M Harris form a Task and Finish Group to assist the Clerks to meet the Foundation Criteria.

112/15 Ellesmere Rangers Football Club. A letter received from ERFC informing Members that they have now secured the full funding of £220,000.00 for the project and the preferred bidder is Jones, Bros. Weston Rhyn. They are hoping that the work will begin on the demolition of the old youth club building in October, 2015, followed by the then the work on the new clubhouse and the extension to the current changing rooms which will be modernised and refurbished. The Clerk informed Members that she had contacted the Solicitors, Gough, Thomas & Scott to clarify if any changes would need to be made to the lease conditions, none are required. It was: RESOLVED: to reply to the ERFC that the Town Council are delighted that they have been successful in obtaining the funding and are in full approval of the development.

(a) Asbestos Report – Youth Club Building. An asbestos Refurbishment and Demolition Survey has been completed on the Youth Club building in preparation for the new building. RESOLVED: to note.

113/15 Standing Orders – Revised NALC Model Publication, Local Councils Explained. (Attached). It was: RESOLVED: to forward onto the Policy and Resources Committee.

114/15 Retention of Documents require for the Audit of Parish Councils. To approve and adopt the policy. Response from Shropshire Archives is that they do not have an actual retention schedule. Whilst records such as signed minutes and main accounting records should be kept in full it is a matter of discretion how much of the general correspondence and other documents are suitable to be kept. It was: RESOLVED: that the Retention of Documents Policy was approved and adopted.

115/15 Internet Banking.

(a) Pin & Password will be passed to the Town Mayor in a sealed envelope which can only be opened in the presence of 2 other Councillors. RESOLVED: that the envelope was passed onto the Town Mayor, Cllr I Ward.

- 116/15 Year End Accounts 2014/15. The External Auditor Report from Mazars for yearend annual accounts 2014/15 has been returned, on the basis of their review of the annual return and in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that is relevant legislation and regulatory requirements have not been met. Members all thanked the Clerks for a clear audit. RESOLVED: to note.
- 117/15 Payments for June and July, 2015 to be approved and confirmed. (Tabled). RESOLVED: that Cllr S Thornton proposed, Cllr R Hartley seconded all Members apart from one abstention from Cllr M Harris approved, confirmed and signed as a true.
- 118/15 To approve the receipts/payments for the first quarter. (Tabled). Cllr S Thornton asked why computer payments were high, The Assistant Clerk replied that this was due to her computer having to be stripped and then restored. It was: RESOLVED: that Cllr R Hartley proposed, Cllr Mrs L Davies seconded all Members apart from one abstention from Cllr M Harris that the accounts for the first quarter were approved, confirmed and signed as a true copy.
 (a) Balances held at the end of the first quarter: - No 1 Account - £138,421.45, No 2 Account - £886.61 and No 3 Accounts - £129,451.65.
 RESOLVED: to note.
- 119/15 Risk Assessment Policy.
 (a) Fire Risk Assessment - Ellesmere Town Hall. To receive a report.
 Email received from Shropshire Fire Risk Management Services Ltd who provide Fire Risk Assessments to ensure businesses and places of work are compliant with The Regulatory Reform (Fire Safety) Order 2005. The last Fire Assessment for the Town Hall was completed in 2007. Approximate cost would be £295.00 which would include an updated Fire Assessment Report and Action Plan. Cllr M Harris raised concern regarding the speed of which items were addressed on the agenda, Cllr S Thornton asked if the Clerks could forward items raised under correspondence received after the agenda has been sent prior to the meeting and if the Clerks can contact Members as soon as any further meetings have been arranged. RESOLVED: that these concerns will be addressed by the Clerks. RESOLVED: that Cllr Mrs L Davies proposed, Cllr R Hartley seconded all Members apart from one abstention from Cllr M Harris that a date for an updated Fire Risk Assessment be arranged.
- 120/15 Date of next meeting - Monday, 5th October, 2015. RESOLVED: to note.
- 121/15 Exclusion of Press and Public. To resolve "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts". Exempt Minutes will be kept. RESOLVED: that Cllr Mrs L Davies proposed, Cllr S Thornton seconded, all Members agreed to the exclusion of the press and public, exempt minutes will be kept.
- 122/15 To approve and confirm the exempt minutes of the Town Council Meeting held on: Monday 6th July, 2015. (Tabled). RESOLVED: to note approval of minutes.

123/15 To approve and confirm the exempt minutes of the Planning, Economic, Development & Land Committee held on: Monday, 27th July, 2015. (To be tabled). RESOLVED: to note approval of minutes.

124/15 Planning Enforcement Case. To receive a report. RESOLVED: to note report received.

125/15 Councillors Code of Conduct. To receive a report. RESOLVED: to note report received.

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At : 13:32

Town Council Current A/c

List of Payments made between 01/07/2015 and 31/07/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2015	Eastwick Plant Centre	6743	1,322.36		Town Planting
01/07/2015	E.on Energy Solutions Ltd	6744	87.80		Repairs Cedar Ave/Maple Drive
01/07/2015	Eezyink Ltd	6745	5.95		Asst Clerk's Printer Ink
01/07/2015	Ellesmere In Bloom Committee	6746	300.00		Annual Donation
01/07/2015	Enserv	6747	120.00		Display Energy Certificate
01/07/2015	PE & HJ Jones	6748	21.60		Green Waste Recycling
01/07/2015	Shropshire Council	6749	100.00		Uncontested Election Fee
01/07/2015	Mrs Mandy Evans - Clerk	6750	12.27		Reimbursed for postage costs
02/07/2015	British Telecom	BGC	66.54		Clerk & Asst Clerks Phone
02/07/2015	Shropshire Council	DDR	912.00		Business Rates - TH
06/07/2015	B Lewis	6751	960.00		Gardening Contract & Plants
08/07/2015	Rentokil Initial Ltd	6752	400.82		Sanitary Diposal Cross St WC
13/07/2015	P & W Maintenance Ltd	6753	691.20		Grounds Maintenance - June
13/07/2015	J C Dyke	6754	75.90		General Maintenance - TH
13/07/2015	Seton	6755	45.35		Safety Sign
13/07/2015	Staples	6756	177.23		Stamps & Stationery
13/07/2015	Tudor Griffiths	6757	6.54		Flagstones - TH
13/07/2015	PG Skips Ltd	6758	64.61		Skip Hire - Mkt Hall
13/07/2015	PG Skips Ltd	6759	83.48		Skip Hire - TH
13/07/2015	All Together Ellesmere	6760	80.00		Mkt Hall Cleaning - Tuesdays
13/07/2015	Aceplay Ltd	6761	1,926.00		Wetpour Repairs - Kingfisher W
13/07/2015	Aps Boiler Services	6762	312.00		Boiler Service
13/07/2015	Black Country Metalsworks Ltd	6763	2,400.00		World War 1 Plaque
16/07/2015	Eezyink Ltd	6770	23.95		Asst Clerk's Printer Ink
17/07/2015	Jim Edwards	6771	50.00		Repairs at TH
23/07/2015	Miss N Roberts	6764	262.37		Wages Month 4
23/07/2015	Mrs Melanie Connor	6765	284.51		Wages Month 4
23/07/2015	Mr Des Harvey	6766	565.11		Wages Month 4
23/07/2015	Miss Joanne Butterworth	6768	1,018.72		Salary Month 4
23/07/2015	Mrs Mandy Evans - Clerk	6769	1,444.00		Salary Month 4
23/07/2015	Mr Clive Parry	6767	511.10		Wages Month 4
28/07/2015	TSB Bank	PAYMENT	23.64		Service Charges

Total Payments	14,355.05
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Payments made between 01/06/2015 and 30/06/2015

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	Nominal Ledger Analysis			£ Amount	Transaction Detail
					£ VAT	A/c	Centre		
01/06/2015	Princes Electrical Contracting	6715	153.90						
01/06/2015	B Lewis	6716	900.00		25.65	4603	202	128.25	PAT Testing
08/06/2015	Npower					4312	103	900.00	Gardening Contract - June
09/06/2015	Altodigital	DDR	3,131.26		521.88	4131	201	2,609.38	TH - Electricity Fet May 2015
09/06/2015	Premier Windows	6717	187.14		31.19	4100	101	155.95	Qtrly Meter Clicks Printer
09/06/2015	Aps Boiler Services	6718	682.00		113.66	4603	202	568.34	New Window Asst Clerk's Office
09/06/2015	RBS Software	6719	1,472.01		245.33	4603	202	1,226.68	Repairs to Boiler Pump
09/06/2015	All Together Ellesmere	6720	602.88		100.48	4112	101	502.40	Yr End Closedown 2014/2015
09/06/2015	Healthmatic	6721	80.00			4404	103	80.00	Repaid for Tuesda Mkt Clean
09/06/2015	Jones Brothers Weston Rhyn Ltd	6722	162.58		27.10	4333	103	135.48	Toilet Roll Holder Cross St
10/06/2015	Town Council Premier A/c	6723	5,772.00		962.00	4603	202	4,810.00	Replace Defective Water Pipe
11/06/2015	Shrops Unions Canal Society	Transfer	8,155.26					8,155.26	Yr End Account Transfer
5/06/2015	E.on Energy Solutions Ltd	6724	25.00			4109	101	25.00	Annual Membershi 2015
5/06/2015	Shropshire Council	6726	790.85		131.81	4301	103	659.04	Maintenance Contract 2015/2016
5/06/2015	Siemens Financial Services	DDR	912.00			4130	201	912.00	Business Rates - T
2/06/2015	Accordial	DDR	58.95		9.82	4100	101	49.13	Printer LEase Rental QTR
2/06/2015	PG Skips Ltd	3739	510.00		85.00	4603	202	425.00	Moveable Wall Service
2/06/2015	PG Skips Ltd	3740	138.82		23.14	4404	103	53.84	Skip Hire Mkt Hall TH
2/06/2015	Shropshire Council Pensions	6727	856.71			4604	202	61.84	Skip Hire Mkt Hall TH
2/06/2015	Shropshire Council Pensions					4011	203	198.15	Pensions Month 3
2/06/2015	Shropshire Council Pensions					4010	101	381.36	Pensions Month 3
2/06/2015	Shropshire Council Pensions					4001	203	87.19	Pensions Month 3
2/06/2015	Shropshire Council Pensions					4000	101	190.01	Pensions Month 3
2/06/2015	Shropshire Council Pensions					4006	203	35.75	Tax & NI Month 3
2/06/2015	Shropshire Council Pensions					4005	101	163.76	Tax & NI Month 3
2/06/2015	Shropshire Council Pensions					4001	203	40.84	Tax & NI Month 3
2/06/2015	Shropshire Council Pensions					4000	101	398.12	Tax & NI Month 3
2/06/2015	Shropshire Council Pensions					4001	203	219.70	Wages Month 3
2/06/2015	Shropshire Council Pensions					4001	203	256.05	Wages Month 3
2/06/2015	Shropshire Council Pensions					4001	203	981.54	Wages Month 3
2/06/2015	Shropshire Council Pensions					4001	203	479.50	Wages Month 3
2/06/2015	Shropshire Council Pensions					4000	101	1,018.72	Salary Month 3
2/06/2015	Shropshire Council Pensions					4000	101	1,444.00	Salary Month 3
2/06/2015	Shropshire Council Pensions					4603	202	120.00	TH - Windows
2/06/2015	Shropshire Council Pensions				20.00	4500	106	100.00	Channel 19 Advert
2/06/2015	Shropshire Council Pensions				80.77	4112	101	403.85	Internal Audit 2014/2015
Sub Total Carried Forward			30,353.96	0.00	2,377.83			27,976.13	

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Town Council Current A/c

Payments made between 01/06/2015 and 30/06/2015

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2015	Princes Electrical Contracting	6715	153.90		25.65	4603	202	128.25	PAT Testing
01/06/2015	B Lewis	6716	900.00			4312	103	900.00	Gardening Contract - June
08/06/2015	Npower	DDR	3,131.26		521.88	4131	201	2,609.38	TH - Electricity Feb May 2015
09/06/2015	Altodigital	6717	187.14		31.19	4100	101	155.95	Qtrly Meter Clicks Printer
09/06/2015	Premier Windows	6718	682.00		113.66	4603	202	568.34	New Window Asst Clerk's Office
09/06/2015	Aps Boiler Services	6719	1,472.01		245.33	4603	202	1,226.68	Repairs to Boiler Pump
09/06/2015	RBS Software	6720	602.88		100.48	4112	101	502.40	Yr End Closedown 2014/2015
09/06/2015	All Together Ellesmere	6721	80.00			4404	103	80.00	Repaid for Tuesday Mkt Clean
09/06/2015	Healthmatic	6722	162.58		27.10	4333	103	135.48	Toilet Roll Holder Cross St
09/06/2015	Jones Brothers Weston Rhyn Ltd	6723	5,772.00		962.00	4603	202	4,810.00	Replace Defective Water Pipe
10/06/2015	Town Council Premier A/c	Transfer	8,155.26				200	8,155.26	Yr End Account Transfer
11/06/2015	Shrops Unions Canal Society	6724	25.00			4109	101	25.00	Annual Membershi 2015
15/06/2015	E.on Energy Solutions Ltd	6726	790.85		131.81	4301	103	659.04	Maintenance Contract 2015/2016
15/06/2015	Shropshire Council	DDR	912.00			4130	201	912.00	Business Rates - T
15/06/2015	Siemens Financial Services	DDR	58.95		9.82	4100	101	49.13	Printer Lease Rental QTR
22/06/2015	Accordial	3739	510.00		85.00	4603	202	425.00	Moveable Wall Service
22/06/2015	PG Skips Ltd	3740	138.82		23.14	4404	103	53.84	Skip Hire Mkt Hall TH
						4604	202	61.84	Skip Hire Mkt Hall TH
22/06/2015	Shropshire Council Pensions	6727	856.71			4011	203	198.15	Pensions Month 3
						4010	101	381.36	Pensions Month 3
						4001	203	87.19	Pensions Month 3
						4000	101	190.01	Pensions Month 3
22/06/2015	HM Revenue & Customs	6728	638.47			4006	203	35.75	Tax & NI Month 3
						4005	101	163.76	Tax & NI Month 3
						4001	203	40.84	Tax & NI Month 3
						4000	101	398.12	Tax & NI Month 3
22/06/2015	Miss N Roberts	6729	219.70			4001	203	219.70	Wages Month 3
22/06/2015	Mrs Melanie Connor	6730	256.05			4001	203	256.05	Wages Month 3
22/06/2015	Mr Des Harvey	6731	981.54			4001	203	981.54	Wages Month 3
22/06/2015	Mr Clive Parry	6732	479.50			4001	203	479.50	Wages Month 3
22/06/2015	Miss Joanne Butterworth	6733	1,018.72			4000	101	1,018.72	Salary Month 3
22/06/2015	Mrs Mandy Evans - Clerk	6734	1,444.00			4000	101	1,444.00	Salary Month 3
22/06/2015	B A Williams	6735	120.00			4603	202	120.00	TH - Windows
22/06/2015	Forces & Corp Publishing Ltd	6736	120.00		20.00	4500	106	100.00	Channel 19 Advert
22/06/2015	JDH Business	6737	484.62		80.77	4112	101	403.85	Internal Audit 2014/2015

Sub Total Carried Forward

30,353.96

0.00

2,377.83

27,976.13

Date: 10/08/2015

Ellesmere Town Council 2015/2016

Page No: 2

Time: 12:41

Cash Book No : 1

User : MAE

Town Council Current A/c

Payments made between 01/06/2015 and 30/06/2015

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail:</u>
22/06/2015	P & W Maintenance Ltd	6738	691.20		115.20	4310	103	576.00	Grounds Maintenance May
22/06/2015	Staples	6741	24.92		4.15	4101	101	20.77	Stationery
22/06/2015	J C Dyke	6742	51.67		8.61	4603	202	43.06	General maintenance - TH
22/06/2015	Npower	DDR	238.44		39.74	4131	201	198.70	Electricity TH - Actual Read
26/06/2015	TSB Bank	PAYMENT	25.02			4115	101	25.02	Service Charges

Total Payments : 31,385.21 0.00 2,545.53 28,839.68

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At : 13:32

Town Council Current A/c

List of Payments made between 01/07/2015 and 31/07/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2015	Eastwick Plant Centre	6743	1,322.36		Town Planting
01/07/2015	E.on Energy Solutions Ltd	6744	87.80		Repairs Cedar Ave/Maple Drive
01/07/2015	Eezyink Ltd	6745	5.95		Asst Clerk's Printer Ink
01/07/2015	Ellesmere In Bloom Committee	6746	300.00		Annual Donation
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01/07/2015	PE & HJ Jones	6748	21.60		Green Waste Recycling
01/07/2015	Shropshire Council	6749	100.00		Uncontested Election Fee
01/07/2015	Mrs Mandy Evans - Clerk	6750	12.27		Reimbursed for postage costs
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02/07/2015	Shropshire Council	DDR	912.00		Business Rates - TH
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13/07/2015	P & W Maintenance Ltd	6753	691.20		Grounds Maintenance - June
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13/07/2015	Staples	6756	177.23		Stamps & Stationery
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13/07/2015	PG Skips Ltd	6758	64.61		Skip Hire - Mkt Hall
13/07/2015	PG Skips Ltd	6759	83.48		Skip Hire - TH
13/07/2015	All Together Ellesmere	6760	80.00		Mkt Hall Cleaning - Tuesdays
13/07/2015	Aceplay Ltd	6761	1,926.00		Wetpour Repairs - Kingfisher W
13/07/2015	Aps Boiler Services	6762	312.00		Boiler Service
13/07/2015	Black Country Metalsworks Ltd	6763	2,400.00		World War 1 Plaque
16/07/2015	Eezyink Ltd	6770	23.95		Asst Clerk's Printer Ink
17/07/2015	Jim Edwards	6771	50.00		Repairs at TH
23/07/2015	Miss N Roberts	6764	262.37		Wages Month 4
23/07/2015	Mrs Melanie Connor	6765	284.51		Wages Month 4
23/07/2015	Mr Des Harvey	6766	565.11		Wages Month 4
23/07/2015	Miss Joanne Butterworth	6768	1,018.72		Salary Month 4
23/07/2015	Mrs Mandy Evans - Clerk	6769	1,444.00		Salary Month 4
23/07/2015	Mr Clive Parry	6767	511.10		Wages Month 4
28/07/2015	TSB Bank	PAYMENT	23.64		Service Charges

Total Payments	14,355.05
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Town Council Current A/c

Payments made between 01/04/2015 and 30/06/2015

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	Nominal Ledger Analysis			£ Amount	Transaction Detail
					£ VAT	A/c	Centre		
09/04/2015	LLoyds Bank	PAYMENT	198.80			1805	110	198.80	CONTRA 31.05.15 Bank Error
13/04/2015	Central Fire Control	6663	63.00		10.50	4313	103	52.50	Fire Extinguisher Service
13/04/2015	Acorn Lighting Services Ltd	6664	180.00		30.00	4303	103	150.00	Xmas Light Switchon
13/04/2015	PG Skips Ltd	6665	89.22		14.87	4604	202	74.35	Skip Hire TH
13/04/2015	J C Dyke	6666	63.60		10.60	4603	202	53.00	Padlocks, Chains etc
13/04/2015	Waterclean Services	6667	1,408.00		234.67	4601	103	209.33	Water Chloronator TH & Cross
13/04/2015	NABMA	6668	381.60			4601	101	964.00	Water Chloronator TH & Cross
13/04/2015	Fashelles - Wendy Pugh	6669	1,200.00		63.60	4108	101	318.00	Annual Subscriptio
13/04/2015	Shrops Assoc of Local Councils	6670	1,187.55			4451	105	1,200.00	Contribution towards TIC
13/04/2015	Healthmatic	6671	2,841.78			4109	101	1,187.55	Affiliation Fees 2015/2016
13/04/2015	Shropshire Council	6672	2,040.00		473.63	4404	103	325.00	Cross St & Mkt Ha Clean
13/04/2015	Shropshire Council Pensions	6673	500.00			4333	103	2,043.15	Cross St & Mkt Ha Clean
13/04/2015	Shropshire Council	DDR	912.50			4333	103	2,040.00	Cross St Toilets Business Rate
16/04/2015	Ellesmere Festival Committee	6674	250.00			4011	203	500.00	2015/2016 Deficit Lump Sum
16/04/2015	Sanchi Jewellers	6675	4.50			4130	201	912.50	Business Rates TH
16/04/2015	Ellesmere Carnival Committee	6676	250.00		0.75	4550	107	250.00	2015/2016 Contribution
17/04/2015	British Telecom	6677	127.69			4550	107	3.75	Key Cutting
17/04/2015	British Telecom	6678	161.28		21.28	4105	101	250.00	2015/2016 Contribution
20/04/2015	Shropshire Council Pensions	6679	5.44		26.88	4105	101	106.41	Clerks Phone
20/04/2015	B Lewis	6680	900.00			4010	101	134.40	Assistant Clerk's Phone
24/04/2015	Shrops Assoc of Local Councils	6681	20.00			4312	103	5.44	Yr End Pensions Adjustment
24/04/2015	HM Revenue & Customs	6682	569.95			4020	101	900.00	Gardening Contrac May
27/04/2015	Mr Des Harvey	6683	531.52			4020	101	20.00	Local Award Scheme Training
27/04/2015	Mr Clive Parry	6684	714.52			4006	203	-3.67	Tax & NI 1st Qtr
27/04/2015	Mrs Melanie Connor	6686	240.25			4005	101	166.90	Tax & NI 1st Qtr
7/04/2015	Miss N Roberts	6687	248.15			4000	101	406.72	Tax & NI 1st Qtr
7/04/2015	Severn Trent	6688	2,767.33			4001	203	531.52	Wages Month 1
7/04/2015	British Telecom	DDR	72.00			4001	203	714.52	Wages Month 1
7/04/2015	Mrs Mandy Evans - Clerk	FASTER PAY	1,463.66		12.00	4001	203	240.25	Wages Month 1
7/04/2015	Miss Joanne Butterworth	FASTER	1,018.72			4133	201	248.15	Wages Month 1
						4105	101	2,767.33	Water - TH
						4000	101	60.00	Broadband Service
						4000	101	1,463.66	Salary Month 1
						4000	101	1,018.72	Salary Month 1
Sub Total Carried Forward			20,411.06	0.00	898.78			18,493.56	

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Payments made between 01/04/2015 and 30/06/2015

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis		£ Amount	Transaction Detail:
						A/c	Centre		
		PAY							
28/04/2015	Shrops Assoc of Local Councils	6689	40.00			4020	101	40.00	DP & FOI Training
28/04/2015	TSB	PAYMENT	21.72			4115	101	21.72	Bank Charges
05/05/2015	Aon Ltd	6690	3,261.77			4106	101	3,261.77	Annual Insurance Renewal
05/05/2015	Princes Electrical Contracting	6691	77.52		12.92	4603	202	32.10	Repair Fire Alarm & Stage bulb
						4313	103	32.50	Repair Fire Alarm & Stage bulb
06/05/2015	Shropshire Council Pensions	6692	771.37			4011	203	134.92	Pensions Month 1
						4010	101	385.13	Pensions Month 1
						4001	203	59.35	Pensions Month 1
06/05/2015	PG Skips Ltd	6694	138.82		23.14	4000	101	191.97	Pensions Month 1
						4604	202	61.84	Skip Hire April TH Mkt Hall
						4332	103	53.84	Skip Hire April TH Mkt Hall
11/05/2015	Shrops Assoc of Local Councils	6693	1,187.55			4109	101	1,187.55	Affiliation Fees 2015/2016
11/05/2015	RBS Software	6695	570.00		95.00	4103	101	475.00	A/cs Support & Maintenance
11/05/2015	British Gas Business	DDR	188.23		31.37	4132	201	156.86	Gas TH - Final Bill
12/05/2015	B Lewis	6697	900.00			4312	103	900.00	Gardening Contract - May
13/05/2015	Shrops Assoc of Local Councils	6670	-1,187.55			4109	101	-1,187.55	Affiliation input error
13/05/2015	Shrops Assoc of Local Councils	6670	1,187.55			4109	101	1,187.55	2015/2016 Affiliation Fees
13/05/2015	Shrops Assoc of Local Councils	6671	2,841.78			4109	101	2,841.78	Affiliation Fee input error
13/05/2015	Shrops Assoc of Local Councils	6671	-2,841.78			4109	101	-2,841.78	2015/2016 Affiliation Fees
13/05/2015	Premier Windows	6698	170.00		28.33	4602	202	141.67	Deposit for Window
15/05/2015	Shropshire Council	DDR	912.00			4130	201	912.00	Business Rates - T
18/05/2015	E.on Energy Solutions Ltd	6699	296.90		49.47	4301	103	247.43	S. Light repairs
20/05/2015	Mrs Mandy Evans - Clerk	6700	1,444.00			4000	101	1,444.00	Salary Month 2
20/05/2015	Miss Joanne Butterworth	6701	1,018.72			4000	101	1,018.72	Salary Month 2
20/05/2015	Mr Des Harvey	6703	531.52			4001	203	531.52	Wages Month 2
20/05/2015	Mr Clive Parry	6704	503.20			4001	203	503.20	Wages Month 2
20/05/2015	Mrs Melanie Connor	6705	221.28			4001	203	221.28	Wages Month 2
20/05/2015	Miss N Roberts	6706	227.60			4001	203	227.60	Wages Month 2
21/05/2015	J C Dyke	6707	8.65		1.44	4603	202	7.21	Padlock, Sink Chair - TH
21/05/2015	Staples	6708	130.75		21.79	4101	101	108.96	Stationery
21/05/2015	Border Janitorial Supplies	6709	267.27		44.54	4600	202	222.73	Cleaning Materials
21/05/2015	P & W Maintenance Ltd	6710	691.20		115.20	4310	103	576.00	Grounds Maintenance - April
21/05/2015	PE & HJ Jones	6711	21.60		3.60	4314	103	18.00	Green Waste Recycling
21/05/2015	Shropshire Council Pensions	6712	758.10			4011	203	129.67	Pensions Month 2
						4010	101	381.36	Pensions Month 2
						4001	203	57.06	Pensions Month 2
						4000	101	190.01	Pensions Month 2
Sub Total Carried Forward			34,770.83	0.00	1,325.58			33,445.25	

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Payments made between 01/04/2015 and 30/06/2015

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail:
22/05/2015	HM Revenue & Customs	6713	558.21			4005	101	-3.67	Tax & NI Month 2
						4005	101	163.76	Tax & NI Month 2
26/05/2015	Cllr Ian Ward - Mayor	6714	800.00			4000	101	398.12	Tax & NI Month 2
						4200	102	800.00	Town Mayor's Allowance
28/05/2015	British Gas Business	DDR	1,326.99		221.16	4132	201	1,105.83	Final Bill due to Meter Read
28/05/2015	TSB Bank	PAYMENT	29.94			4115	101	29.94	Service Charges
31/05/2015	PRS for Music	6696	858.68		143.11	4107	201	715.57	PRS Licence
01/06/2015	Princes Electrical Contracting	6715	153.90		25.65	4603	202	128.25	PAT Testing
01/06/2015	B Lewis	6716	900.00			4312	103	900.00	Gardening Contract - June
08/06/2015	Npower	DDR	3,131.26		521.88	4131	201	2,609.38	TH - Electricity Feb May 2015
09/06/2015	Altodigital	6717	187.14		31.19	4100	101	155.95	Qtrly Meter Clicks - Printer
09/06/2015	Premier Windows	6718	682.00		113.66	4603	202	568.34	New Window Asst Clerk's Office
09/06/2015	Aps Boiler Services	6719	1,472.01		245.33	4603	202	1,226.68	Repairs to Boiler Pump
09/06/2015	RBS Software	6720	602.88		100.48	4112	101	502.40	Yr End Closedown 2014/2015
09/06/2015	All Together Ellesmere	6721	80.00			4404	103	80.00	Repaid for Tuesday Mkt Clean
09/06/2015	Healthmatic	6722	162.58		27.10	4333	103	135.48	Toilet Roll Holder Cross St
09/06/2015	Jones Brothers Weston Rhyn Ltd	6723	5,772.00		962.00	4603	202	4,810.00	Replace Defective Water Pipe
10/06/2015	Town Council Premier A/c	Transfer	8,155.26			200		8,155.26	Yr End Account Transfer
11/06/2015	Shrops Unions Canal Society	6724	25.00			4109	101	25.00	Annual Membershi 2015
15/06/2015	E.on Energy Solutions Ltd	6726	790.85		131.81	4301	103	659.04	Maintenance Contract 2015/2016
15/06/2015	Shropshire Council	DDR	912.00			4130	201	912.00	Business Rates - T
15/06/2015	Siemens Financial Services	DDR	58.95		9.82	4100	101	49.13	Printer LEase Rental QTR
22/06/2015	Accordial	3739	510.00		85.00	4603	202	425.00	Moveable Wall Service
22/06/2015	PG Skips Ltd	3740	138.82		23.14	4404	103	53.84	Skip Hire Mkt Hall TH
						4604	202	61.84	Skip Hire Mkt Hall TH
22/06/2015	Shropshire Council Pensions	6727	856.71			4011	203	198.15	Pensions Month 3
						4010	101	381.36	Pensions Month 3
						4001	203	87.19	Pensions Month 3
22/06/2015	HM Revenue & Customs	6728	638.47			4000	101	190.01	Pensions Month 3
						4006	203	35.75	Tax & NI Month 3
						4005	101	163.76	Tax & NI Month 3
						4001	203	40.84	Tax & NI Month 3
						4000	101	398.12	Tax & NI Month 3
Sub Total Carried Forward			63,574.48	0.00	3,966.91			59,607.57	

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Payments made between 01/04/2015 and 30/06/2015

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis		£ Amount	Transaction Detail
						A/c	Centre		
22/06/2015	Miss N Roberts	6729	219.70			4001	203	219.70	Wages Month 3
22/06/2015	Mrs Melanie Connor	6730	256.05			4001	203	256.05	Wages Month 3
22/06/2015	Mr Des Harvey	6731	981.54			4001	203	981.54	Wages Month 3
22/06/2015	Mr Clive Parry	6732	479.50			4001	203	479.50	Wages Month 3
22/06/2015	Miss Joanne Butterworth	6733	1,018.72			4000	101	1,018.72	Salary Month 3
22/06/2015	Mrs Mandy Evans - Clerk	6734	1,444.00			4000	101	1,444.00	Salary Month 3
22/06/2015	B A Williams	6735	120.00			4603	202	120.00	TH - Windows
22/06/2015	Forces & Corp Publishing Ltd	6736	120.00		20.00	4500	106	100.00	Channel 19 Advert
22/06/2015	JDH Business	6737	484.62		80.77	4112	101	403.85	Internal Audit 2014/2015
22/06/2015	P & W Maintenance Ltd	6738	691.20		115.20	4310	103	576.00	Grounds Maintenance May
22/06/2015	Staples	6741	24.92		4.15	4101	101	20.77	Stationery
22/06/2015	J C Dyke	6742	51.67		8.61	4603	202	43.06	General maintenance - TH
22/06/2015	Npower	DDR	238.44		39.74	4131	201	198.70	Electricity TH - Actual Read
26/06/2015	TSB Bank	PAYMENT	25.02			4115	101	25.02	Service Charges
Total Payments :			69,729.86	0.00	4,235.38			65,494.48	

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Town Council Current A/c

Receipts received between 01/04/2015 and 30/06/2015

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked on : 02/04/2015	23.00						
	Sales Recpts Page 426	23.00	23.00		100			Sales Recpts Page 426
	Banked on : 07/04/2015	32.00						
	Sales Recpts Page 427	32.00	32.00		100			Sales Recpts Page 427
	Banked on : 15/04/2015	3,179.24						
BGC	HMRC	3,179.24			120		3,179.24	VAT Repaid 4th QTR
	Banked on : 17/04/2015	58.00						
	Sales Recpts Page 428	58.00	58.00		100			Sales Recpts Page 428
	Banked on : 21/04/2015	221.00						
	Sales Recpts Page 429	221.00	221.00		100			Sales Recpts Page 429
	Banked on : 22/04/2015	186,807.28						
BGC	Shropshire Council	186,807.28			1900 1851	101 112	185,921.00 886.28	Precept & Neighbourhood Precept & Neighbourhood
	Banked on : 29/04/2015	626.75						
	Sales Recpts Page 425	626.75	626.75		100			Sales Recpts Page 425
	Banked on : 29/04/2015	120.00						
200248	Ellesmere Rotary Club	120.00			1801	110	120.00	Contribution/RCD Xmas
	Banked on : 29/04/2015	108.70						
500249	Cross Street WC	108.70			1805	110	108.70	Ladies WC Money
	Banked on : 29/04/2015	151.60						
500250	Cross Street WC	151.60			1805	110	151.60	Gents WC Money
	Banked on : 20/05/2015	133.50						
	Sales Recpts Page 430	133.50	133.50		100			Sales Recpts Page 430
	Banked on : 29/05/2015	247.50						
	Sales Recpts Page 431	247.50	247.50		100			Sales Recpts Page 431
	Banked on : 29/05/2015	941.50						
	Sales Recpts Page 433	941.50	941.50		100			Sales Recpts Page 433
	Banked on : 29/05/2015	101.05						
500254	Cross Street WC	101.05			1805	110	101.05	Ladies WC Money
	Banked on : 29/05/2015	119.65						
500255	Cross Street WC	119.65			1805	110	119.65	Gent WC Money Collection
	Banked on : 29/05/2015	9.00						
500256	Swanmere Day Centre	9.00			1801	110	9.00	Reimbursed for PAT
	Banked on : 29/05/2015	17.00						
	Sales Recpts Page 434	17.00	17.00		100			Sales Recpts Page 434
	Banked on : 05/06/2015	32.00						
Sub Total Carried Forward		192,928.77	2,300.25	0.00			190,596.52	

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Town Council Current A/c

Receipts received between 01/04/2015 and 30/06/2015

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Sales Recpts Page 439	32.00	32.00		100			Sales Recpts Page 439
	Banked on : 09/06/2015	8.50						
	Sales Recpts Page 440	8.50	8.50		100			Sales Recpts Page 440
	Banked on : 10/06/2015	603.50						
	Sales Recpts Page 435	603.50	603.50		100			Sales Recpts Page 435
	Banked on : 10/06/2015	105.00						
500259	West Mid Reserve Forces	75.00			1063	104	75.00	Cadets Rent Mar - Sept
500259	Art Screen Hire	30.00			1101	210	30.00	Whittington Castle Screen
	Banked on : 10/06/2015	7,358.98						
	Town Council Deposit A/c	7,358.98			200		7,358.98	Inter A/c Transfer
	Banked on : 16/06/2015	249.50						
	Sales Recpts Page 436	249.50	249.50		100			Sales Recpts Page 436
	Banked on : 23/06/2015	32.00						
	Sales Recpts Page 441	32.00	32.00		100			Sales Recpts Page 441
	Banked on : 24/06/2015	47.50						
	Sales Recpts Page 442	47.50	47.50		100			Sales Recpts Page 442
	Banked on : 25/06/2015	491.50						
	Sales Recpts Page 438	491.50	491.50		100			Sales Recpts Page 438
	Banked on : 25/06/2015	1,187.55						
500262	SALC	1,187.55			4109	101	1,187.55	Refunded Affiliation fees
Total Receipts :		203,012.80	3,764.75	0.00			199,248.05	

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4000 Salaries	36,738	9,183	54,000	44,817		44,817	17.0 %
4005 ER's NI - Salaries	2,350	485	2,004	1,519		1,519	24.2 %
4010 ER's Pension Conts - Salaries	4,723	1,153	5,407	4,254		4,254	21.3 %
4020 Training Expenses	235	60	250	190		190	24.0 %
4100 Printing & Photocopying	1,045	205	800	595		595	25.6 %
4101 Stationery	751	130	700	570		570	18.5 %
4102 Postages	606	0	600	600		600	0.0 %
4103 Computer Expenses	1,005	475	700	225		225	67.9 %
4104 Website Expenses	280	0	300	300		300	0.0 %
4105 Telephones	1,260	218	1,400	1,182		1,182	15.5 %
4106 Insurance	3,355	3,262	3,400	138		138	95.9 %
4107 Licences	271	0	0	0		0	0.0 %
4108 Subscriptions	363	318	330	12		12	96.4 %
4109 Membership Fees	1,311	1,213	1,300	87		87	93.3 %
4110 Legal Expenses	440	0	500	500		500	0.0 %
4111 Professional Fees	338	0	0	0		0	0.0 %
4112 Audit/Accountancy Fees	1,677	-544	1,600	2,144		2,144	-34.0 %
4114 Office Equipment	252	0	0	0		0	0.0 %
4115 Bank Charges	336	55	340	285		285	16.2 %
4131 Electricity	665	0	0	0		0	0.0 %
4132 Gas	1,235	0	0	0		0	0.0 %
4601 Water Chlorination	0	964	0	-964		-964	0.0 %
4700 Contingencies	0	0	500	500		500	0.0 %
Town Council Administration :- Expenditure	59,236	17,176	74,131	56,955	0	56,955	23.2 %
1700 Grants Received	850	0	0	0			0.0 %
1870 Interest Received	115	47	0	47			0.0 %
1880 Burial Loan Repayment	1,919	0	0	0			0.0 %
1900 Precept	173,798	185,921	0	185,921			0.0 %
1901 Council Tax Support Grant	19,394	0	0	0			0.0 %
Town Council Administration :- Income	196,076	185,968	0	185,968			
Net Expenditure over Income	-136,840	-168,792	74,131	242,923			
4101 Stationery	75	0	0	0		0	0.0 %
4200 Mayor's Allowance	800	800	800	0		0	100.0 %
4202 Councillors' Training Expenses	50	0	0	0		0	0.0 %
4203 Civic Costs	63	0	50	50		50	0.0 %
4210 Election Costs	100	0	0	0		0	0.0 %

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4215 Awards/Gifts	41	0	0	0		0	0.0 %
Civic Expenses :- Expenditure	1,129	800	850	50	0	50	94.1 %
Net Expenditure over Income	1,129	800	850	50			
4131 Electricity	79	0	0	0		0	0.0 %
4300 Street Lighting Electricity	3,322	0	3,092	3,092		3,092	0.0 %
4301 Street Lighting Maintenance	3,790	906	3,100	2,194		2,194	29.2 %
4303 Christmas lighting	5,013	0	4,500	4,500		4,500	0.0 %
4310 Grounds Maintenance	10,299	1,152	6,408	5,256		5,256	18.0 %
4311 CCTV	8,958	0	4,186	4,186		4,186	0.0 %
4312 Gardening Contract	7,940	2,700	10,800	8,100		8,100	25.0 %
4313 Health & Safety	469	33	150	118		118	21.7 %
4314 Gardening Additional Costs	1,479	18	1,500	1,482		1,482	1.2 %
4320 Street Furniture	206	0	500	500		500	0.0 %
4330 Ellesmere In Bloom	0	0	300	300		300	0.0 %
4331 Planters	0	0	1,300	1,300		1,300	0.0 %
4332 Market	0	54	0	-54		-54	0.0 %
4333 Public Conveniences	11,928	4,219	10,000	5,781		5,781	42.2 %
4404 Tuesday Market Costs	0	459	0	-459		-459	0.0 %
4601 Water Chlorination	444	209	450	241		241	46.5 %
4700 Contingencies	0	0	664	664		664	0.0 %
4710 Future Burial Land	0	0	50	50		50	0.0 %
Community Services :- Expenditure	53,927	9,750	47,000	37,250	0	37,250	20.7 %
Net Expenditure over Income	53,927	9,750	47,000	37,250			
4402 Play Area Expenses	2,157	0	2,200	2,200		2,200	0.0 %
Recreation :- Expenditure	2,157	0	2,200	2,200	0	2,200	0.0 %
1060 Cricket Club Rent	60	65	0	65			0.0 %
1061 Football Club Rent	190	1	0	1			0.0 %
1063 Scout/Cadet Hut Income	150	75	0	75			0.0 %
Recreation :- Income	400	141	0	141			
Net Expenditure over Income	1,757	-141	2,200	2,341			
4451 Tourist Inf Centre Costs	1,200	1,200	1,200	0		0	100.0 %

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4452 Joint Burials Subsidy	14,220	0	14,220	14,220		14,220	0.0 %
4454 Mere Deficit	6,250	0	5,000	5,000		5,000	0.0 %
Partnership Funding :- Expenditure	<u>21,670</u>	<u>1,200</u>	<u>20,420</u>	<u>19,220</u>	<u>0</u>	<u>19,220</u>	<u>5.9 %</u>
Net Expenditure over Income	<u>21,670</u>	<u>1,200</u>	<u>20,420</u>	<u>19,220</u>			
4500 Advertising	2,076	100	1,845	1,745		1,745	5.4 %
Publicity & Promotions :- Expenditure	<u>2,076</u>	<u>100</u>	<u>1,845</u>	<u>1,745</u>	<u>0</u>	<u>1,745</u>	<u>5.4 %</u>
Net Expenditure over Income	<u>2,076</u>	<u>100</u>	<u>1,845</u>	<u>1,745</u>			
4550 Grants	2,250	500	1,180	680		680	42.4 %
4551 Autumn Festival - Art Exhibit	778	0	0	0		0	0.0 %
4553 Regatta	100	0	0	0		0	0.0 %
4554 Carnival	250	0	0	0		0	0.0 %
4570 Remembrance Sunday	69	0	0	0		0	0.0 %
4571 Music Festival	300	0	0	0		0	0.0 %
Events and Grants :- Expenditure	<u>3,747</u>	<u>500</u>	<u>1,180</u>	<u>680</u>	<u>0</u>	<u>680</u>	<u>42.4 %</u>
Net Expenditure over Income	<u>3,747</u>	<u>500</u>	<u>1,180</u>	<u>680</u>			
1801 Town Council Income	1,558	139	0	139			0.0 %
1805 Cross St Toilet Income	2,132	282	0	282			0.0 %
Town Council Income :- Income	<u>3,690</u>	<u>421</u>	<u>0</u>	<u>421</u>			
Net Expenditure over Income	<u>-3,690</u>	<u>-421</u>	<u>0</u>	<u>421</u>			
1851 Neighbourhood Fund	0	886	0	886			0.0 %
Neighbourhood Fund :- Income	<u>0</u>	<u>886</u>	<u>0</u>	<u>886</u>			
Net Expenditure over Income	<u>0</u>	<u>-886</u>	<u>0</u>	<u>886</u>			
4900 Loan Interest payments	3,476	0	4,585	4,585		4,585	0.0 %
4910 Loan Capital Repayment	5,585	0	2,210	2,210		2,210	0.0 %
Loan Repayments :- Expenditure	<u>9,060</u>	<u>0</u>	<u>6,795</u>	<u>6,795</u>	<u>0</u>	<u>6,795</u>	
Net Expenditure over Income	<u>9,060</u>	<u>0</u>	<u>6,795</u>	<u>6,795</u>			

12:45

Month No : 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4107 Licences	744	716	0	-716			
4111 Professional Fees	150	0	0	0		-716	0.0 %
4130 Rates	8,917	2,737	0	-2,737		0	0.0 %
4131 Electricity	4,206	2,808	0	-2,808		-2,737	0.0 %
4132 Gas	4,136	1,263	0	-1,263		-2,808	0.0 %
4133 Water	4,099	0	0	0		-1,263	0.0 %
4601 Water Chlorination	964	0	0	0		0	0.0 %
4607 Uniforms	215	0	0	0		0	0.0 %
Town Hall Administration :- Expenditure	23,431	7,523	0	-7,523	0	-7,523	
Net Expenditure over Income	23,431	7,523	0	-7,523			
4600 Cleaning Materials	930	170	0	-170			
4602 Building Maintenance	0	142	0	-142		-170	0.0 %
4603 General Maintenance	9,826	1,847	31,500	29,653		-142	0.0 %
4604 Skip Hire	788	124	0	-124		29,653	5.9 %
4605 Sanitary Disposal	635	0	0	0		-124	0.0 %
4606 Town Hall Equipment	554	0	0	0		0	0.0 %
Town Hall Maintenance :- Expenditure	12,733	2,282	31,500	29,218	0	29,218	7.2 %
Net Expenditure over Income	12,733	2,282	31,500	29,218			
4001 Wages	18,377	5,399	0	-5,399			
4006 ER's NI - Wages	4	32	0	-32		-5,399	0.0 %
4011 ER's Pension Conts - Wages	1,287	963	0	-963		-32	0.0 %
Town Hall Wages :- Expenditure	19,669	6,394	0	-6,394	0	-6,394	
Net Expenditure over Income	19,669	6,394	0	-6,394			
1000 Room Hire	16,628	4,314	0	4,314			
1001 Bar Revenue Income	313	-200	0	-200			0.0 %
1101 Hire Of art Screens	0	30	0	30			0.0 %
Town Hall Income :- Income	16,941	4,144	0	4,144			
Net Expenditure over Income	-16,941	-4,144	0	4,144			

12/10/15



APPENDIX A

15/01389/FUL – Swan Hill Depot, Swan Hill, Ellesmere, Shropshire, SY12 0Q

Ellesmere Town Council's Planning, Economic Development and Land Committee met on Thursday 6th August. Councillors agreed to extend public question time to allow as many of the 71 members of the public in attendance time to make comments on this application. Afterwards members of the PEDaL Committee then voted, and a unanimous decision was made to object to this application.

Although this is a 'brown field site' the most recent, longstanding and current use of the site has been as a 'community resource' facility related significantly to the management and maintenance of the Mere and other local natural environment sites.

The site is immediately adjacent to the Mere being at one of the main and heavily used pedestrian accesses to the Cremorne Gardens. It forms an area which is regarded as part of the environs of the Mere side which carries a significant weight of public opinion and planning policy protection against further invasive development close to the Mere for long term environmental, tourism and economic reasons. For that reason, the location of this proposed development was excluded from the town development boundary within the current SAMDev proposals.

- This application is **outside** the 'existing' recognised **development boundary** but also that the latest revised proposals (e.g. SAMDev preferred sites) will not change that and, furthermore, the Town Council (and recognised in the latest SAMDev proposals) seeks to take the existing development boundary elsewhere around the Mere further away from the Mere side to protect and enhance the ecological, tourist and economic interests of this important natural, environmental and tourist resource for the long term benefit of the town and future generations. Shropshire Council has now demonstrated that it has the required five year housing supply and Ellesmere has agreed allocated housing development provision to the west of the town within SAMDev to make the necessity or validity of this application unsound.
- Adverse Impact on Nature Conservation - Permitting the conversion of this site for housing would compromise the strength and weight that is being currently given through the defined development boundary for the town which gives added protection to the curtilage of the Mere as a long term valuable community, environmental, tourism and economic asset for the Town.
- Ecology – The Mere is an important site in terms of ecology, it is a Local Wildlife Site which supports a wide range of protected species and habitats, such as Herons, otters and many more.
- Layout, Density, design and visual appearance of proposed buildings - The type of buildings currently proposed for this site (3 storey town houses) are completely out of keeping and scale for the site and will dramatically alter the street scene in the area.
- Highways issues: Traffic generation will be increased and the vehicular access to this proposed development would be via the pathway currently used by the pedestrians of the Mere, which raises questions over highway hazards and pedestrians safety.



- Noise and Disturbance are a concern that the Councillors have not only during the construction of the dwellings but also that any new residents will cause to the Mere and it's visitors particularly to the play area.
- Drainage – The pipe that drained by runs underneath the depot site, into town and down to the culvert by the Canal, should this pipe get blocked the water would have nowhere to go thereby causing a potential flood risk.
- Concerns that as this site was a former depot that the land may be contaminated, which if developed could risk causing toxicity to the Mere, future users of the land and neighbouring land, controlled waters, property and ecological systems, as well as a risk to human health.
- Recently the landowner of application 15/00291/OUT – Proposed Development NE of Cemetery, Swan Hill, Ellesmere, lost an appeal to erect 9 dwellings, the situation of this site is only on the opposite side of the Cemetery to the Swan Hill Depot. Originally the landowner of 15/00291/OUT had put in application 13/01988/OUT for 22 dwellings which was also refused and appealed.

A Development Management Report was produced for Shropshire Council's North Planning Committee who met on 4th August 2015 to consider application 15/00291/OUT. The report highlighted the findings of Planning Inspector from 2014 on 13/01988/OUT, many of the findings are extremely relevant and also could be used to argue the case for application 15/01389/FUL. In the conclusion of the appeal decision to application 13/01988/OUT, the investigating Inspector Neil Harrison stated "I conclude that the proposal conflicts both with saved LP Policy H5 and CS Policy CS3 in relation to the restriction of development outside development boundaries, and with the Council's overall strategic approach to delivering sustainable development through the identification of suitable housing sites in the emerging SAMdev DPD. Significantly in the balancing exercise I have also found that the proposed development would be harmful to the character and appearance of the surrounding area in terms of its unacceptable impact on the setting of The Mere, the historic designated parkland of Cremorne Gardens, the street scene in Swan Hill, and the setting of the adjacent conservation area." Before dismissing the appeal he ended his report in the following way "I have taken into account all other material considerations raised but they are insufficient to persuade me that the appeal should be determined other than in accordance with the development plan.

The reasons for refusal last week of 15/00291/OUT were: The proposed scheme would provide economic and social benefits including: the provision of a new homes and construction jobs, however, these benefits would be achieved regardless of where the new dwelling would be built. Also, any future occupants would play a role in the community and would be likely to support local services. Future occupiers would have convenient access to the extensive facilities in Ellesmere. However, this must be balanced against the harm that would be caused to the setting of The Mere, Cremorne Gardens, the street scene in Swan Hill, and the setting of the adjacent conservation area which weighs negatively against the proposal. It is considered that the proposal conflicts both with Policy H5 of the Oswestry Borough Local Plan and CS Policies CS3 and CS5 of the adopted Core Strategy and with the Council's overall strategic approach to delivering sustainable development through the identification of suitable housing sites in the emerging SAMdev DPD.

The Town Council believes, from the Planning Officer's Report re the Swan Hill Site application adjacent to the Cemetery the following seems to be relevant and applicable; Central government

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guidance in respect of this application is contained within the National Planning Policy Framework (NPPF), at the heart of the frameworks there is a presumption in favour of delivering sustainable development, the NPPF describes this as being a "golden thread running through plan making a decision taking". In paragraph 7 of the NPPF it identifies the three dimensions to sustainable development, these are economic, social and environmental, all aspects must be sought to be able to deliver sustainable development.

Also of relevance is the Shropshire Core Strategy which Polices CS3, CS5, CS6, CS7, CS8, CS9 and CS17. The emerging policies contained within Shropshire Council's SAMDev document should also be awarded significant weight. However, full weight cannot yet be awarded as it is not yet fully adopted by Shropshire Council although it is now at the stage where the Inspector has provided her proposed modifications which are currently under consultation. SAMDev identifies locations considered suitable for housing development such as locations promoted by the Town Council.

A handwritten signature in black ink, appearing to be 'Ian W. D.', written in a cursive style.

ELLESMERE TOWN COUNCIL

Mrs. M Evans
Town Clerk
Tel: (01691) 622689
Email:
clerk.ellesmeretc@btinternet.com



ELLESMERE TOWN COUNCIL
13 WILLOW STREET
ELLESMERE
SHROPSHIRE
SY12 0AJ

APPENDIX C

3/26,
The Planning Inspectorate,
3/26 Wing Temple Quay House,
2 The Square,
BRISTOL
BS1 6PN

11th August, 2015

Dear Sir/Madam,

Appeal Ref: 15/02298/REF

Planning Inspectors Ref: APP/L3245/W/15/3067596

14/03370/FUL - Erection of 68 dwellings to include on-site open space provision.

Please find material planning reasons listed to object to this proposal from the Planning, Economic, Development & Land Committee, Ellesmere Town Council:

1. It is considered that the proposal conflicts both with Policy H5 of the North Shropshire Local Plan and CS Policies CS3 and CS5 of the adopted Core Strategy and with the Council's overall strategic approach to delivering sustainable development through the identification of suitable housing sites in the emerging SAMDev DPD.
2. The emerging policies contained within Shropshire Council's SAMDev document should be awarded significant weight. Although, full weight might not yet be awarded as it is not yet fully adopted by Shropshire Council, it is now at the stage where the Inspector has provided her proposed modifications which are currently under consultation. SAMDev identifies locations considered suitable for housing development such as locations promoted by the Town Council. The application site was not in the final draft plan submitted to the Planning Inspector to be considered at the examination in public. No changes are suggested in the proposed modifications which would affect this particular site.
3. Therefore, in accordance with SAMDev the site has to be assessed as open countryside in accordance with Shropshire Council's SAMDev plan. The explanation for Policy CS5 says areas outside the development boundaries identified through the SAMdev process are considered to be open countryside for planning policy purposes, where, subject to local need exceptions, there will be a presumption against residential development.

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4. At the present stage Shropshire Council considers that it is able to demonstrate a sufficient 5 year land supply as required by the NPPF and this has been acknowledged in many recent Shropshire appeal decisions in relation to residential development. (The Council published a five year land supply statement in August 2014 which demonstrates that the Council has a five year land supply). The SAMDev Plan Inspector has now confirmed the proposed main modifications to the plan following the examination in public and are currently subject to a 6 week consultation. As such any plan content not included in the schedule of proposed main modifications may be considered to be sound in principle in accordance with NPPF paragraph 216. Therefore significant weight can now be given to SAMDev policies in planning decisions where these are not subject to modifications. This applies in the case of this application.

Yours faithfully,



Mandy Evans
Town Clerk

