

ELLESMERE TOWN COUNCIL

Minutes of the Town Council Meeting held in Ellesmere Town Hall on Monday, 7th November, 2016 at 7.15pm.

<u>PRESENT:</u>	Town Mayor (Chair):	Cllr I Ward
	Deputy Mayor:	Cllr S Thornton
	Councillors:	Cllrs Mrs J Clayton, J Williams, K Chenery. Cllrs P Goulbourne, G Elner and J Frost.
	Clerk and RFO:	Mandy Evans
	Assistant Clerk:	Jo Butterworth
	Temporary Assistant Clerk:	Phil Smith
	Unitary Councillor:	0
	Members of the Public:	0
	Press:	0
	Police:	0
	Guests:	0

Public Question Time. None received.

- 145/16 To receive apologies and reason for absence. Cllr Mrs L Davies – Special Birthday, Cllr R Hartley and Cllr Mrs M Lagoyianni – family commitments and Cllr C Wright – work commitments. RESOLVED: that the apologies and reasons for absence were approved.
- 146/16 Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Cllr J Frost – item 18 (Grant Applications) Ellesmere in Bloom. RESOLVED: that Cllr J Frost will leave the room when this item is due to be discussed.
- 147/16 Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. **None.**
- 148/16 Public Participation Session. None received.
- 149/16 Police Matters. There has been a total of 10 recorded crimes for the month of October, broken down as follows:
- 5 x Criminal Damage (3 vehicles, a window and Cricket Club).
 - 2 x Assaults (both Domestic related)
 - 1 x Theft from Motor Vehicle (in a car park)
 - 1 x Theft (from Co-op)
 - 1 x Offensive Weapon (carrying a knife).

Of the 10 Crimes, we currently have active ongoing enquiries in 5. Some of the Damage crimes and the theft from a Vehicle would be more difficult to obtain any evidence. There is a new PCSO starting in November. RESOLVED: noted.

150/16 Shropshire Council Report. Apologies were received from Shropshire Cllr Mrs A Hartley who had submitted a report which was read to Members:
Cllr Mrs A Hartley met with Simon Jones, Portfolio Holder for Highways and Transportation, Shropshire Council to discuss areas of concern in the town regarding road marking and white lining problems. Areas visited were: Talbot St. car park, mini roundabout, traffic lights at Tesco, Tesco junction with Canal Way and give way lines in Trimpley Street. If resurfacing in any of these areas is not scheduled in the next 6 months then the road markings will be completed. RESOLVED: to note.

151/16 Minutes. To adopt and confirm the minutes of the Town Council Meeting held on Monday, 3rd October, 2016. Proposed by Cllr J Frost, seconded by Cllr P Goulbourne and RESOLVED: that the minutes be approved, confirmed and signed by the Town Mayor as a true record.
(a) Public Community Meeting – Plantation Wood, Ellesmere. Wednesday, 9th November, 2016 (6.00pm), Main Hall, Ellesmere Town Hall. RESOLVED: to note.

152/16 Planning, Economic, Development & Land Committee. To adopt, confirm the minutes and resolutions/recommendations of the meeting held on: Monday, 17th October, 2016 Proposed by Cllr Mrs J Williams, seconded by Cllr J Frost and RESOLVED: that the minutes be approved, confirmed and signed as a true record.

Minutes of the Planning, Economic, Development & Land Committee Meeting, Ellesmere Town Council held on Monday, 17th October, 2016, 9.30am - Ellesmere Town Hall.

PRESENT: Councillors: Cllr G Elner (Chair).
Cllrs Mrs J Williams, J Frost and I Ward.

Town Clerk & RFO: Mandy Evans
Assistant Clerks: Joanne Butterworth
Phil Smith

To receive apologies and reason for absence. Cllrs P Goulbourne and Mrs J Clayton – away. Cllr Mrs K Chenery – work commitments. Cllr S Thornton – dental appointment. RESOLVED: that the apologies and reasons for absence were approved.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: none received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: none received.

Planning:

(a) Planning Applications for consideration:

16/04588/TCA – The Old Exchange, 11 Trimpley Street, Ellesmere SY12 0AD. To crown reduce 1 Weeping Willow tree by around 20% within Ellesmere Conservation Area. RESOLVED: to support this application with no further comments.

16/04434/VAR106 – Rileys at No. 3, 3 Church Street, Ellesmere SY12 0HD. Variation of Section 106 Agreement for planning application number 12/04578/FUL to reduce the level of affordable housing contribution. RESOLVED: to support this application with no further comments.

(b) To consider any other planning applications received after the issue of the Agenda. (To be notified at Meeting).

16/04709/TCA – St. Mary's Church, Church Street, Ellesmere SY12 0HD. Works to trim/prune and cut ivy from 2 no. Yew Trees; prune broken branch from 1 no. Ash Tree back to the stem within Ellesmere Conservation Area. RESOLVED: to support this application with no further comments.

153/16

Civic Amenities Committee. To adopt, confirm the minutes and resolutions/recommendations of the meeting held on: Monday, 31st October, 2016. Proposed by Cllr S Thornton, seconded by Cllr Mrs J Clayton and RESOLVED: that the minutes and resolutions made were approved, confirmed and that the minutes be signed as a true record.

Minutes of the Civic Amenities Committee Meeting, Ellesmere Town Council held on Monday, 31st October, 2016, 10.00am - Ellesmere Town Hall.

PRESENT: Councillors: Cllr I Ward (Chair).
Cllrs S Thornton, G Elner, J Clayton

Town Clerk & RFO: Mandy Evans
Assistant Clerks: Joanne Butterworth
Phil Smith

Guest: Mark Hunter, Operations Manager, Veolia.

To receive apologies and reason for absence. Cllr K Chenery – work commitments. RESOLVED: that the apologies and reasons for absence were approved and confirmed.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. None received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. None received.

Recycling Area – Talbot Street Car Park. Mr Mark Hunter was welcomed to the meeting and discussions took place regarding the condition of the recycling area in Talbot St. car park, including issues of fly tipping and rubbish being left around the bins. Members were concerned that it was creating an eyesore at one of the “gateways” to the town. Mr Hunter confirmed that it was difficult to keep the site tidy, a lot of the waste was contaminated and it was one of the most problematic sites in Shropshire. From the end of November the cardboard banks were being withdrawn due to the introduction of a kerbside cardboard collection service around the town. Notices have been placed on the cardboard banks.

Given the difficulties with the Talbot St site the enhancement of kerbside recycling and the availability of alternative recycling banks at Tesco, Members felt that there was a strong case to make to Shropshire council for the closure of the site. However, if Shropshire Council could place CCTV in the area it was suggested that this be trailed for 3 months to see if it led to less inappropriate use of the site and an improvement in its appearance before a final decision was made. RESOLVED: i) to request Shropshire Council to place CCTV in the recycling area for months, but if this produces no improvement in the situation the closure of the site be recommended; ii) to inform Tesco of the situation and to enquire whether they are able to include a carton bank on their recycling area.

Amateur Dramatic Society. Proposals were read to Members for work to be considered to improve performances when work on the ceiling takes place. It was: RESOLVED: that Members agree in principle as long as all work is completed in line with Health & Safety. FURTHER RESOLVED: that the existing spotlights have been removed and new brackets will be installed at a lower, safer position.

Ellesmere Town Council Benches. Quotations are being sought. RESOLVED: to note.

Committee Style Table. Design to purchase a new table were tabled to Members for consideration. Members agreed that it would be a good investment and it was: RESOLVED: to purchase the new Committee table at a cost of £1,412.00.

Budget/Precept 2017-2018. Bank balances and comparison of income/expenditure were tabled up until 11.10.2016. Budget figures for the cost of running the Town Hall for the past 2 years are: 2015/16 - £31,500.00. 2016/17 - £42,000.00. The Clerk explained that room hire income will increase due to the hire charges being reviewed. Insurance will increase as it will include the new play/leisure equipment on Beech Grove Recreation area and salaries will increase to reflect the new temporary Assistant Clerk position to cover maternity leave. Cllr S Thornton responded that earlier this year it was agreed to increase the precept by 1%. RESOLVED: to note.

154/16 Clerks Report (attached). Progress report from previous meetings and matters arising. **Noted.**

155/16 Members to contact the Clerk a week before a meeting if they have any item from meetings attended in the month to be placed on the Town Council Agenda. **Noted.**

Correspondence.**(a) Items for consideration (information items will be circulated at the meeting).**

Ellesmere College pledge their support to the Armed Forces. RESOLVED: to write to the College congratulating them for pledging their support to the Armed Forces by signing the Armed Forces Covenant Pledge.

Road Closures – Scotland Street, Wharf Road, High Street & Cross Street for Ellesmere Winter Festival, 25th November, 2016 (6pm – 10pm). Market Street, Ellesmere for Filming (Hat Hair) Lime Pictures, 19th October, 2016 (8am – 7pm). Noted.

Resident Letter. Letter dated 11.10.16 from local resident who would like to know if it is possible to circumnavigate the Mere and if the land owner could be approached to install a turnstile. Also the path by the pond on Birch Road Recreation area is very waterlogged and if this could be improved. It was: RESOLVED: to respond that the Town Council could not request that the Landowner open up his private garden to the public which has been discussed in the past. Flooding on Birch Road Recreation area is being dealt with and talks are taking place between the Town Council and Land & Drainage, Shropshire Council as this area is a water course overspill with flooding problems which also occur on Blackwater Marina and Cricket Club field. Noted.

Mere Workshop, Shropshire Council – Tuesday, 29th November, 2016, Main Hall, Ellesmere Town Hall (6.30pm). Shropshire Council to host workshop for the Mere. Noted.

Shropshire Council's Community Tree Scheme & Incredible Edible. To discuss suitable trees to replace the Black Poplar tree, Birch Road Recreation area. Members agreed that: RESOLVED: the Clerk contact the Arboricultural Officer, Shropshire Council for their advice on the species of trees suitable to be planted in this area and to order as many as possible under the Community Tree Scheme. Discussions to order a Walnut tree under the Incredible Edible was discussed but ruled out by Members. Noted.

Saturn's Historical Re-enactment of a "Fly Run" into Manchester. Saturn is the only floating example of a horse-drawn Shropshire Union fly-boat in the world. A project to carry a load of cheese over the original route from Ellesmere to Castlefield Basin, Manchester is planned for Thursday 11th May, 2017. The Town Council completely support this project. Noted.

Shropshire Playing Fields Association. It was: RESOLVED: to forward a donation for £25.00.

Tourist Information Centre, Brenda Jane Cancer Relief, Wharf Road. Notice received to remove the TIC furniture. RESOLVED: all the furniture has been removed and stored in the shed, Ellesmere Town Hall.

Public Payphone Consultation. Shropshire Council have received notification from BT of their proposal to permanently remove the telephone boxes located at Cambria Avenue and Mereside in Ellesmere as during the last 12 months there have been a total of 9 calls for the Mereside phone box and none for Cambria Avenue. Due to poor mobile reception at the Mere Members agreed to object to the removal of this phone box but did not have any grounds to keep the phone box in Cambria Avenue. RESOLVED: to forward this response by 4pm on Friday, 25th November, 2016.

(b) Other Correspondence received after the Agenda being sent out.

North Shropshire Reinforcement – SP Energy Networks. Project update 2. (Circulated). Noted.

Dog Fouling, Ellesmere. Email received from the lady who set up “the dog poo campaign” in Ellesmere and has noticed the problem is again getting worse and asks the Town Council to step in to sort this issue out. Members all agreed that this campaign was very successful. The Assistant Clerk had contacted Highways, Shropshire Council who were having a meeting on the 4th November, 2016 which will be chased up for their feedback. Highways will also post “informal letters or formal actions can be taken” to any areas which have been identified as a particular concern. It was: RESOLVED: that the Dog Fouling Task & Finish Group meet to discuss possible solutions. FURTHER RESOLVED: that Cllr J Frost join this group.

All Together Ellesmere. A thank you letter received for the continued support from the Town Council with the setting up of the Tuesday market and a copy of their Financial Statements for year ended 31st July, 2016. Noted.

Mouchel. Email received from Senior Engineer asking for time and dates to meet with the Town Council to discuss carriageway re-surfacing. RESOLVED: to arrange a meeting with the Highways Sub Committee.

Town Service. Lakeside Coaches will operate 2 trips on a Tuesday and Friday to Swan Hill turning around at the last house on the left. They will operate this service to Ellesmere and reserve the right to withdraw with 2 weeks’ notice. The extension to the service will not be registered and any donations given by passengers will be given to their charities NCH or Stroke. Lakeside Coaches hope that the Swan Hill residents make use of the service to secure the future of this gesture. RESOLVED: (1) to write to Lakeside Coaches to thank them and Members hope that this will be successful. (2) to publicise on their behalf.

157/16

Planning:

(a) Planning Applications for consideration:

16/04788/TCA -Castlefields Car Park, Mereside, Ellesmere. To fell one mature Beech tree within Ellesmere Conservation Area. Extension allowed for response. RESOLVED: that Members all agreed to support this application provided a replacement tree is planted.

(b) To consider any other planning applications received after the issue of the Agenda. (To be notified at Meeting). None received.

(c) Planning Matters.

Shropshire Local Plan Review: Sustainability Appraisal Scoping Report (2). Consultation period 19th October – 24th November, 2016. (Circulated). It was: RESOLVED: that any comments must be received by the Clerk no later than the 21st November, 2016 to enable her to collate and forward before the end of the consultation.


Neighbourhood Plan Working Group ETC & ERPC. It was: RESOLVED: that Cllr Ian Ward join this group.

High Court success for Shropshire Council in defending Local Plan challenge. 68 Dwellings on land rear of Teal Drive, Ellesmere. Mrs Justice Lang heard Shropshire Council’s challenge to the Secretary of State’s decision to grant planning permission at appeal. With the appeal decision being quashed the case will now return to the Planning Inspectorate again to be reconsidered. Noted.

- 158/16 Application for Delivering Section 106 Agreement Funding for Recreation Public Open Space – Beech Grove Playing Field. Consultation for new play/leisure equipment, results to be tabled. A total of 116 slips received. Members carefully considered the top 2 preferred options out of the 12 received. It was agreed that: RESOLVED: (1) option 10 was agreed as the best proposal due to having a conventional slide and more play/leisure equipment to meet all ages for children up to teenagers and adults. (2) to contact Shropshire Council to transfer the money to the Town Council and write to thank Sue Thomas, Community Enablement Officer for all her help with this project. (3) to contact the successful applicant and discuss installation time scale.
- 159/16 Public Open Space Review, Shropshire Council. Shropshire Council Outdoor Partnerships with Planning Policy are reviewing Public Open Space in Shropshire which will provide an evidence base over the next 10-20 years to help inform local communities of future need and demand. This information will also be included into the 18 Place Plans. Once the Clerk has received the Questionnaire to circulate to Members to make their responses. Noted.
- 160/16 Additional Name – Ellesmere War Memorial, St. Mary’s Churchyard. The plaque is now in situ and Conservation Dept. Shropshire Council and the War Memorial Trust have been informed of the completed cleaning of the War Memorial and Plaques which was funded by Ellesmere Branch of the Royal British Legion and the groundwork and additional plaque and name paid for by Ellesmere Town Council. Noted.
- 161/16 Accident Reporting/Safety Group. Nominations to be received for this new Group. RESOLVED: that Members are: Cllrs Mrs J Williams, S Thornton, J Frost, P Goulbourne and C Wright.
- 162/16 Grant Application Forms. A total of 5 application forms have been received from: Ramped Community Interest Group, Ellesmere Rotary Club, Merefest, Ellesmere In Bloom and Ellesmere Summer Festival. Members agreed that all applications received were very worthy and good for the town. It was: RESOLVED: to award £250.00 per application and to agree in principle for the same amount to be made to the Triathlon should they put an application in by the end of the Month.
- 163/16 2017/18 Local Government Finance Settlement – Consultation. Response has been forwarded from Ellesmere Town Council opposing to extend Referendum principles to Parish/Town Councils and letter sent to Rt. Hon. Owen Paterson MP. RESOLVED: to note.
- 164/16 Portable Microphone System – Town Hall. Noted to defer this item.
- 165/16 Payments for September, 2016 to be approved and confirmed. (As circulated). Proposed by Cllr P Goulbourne, seconded by Cllr S Thornton and RESOLVED: to approve and confirm that the payments be signed as a true copy.
- 166/16 Staffing Matters.
 (a) Assistant Clerk, Miss J Butterworth. Maternity leave will start from Friday, 18th November, 2016. Date for return to be confirmed. Noted.
 (b) Clerks Appraisal – Tuesday, 1st November, 2016. Noted.

- 167/16 Date of next meeting – Monday, 5th December, 2016. Noted.
- 168/16 Exclusion of Press and Public. Proposed by Cllr S Thornton, seconded by Cllr P Goulbourne with all Members in favour that it was: RESOLVED: "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items 25, 26 & 27 of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts". Exempt Minutes will be kept.
- 169/16 To approve and confirm the exempt minutes from the meetings held on: Monday, 3rd October, 2016. (Minutes were tabled). RESOLVED: proposed by Cllr S Thornton, seconded by Cllr P Goulbourne that the exempt minutes be approved, confirmed and signed as a true copy.
- 170/16 Town Hall Projects. Awaiting further report, therefore, no update was tabled.
- 171/16 Honorary Townsperson. Nominations were tabled.

Meeting closed at: 8.30pm


5.12.2016

Date: 31/10/2016

Ellesmere Town Council 2016/2017

Page No: 1

Time: 13:29

Cash Book No : 1

User : MAE

Town Council Current A/c

Payments made between 01/09/2016 and 30/09/2016

Nominal Ledger Analysis									
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2016	British Telecom	DDR	111.18		18.53	4105	101	92.65	Bill pd by Chq & DDR - Ac Crdt
05/09/2016	Sanchi Jewellers	7088	6.00		1.00	4203	102	5.00	Engraving on Mayor's Chain
05/09/2016	Ellesmere In Bloom Committee	7089	300.00			4330	103	300.00	Annual Grant 2016/2017
05/09/2016	All Together Ellesmere	7090	100.00			4404	103	100.00	Mkt Hall Cleaning - Aug
05/09/2016	B Lewis	7091	900.00			4312	103	900.00	Gardening Contract - Sept
05/09/2016	Mrs Mandy Evans - Clerk	7092	14.00		2.33	4101	101	11.67	Reimbursed for Memory Stick
06/09/2016	NWN Media	7093	498.96		83.16	4500	106	415.80	Maternity Cover Advert
13/09/2016	British Telecom	7087	111.18		18.53	4105	101	92.65	Clerks Phone x 2 & Broadband
13/09/2016	TSB Bank	FASTERPA	299.00		49.83	4606	202	249.17	New Fridge - TH
15/09/2016	Ellesmere P J Burial Committee	7095	12,389.37			4452	105	12,389.37	2016/2017 Precept less Loans
15/09/2016	CSS Drainage Ltd	7096	168.00		28.00	4603	202	140.00	Unblock Drains - TH
15/09/2016	Princes Electrical Contracting	7097	935.48		155.91	4603	202	779.57	Code 2 Deviation Completion
15/09/2016	E.on Energy Solutions Ltd	7098	98.62		16.44	4301	103	82.18	S/light Repairs
15/09/2016	Shropshire Council	DDR	919.00			4130	201	919.00	Business Rates - T
19/09/2016	Shropshire Council	7099	1,005.20		167.53	4300	103	837.67	Joint Energy Costs 1st Qtr
20/09/2016	Greenfingers Ltd	7100	569.60		94.93	4310	103	474.67	Grounds Maintenance - Aug
20/09/2016	Border Janitorial Supplies	7101	254.87		42.47	4600	202	212.40	Cleaning Materials TH
20/09/2016	Aps Boiler Services	7102	288.41		48.07	4603	202	240.34	Boiler Repair - TH
20/09/2016	Aps Boiler Services	7103	84.00		14.00	4603	202	70.00	Boiler Reset & Gas Certs
20/09/2016	Skip Hire - TH	7104	92.76		15.46	4604	202	77.30	92.76
20/09/2016	PG Skips Ltd	7105	80.76		13.46	4404	103	67.30	Skip Hire - Mkt Hal
20/09/2016	J C Dyke	7106	67.21		11.20	4603	202	56.01	General Maintenance - TH
20/09/2016	British Gas	7107	942.13		157.02	4131	201	785.11	Electric - TH June - Sept
27/09/2016	B Lewis	7108	190.00			4402	104	190.00	Repairs to Beech Grove Gate
27/09/2016	Paul Ashby Locksmith	7109	72.00		12.00	4603	202	60.00	Key Cutting for TH
27/09/2016	Playsafety Ltd	7110	239.40		39.90	4402	104	199.50	Playing Field Insp : 3
28/09/2016	TSB Bank	PAYMENT	16.38			4115	101	16.38	Service Charges
30/09/2016	Peninsula Business Services Lt	DDR	208.80		34.80	4111	101	174.00	H&S/Employment Law Contract
30/09/2016	Public Works Loan Board	DDR	4,188.52			4900	150	1,396.20	Loan repayment
						4910	150	2,792.32	Loan repayment
Total Payments :			25,150.83	0.00	1,024.57			24,126.26	

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 7th November 2016