

ELLESMERE TOWN COUNCIL

Minutes of the Town Council Meeting held in Ellesmere Town Hall on Monday, 5th September.

2016.

<u>PRESENT:</u>	Town Mayor:	Cllr Ian Ward
	Deputy Mayor:	Cllr S Thornton
	Councillors:	Cllrs Mrs J Williams, J Clayton, M Lagoyianni, K Chenery, Cllrs P Goulbourne, R Hartley and J Frost.
	Clerk and RFO:	Mandy Evans
	Assistant Clerk:	Jo Butterworth
	Unitary Councillor:	0
	Members of the Public:	0
	Press:	0
	Police:	0
	Guests:	0

Public Question Time. None received.

- 91/16 To receive apologies and reason for absence. Cllrs Mrs L Davies and G Elner – away, Cllr C Wright and Shropshire Cllr Mrs A Hartley – work commitments. RESOLVED: that the apologies and reason for absence were approved.
- 92/16 Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: Cllr Mrs M Lagoyianni declared an interest on item 10 (a) Correspondence – Ellesmere Amateur Dramatic Society due to being a Member of the Society.
- 93/16 Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: none received.
- 94/16 Public Participation Session. RESOLVED: none received.
- 95/16 Police Matters. The following report was tabled to Members received from PC P Crump:
Recorded Crimes for July & August 2016.

There have been a total of 15 Crimes recorded over the 2 month period, broken down as follows:
- 4 x Criminal Damage (2 windows and 2 cars).
 - 3 x Assaults (all parties known to each other locally)
 - 2 Nuisance/Malicious Communications (all known to each other after a fall out).

- 2 x Fraud (money related/hoax calls)
- 1 x Harassment (Neighbours)
- 1 x Theft from Motor Vehicle
- 1 x Theft of Money
- 1 x Burglary of a business premises.

Of the 15 above, they currently have ongoing enquiries in 11 of them.

From a Police perspective, all went well with both the Carnival and the 10k Run. CSO L Walmsley has now left Ellesmere to work in Wem. A replacement will start in November, but there will be help from Oswestry in the meantime.

2 Males have been identified for causing damage to the Cross Street Toilets and have been dealt with by Police, they will be paying for the cost of the repairs.

Apologies were given for PC P Crump's non-attendance.

RESOLVED: to note.

96/16 Shropshire Council Report. RESOLVED: to note no report due to the absence of Shropshire Cllr Mrs A Hartley.

97/16 Minutes. To read and confirm the minutes of the Town Council Meeting held on Monday, 4th July, 2016. (Attached). RESOLVED: proposed by Cllr P Goulbourne, seconded by Cllr R Hartley all Members who were in attendance agreed that the minutes were approved, confirmed and signed as a true copy.

98/16 Planning, Economic, Development & Land Committee Minutes. To read and confirm the minutes of the meeting held on Wednesday, 10th August, 2016. (Attached). RESOLVED: proposed by Cllr Mrs J Clayton, seconded by Cllr Mrs J Williams all Members who were in attendance agreed that the minutes were approved, confirmed and signed as a true copy.

Minutes of the Planning, Economic, Development and Land Committee Meeting, Ellesmere Town Council held on Wednesday, 10th August, 2016 at 9.30am at Ellesmere Town Hall.

PRESENT: Councillors: Chair: Cllr G Elner, Vice Chair Cllr J Frost.
Cllrs Mrs J Williams and Mrs J Clayton.

Assistant Clerk: Joanne Butterworth

To receive apologies and reason for absence. Cllrs I Ward and S Thornton – holiday. Cllrs R Hartley and P Goulbourne – prior engagements, Cllr Mrs K Chenery – work commitments. RESOLVED: that apologies and reason for absence were approved.

Disclosable Pecuniary Interests. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: none received.

Grant Dispensations. RESOLVED: to note.

Planning.

(a) Planning Applications for Consideration:

16/03028/TPO – Waterside View, Canal Way, Ellesmere. Remove broken and hanging limbs, remove deadwood and reduce by approximately 2m all-around of 1 no. Oak tree and reduce 1 n. tree by 2.5 – 3m protected by Shropshire Council (Land at Former Dairy Crest site, Wharf Road, Ellesmere). TPO 2011. Following consultation with the Town Tree Warden, Mr Rob McBride, Councillors are happy that these tree works are necessary. RESOLVED: Councillors support this application with no further comments.

16/03094/TCA – Cemetery House, Swan Hill, Ellesmere SY12 0LZ. Removal of 1 no. Ash sapling and 1 no. Hawthorn tree within Ellesmere Conservation Area. Following consultation with the Town Tree Warden, Mr Rob McBride, Councillors are happy that these tree works are necessary. RESOLVED: Councillors support this application, but they would like to see the correct title of the property put onto the planning application as it is actually the Former Wardens Bungalow and not Cemetery House.

16/03019/FUL – 3A Scotland Street, Ellesmere, SY12 0DE. Change of use of first floor (including access stair) from A1 (retail) to C (dwelling houses) providing 2no. apartments. RESOLVED: Councillors are happy to support it, however due to previous and current parking problems in this area, they have concerns that no parking has been allocated for the apartments. They further commented that encouraging properties for first time buyers in the area is to be applauded.

(c) To consider any other Planning Applications received after the issue of the Agenda. RESOLVED: none received.

99/16

Meetings attended during the month. To receive feedback from meetings attended during the month. Cllr Mrs J Williams attended the Open Day at the Boatyard during the Ellesmere Festival and found it very interesting but terribly underused. It was noted that the Canal & River Trust are very keen to work with the Town Council to develop this area focusing from the arm (Wharf Road) to the towpath towards Blakemere. It was: RESOLVED: to write and congratulate the Canal & River Trust on a very successful Open Day.

100/16

Correspondence.

(a) Items for consideration (information items will be circulated at the meeting).

Email received from I Williams, Chair of Ellesmere & District Royal British Legion. To mark the 100 years since the end of the Great War 1914 – 1918 Mr Williams thoughts are to look into an area to develop plans for a memorial wood in Castlefields where individuals, clubs and businesses of Ellesmere can sponsor a tree. Members agreed to: RESOLVED: inform Mr Williams that this was a good idea and the Town Council will take this suggestion forward with Shropshire Council.

Road Closure – Watergate Street. 10th October, 2016 or 2 weeks. Gas mains replacement, Wales & West Utilities. Members would like to know what arrangements are going to be in place for residents and users of Birch Road to be able to access their properties and destinations. Would there be access through Cross Street car park to be able to get from the town centre to Birch Road. If this is not the plan at present, would it be possible for this to be looked at as the surrounding roads i.e. Sandy Lane, St John's Hill, Love Lane etc, are not really

lan W 

adequate roads to be able to cope with large volumes of traffic. RESOLVED: to so do.

Letter received from Ellesmere Amateur Dramatic Society. A request for the Town Council to consider improvements in the Town Hall for their performances. In order to progress with these requests it was agreed to: RESOLVED: forward the letter for the attention of the Civic Amenities Committee.

Shropshire Housing Group Stakeholder Event, Thursday 8th September, 2016, Shrewsbury Town Football Club. (1.30 – 4.30pm). Cllr P Goulbourne will represent the Town Council. RESOLVED: to note.

Talbot Site Recycling Site. Mark Hunter, Operations Manager, Veolia would like conversations with the Town Council regarding this area as currently Veolia are visiting the site 3 times a week costing a considerable amount of money. RESOLVED: Members agreed that a meeting be arranged Civic Amenities Committee, Veolia and Tesco (who have a holistic view of recycling in the town).

(b) Other Correspondence received after the Agenda being sent out.

Conference Table. A conference table to seat approximately 10 people has been donated from Mr Paul Byatt. RESOLVED: to write a letter of thanks to Mr Byatt.

Parking Restrictions, Wharf Road, Ellesmere. A letter explaining a long standing problem of a dropped kerb which is intended to allow access for disabled persons on motorised or wheelchair means of transport. The dropped kerb has a single line marking and is not governed by the double yellow lines which emanate from Scotland St. Junction but stop short of the dropped kerb. Cars park continually across the dropped kerb and after conversations with the parking authority they have stated that the single yellow line is only advisory and they have no power to act along with the Police. The resident would like the Town Council to request that Highways, Shropshire Council complete a new traffic order. The Town Council agreed to support a new traffic order and agreed to forward a copy of the letter to David Gradwell, Shropshire Council. RESOLVED: to so do.

Shropshire Branch Training Event – Friday 21st October, 2016. Shrewsbury Football Ground (9.00am – 3.30 pm). The Clerk will attend. RESOLVED: to note.

Letter of Condolence – Gerald Cavendish Grosvenor 6th Duke of Westminster who passed away on Tuesday, 9th August, 2016 who kindly donated areas of open space to the town. RESOLVED: to write a letter of condolence on behalf of the Town Council.

Promenade Trees, Cross Street. Request from the Town Mayor, Cllr I Ward to prune back the trees on the Promenade as they have grown rapidly and are catching on passing HGV's. RESOLVED: to contact Shropshire Council with this request and to see if the work can be completed before the new Christmas Lights are put in place.

Plaques-War Memorial St. Mary's Churchyard. The cleaned plaques have now been replaced on the War Memorial on Thursday, 1st September, 2016. Due to the retirement of the lady from Eura Conservation Ltd. who as well as being responsible for the cleaning of the plaques was also looking into the plaque for the additional name request has forwarded another contact to the Clerk. The Clerk has also received from the War Memorials Trust the "Conservation Contractors and Professional Advisors" guidance leaflet. RESOLVED: to continue to look into a new plaque.

War Memorial Groundwork Quotations. 3 Quotations were tabled to Members to soil and turf over existing paths, excavate new path from tarmac path up to gravel surround. Lay edging kerbs to both sides, lay stone sub-base and compact, lay base and wearing course tarmac. Costings were tabled and it was: RESOLVED: to accept the lowest quote for £1,062.50 plus VAT.

Parish Church of The Blessed Virgin Mary, Ellesmere. Letter received from the Vicar, Rev'd P Edge asking if it is possible to trim the Yew trees near to the War Memorial especially the one near the Church and if the ivy were cut on the Yew trees to stop it killing the trees. There is also a broken branch from the Ash tree which was pruned recently. Permission is not required from the Diocese of Lichfield. It was agreed to: RESOLVED: contact Tree Warden, Rob McBride for any comments/views. FURTHER RESOLVED: to seek advice from Shropshire Council due to these trees being in a Conservation area.

Ellesmere Town Council Website. The situation with the progress of a new web site is currently that the Chamber of Commerce are going to use the existing web site domain name and that Ellesmere Town and Rural Councils were going to have a joint web site for 1 year with Shropshire Tourism with individual gov.uk domain names. The Rural Parish Council are due to discuss their web site at their meeting next Monday evening to decide whether to stand alone or go with the Town Council. Members agreed in order to progress with their web site to: RESOLVED: proceed alone with the current proposal even if the Rural Parish Council decision is not to join up with the Town Council.

Council Worsening Inequity of Council Tax funding across the County – Church Stretton Town. A letter sent to Town Mayor's and Clerks of Oswestry, Bishops Castle, Market Drayton, Wem and Whitchurch asking for a phone call to the Mayor's over the next few weeks to establish similar concerns on Town/Parish Councils proposed unreasonable precept increases and moving from a centralised to local approach to funding local services. Church Stretton Town Council are deeply concerned about proposals contained in a recently published draft Sport & Leisure Services Strategy for Shropshire Council.

(<http://new.shropshire.gov.uk/get-involved/draft-sports-facilities-strategy-2016-2037>). RESOLVED: that the Town Mayor, Cllr I Ward will arrange to have a conversation with the Church Stretton Town Mayor, Cllr Mike Walker.

Ellesmere Library. Bethpage will be in place at the Mere's Day Centre from the 1st April, 2017 with the library moving in before this date dependant on the works which are required for the move. Cllr P Goulbourne will be attending a meeting with Bethpage on Tuesday 6th September, 2016 where he will feed back the support from Ellesmere Town Council.

Boilers – Town Hall. 3 Quotations have been received for a new pump to be replaced on one of the boilers which were read to Members who due to the exact breakdown of the work required agreed to: RESOLVED: accept the quotation for £1422.22 plus VAT.

The Mere at Ellesmere. Mark Blount, Shropshire Council. Email received dated 5.9.2016. Shropshire Council and the Town Council accept that the Mere should be retained and managed by the Country Parks & Sites Team as the best way forward and opportunities where a partnership approach could be taken between both parties were read to Members.

A request for ETC to put the income generated from the joint ownership of the Boathouse back into running the Mere for 2017/18 which is expected to be

around £25k. It was: RESOLVED: that the Town Council agree in principle but more details need to be discussed.

A contribution from the Town Council towards a part time post at the Mere was requested. FURTHER RESOLVED: that this will be considered when discussing the budget/precept for 2017/18.

A further discussion is required regarding the bringing together the contracts for the Grounds Maintenance between the 2 Councils. FURTHER RESOLVED: to note.

A working group to review The Mere Management Plan and discuss future Terms of Reference and accountability of the Mere Advisory Board. It was: FURTHER RESOLVED: that the Members who sit on the Mere Task and Finish Group will sit on the working Group. (Members: Cllrs I Ward, G Elner, S Thornton and Cllrs Mrs L Davies).

Ellesmere Town Council strongly support the future proposals for Swan Hill to be developed either for water sport recreation or to provide small units for arts/crafts and look forward to working with Shropshire Council to push this forward. FURTHER RESOLVED: to note.

Members agreed in longer term the use of Horton's field in conjunction with the Mere to be realistic and welcome the approach that it becomes a gate way to the Mere in providing parking facilities. FURTHER RESOLVED: to note.

101/16

Planning:

(a) Planning Applications for consideration: RESOLVED: none received.

(b) To consider any other planning applications received after the issue of the Agenda.

16/01824/FUL – Lakelands School, Oswestry Road, Ellesmere SY12 0EA. Formation of car park area including installation of 8m lighting column.

Decision: Grant permission.

Members agreed that the Berwyn View Task and Finish Group meet as soon as possible to look at this site for its potential for the town and any issues with the covenants. RESOLVED: to arrange.

14/03370/FUL – Land at Teal Drive, Ellesmere. Appeal Ref:

APP/L3245/W/15/3067596. RESOLVED: the Deputy Mayor, Cllr S Thornton declared an interest due to owning property on Teal Drive. Following further documents the Crown Prosecution has withdrawn acceptance of the Appeal which weakens the Developers case. Shropshire Council are waiting to hear from the Developer and their Planning Advisors. FURTHER RESOLVED: to note.

102/16

Road Safety Policy – 30th September, 2016. It was: RESOLVED: to hold a meeting with the Highways Sub Committee to discuss any new issues/concerns.

103/16

Application for Delivering Section 106 Agreement Funding for Recreation Public Open Space. Application form has been completed for play/leisure equipment on Beech Grove playing fields. Four Companies have been contacted for proposals ready to consult with the Schools and residents for their ideas/thoughts. Proposals tabled for Members. Ellesmere Town Council need to consider if they are happy to take on the maintenance of the equipment upon completion and happy to take on the £20,000.00 S106 money. Dates to be arranged for consultation with local schools and residents, results will be considered by the

Town Council. The Deputy Mayor, Cllr S Thornton requested to make it clear that the S106 money is the result of the Wharf Development during the consultations. RESOLVED: that Ellesmere Town Council agreed that they will maintain the equipment upon installation, FURTHER RESOLVED: Ellesmere Town Council agree to take the responsibility for the £20,000.00 S106 money once received from Shropshire Council.

- 104/16 Ellesmere Town Council Committees – Policy & Resources Committee. The Committee membership needs to be cut down by 2 according to the Terms of Reference. RESOLVED: that Cllr Mrs J Clayton and Cllr P Goulbourne agreed to step down from this Committee.
- 105/16 Amended Financial Regulations (NALC January, 2016) & Standing Orders to correspond with updated Financial Regulations. (Attached). Proposed by Cllr S Thornton and seconded by Cllr J Frost agreed by all Members to adopt the amended Standing Orders and Financial Regulations. RESOLVED: to note.
- 106/16 Electrical Installation Condition Report. Following completion of the report a number of deviations have been found. To bring the electrical installation up to the standard required to comply with BS7671 these deviations must be rectified as soon as possible. The areas with urgent remedial action have been completed but all areas which require improvement are still outstanding – cost £2,466.00 plus VAT. Upon completion the installation will be fully compliant with 17th edition regulations. It was agreed by all Members to: RESOLVED: arrange to complete the outstanding work.
- 107/16 Expenses Policy. All Members agreed to adopt the policy with the following amendment made by the Deputy Mayor, Cllr S Thornton: RESOLVED: that travel costs will be paid to the Clerk, Assistant Clerk and staff members in line with the Public Sector.
- 108/16 Cash Handling Policy. All members agreed to adopt the Cash Handling Policy with no amendments. RESOLVED: to note.
- 109/16 Internal Checker. To nominate a Councillor who is not a cheque signatory to overlook financial procedures are in place once a quarter. It was: RESOLVED: that Cllr R Hartley be nominated as the Internal Checker.
- 110/16 Accounts for the Year Ending 31st March, 2016 – Supporting Statement. Amended to show the fixed asset balance equal to last year's plus additions and less disposals as per Internal Auditor's recommendation. (Appendix A). RESOLVED: to note.
- 111/16 Mazars, External Auditor – Annual Return for the year ended 31st March, 2016. The Annual Return for the year ended 31st March, 2016 has been received back from the External Auditor and on the basis of their review of the annual return it is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. RESOLVED: to note. The statement has been made that the audit has concluded and statement of accounts has been published; the rights of inspection conferred on local government electors by section 25 of the Local Audit and Accountability Act 2014 and; the

- address/hours at which those rights may be exercised. FURTHER RESOLVED: to note.
- (a) Section 2 – Accounting Statements 2015/16. Amendment on Section 6 from £136,296.00 to £136,297.00. Error on carry forward figure for year ended 31 March, 2015. (Tabled). RESOLVED: to note.
- 112/16 Payments for June and July, 2016 to be approved and confirmed. RESOLVED: proposed by Cllr R Hartley, seconded by Cllr S Thornton and agreed by all Members to approve, confirmed that the payments be signed as a true copy.
- 113/16 Temporary Assistant Clerk. To arrange interview dates, SCP pay scale and nominate interview panel. The Clerk asked Members if they wish to keep the pay band level at 'LC1' if they did they would have to eliminate any persons wanting more money or do they wish to keep the pay band level open until the interviews have taken place. Members agreed to: RESOLVED: keep the band level open until after the interviews which will hopefully take place week commencing 19.9.2016. It was: FURTHER RESOLVED: that the interview panel is to be the Clerk, The Town Mayor, Cllr I Ward and Chair of Staffing & Governance Committee, Cllr R Hartley with the Deputy Mayor, Cllr S Thornton as a reserve.
- 114/16 Town Mayor's Coffee Morning, Ellesmere Town Hall – Saturday, 10th September, 2016. (10.30am – 12 Noon). RESOLVED: to note.
- 115/16 Civic Service – St. Mary's Church, Sunday 9th October, 2016 (10.15am). RESOLVED: to note.
- 116/16 Date of next meeting – Monday, 3rd October, 2016. RESOLVED: to note.
- 117/16 Exclusion of Press and Public. Proposed by Cllr S Thornton, seconded by Cllr P Goulbourne with all Members in favour that it was: RESOLVED: "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items 28, 29 & 30 and of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts". Exempt Minutes will be kept.
- 118/16 To approve and confirm the exempt minutes from the meetings held on: Monday, 4th July, 2016. RESOLVED: proposed by Cllr S Thornton, seconded by Cllr P Goulbourne, all Members who were in attendance agreed that the exempt minutes were approved, confirmed and signed as a true copy.
- 119/16 Town Hall Projects. Progress report received. RESOLVED: to note.
- 120/16 Planning Enforcement Cases. RESOLVED: case tabled.

la L D
3/10/2016

31.03.2016

ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2016
SUPPORTING STATEMENT

ASSETS

(A) Movements in the year

	Purchase Cost
10 230v LED Garland 20m	632.00
New Street Lighting Column	454.00
Blinds - Main Hall	2,700.00
Salt Spreader	53.00
Shield - Lakelands School	75.00
WW1 Commemorative Plaque - Town Hall	2,000.00
<u>TOTAL</u>	<u>5,914.00</u>

(B) Disposals

Burial Loan - natural fall	1,000.00
Street Furniture reduce number from 40 to 28	1,200.00
7 Christmas Light Festoons hire expired	1,500.00
10 pea lights hire expired	1,650.00
Christmas trees and lights sold in the year from 55 to 33	235.75
Curtains Main Hall (apart from stage curtains)	3,350.13
<u>TOTAL</u>	<u>8,935.88</u>

(C) As at the 31st March 2016 the following assets were held:

<u>Community Assets</u>	
Eglantyne Jebb Memorial	7,680.79
Euro Flag	60.00
1 Union flag - Wharf Head	86.94

1 Union Flag	65.00
Flag - St George	41.00
2 Armed Forces Flags	20.00
War Memorial (Insured by St. Mary's Church)	1.00
Bus Shelters (2)	21,677.23
3 Aerial Masts and 1 Digital Recorder	15,021.33
CCTV Camera's (9)	15,539.00
Street Lighting (83 columns)	1.00
Street Furniture Benches £100.00 x 40	4,000.00
4 Welcome Entry Signs	8,106.75
Seven Christmas Lighting Festoons (3 yr hire)	1,500.00
Ten sets of Pea Lights plus installation (3 yr hire)	1,650.00
Playground Equip. Beech Grove/Kingfisher Walk	31,910.00
Commemorative Plaque, Ellesmere Hotel	879.90
Festival Banners (40)	4,828.00
Old Town Clock	8,000.00
55 Green Pine Christmas Trees	2,300.00
55 Led Lights	1,046.00
2 Bay Decorative Notice Board & Posts	1,570.00
Defibrillator Cross St. Toilets	1,500.00

Land and Buildings

Town Hall	804,392.40
Store Shed Community Hall	67,032.50
Cross Street Toilets	125,700.00
Cemetery (Jointly owned by ETC and Ellesmere Rural Council)	1.00
Beech Grove Playing Fields	1.00
Birch Road Recreation Ground	1.00
Berwyn View Recreation Ground	1.00
Boathouse)	777,800.00
Watch Cottage)	50,000.00
Boathouses)	50,000.00

Jointly Owned Property (ETC and SC)

* To note that these figures do not need to be declared on the Insurance Schedule as we do not insure these properties.

Burial Loan

Outstanding amount of third party loan

20,500.00

Civic Items

New Mayoral Chain	1,712.69
Deputy Mayor's Badge of Office	437.23
Past Mayoral Badges	1,000.00
Civic Regalia Silver Cup Window Competition	2,954.99
Gavel and Base	1,317.45
Old Mayoral Chain	1,000.00

Office Contents/Equipment/Town Hall Contents

Ricoh Photocopier	1,152.25
Epsom Photocopier	73.33
Exhibition Stand	1.00
4 four drawer filing cabinets	1.00
3 advertising boards	1.00
Computer Stone 218209 17 inch LG Monitor	1,345.76
Office Professional Software	1.00
Paper Shredder x 3	101.00
Ibico 1232 adding machine	1.00
1 New Computer and LG Monitor	1.00
1 New Stationary Cupboard	1.00
1 New CCTV Camera	1.00
1 New Laptop	1.00
1 New Printer	1.00
Furniture and Staging	1.00

Office Equipment - Ladders etc	1,471.21
Contents of Store Shed	1,000.00
Display Cabinet on permanent loan from Ellesmere College	1.00
Contents of Town Hall	25,000.00
Art Screens	2,000.00
Keyboard & Amplifier	1,206.98
New curtains Main Hall	3,509.13
Branded Crockery	558.32
Dictaphone	50.00
Karcher FP222 Floor Buffer	24.00
Desk (from Shropshire Council)	1.00
Chair (Shropshire Council)	1.00
NEC M230X Projector & Lamp	355.00
Sahara 1.8 pull down screen (2)	118.00
Data protector trolley	119.00
Data protector trolley platform	29.00
Toshiba Tecra A11 laptop/software	683.83
Phoenix 48 key safe	86.70
Packard Easynote TE Laptop and 2 microsoft packages	707.00
Total	2,070,939.71
<u>TOTAL + (A) Movements in the Year less (B) Disposals</u>	<u>2,067,917.83</u>

BORROWINGS

At the close of business on 31st March 2016 the following loans to the Council were outstanding

PUBLIC WORKS LOAN BOARD

471542 £1,200.00 outstanding - old lighting scheme 2017
472179 £2,000.00 outstanding - old lighting scheme 2017

- 474708 £1,120.00 outstanding - Berwyn View Lighting Scheme 2019
- 475190 £1,600.00 outstanding - Berwyn View Lighting Scheme 2020
- 486724 £4,798.72 outstanding - Stanham Lighting Scheme 2027
- 489784 £11,126.72 outstanding - Wharf Rd Lighting Scheme 2030
- 493985 £14,960.00 outstanding - Clerk's Office Project (2009) 2032
- 497071 £19,500.00 outstanding - Burial Committee Lodge Project 2035

LEASES

At the 31st March 2016 the following leases were in operation:


- 1. Territorial Army Rent of Land for Hut £150.00 per annum. Periodic Lease from 2012
- 2. Elles. Cricket Club Rent of Land £60 per annum increasing by infla.
- 3. Ellesmere Rangers Football Club £1.00 per annum (40 yr lease)
- 4. All Together Ellesmere, Community Interest Company 5 year Service Contract - Market Hall (expires March, 2018).
- 5. Joint lease between Town Council & Ellesmere Rural Parish Council for the Cemetery Chapel, Swan Hill. (Expires March, 2018)

S137(4) (a) PAYMENTS

Appropriate sum for parish councils for the purposes of S137(4)(a) of the Local Government Act 1972 ("the 1972 Act") for 2015/16 is £7.36
 The limit for the Council in the year ended 31st March 2016 is £22,970.56 (3121 electors at £7.36 per elector) and the payments were as follows: None

0.00

Signed  Chairwoman

Signed  Responsible Financial Officer

Date... 31st Sept 2016...

Town Council Current A/c

Payments made between 01/06/2016 and 30/06/2016

Nominal Ledger Analysis									
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/06/2016	British Telecom	DDR	112.28		18.71	4105	101	93.57	2 Clerks Phones & 1 Broadband
06/06/2016	All Together Ellesmere	7011	100.00			4404	103	100.00	Mkt Hall Cleaning - May
06/06/2016	J S Wainwright & Son	7012	135.00		22.50	4603	202	112.50	Heater Repairs - TI
06/06/2016	E.on Energy Solutions Ltd	7013	1,000.55		166.76	4301	103	833.79	S/Light Repairs
08/06/2016	JDH Business	7015	582.00		97.00	4112	101	485.00	2015/2016 Internal Audit
09/06/2016	Town Council Premier A/c	Transfer	29,077.81			200		29,077.81	Transfer of Reserves
09/06/2016	Town Council Deposit A/c	Transfer	1,329.43			200		1,329.43	Neighbourhood Fund Transfer
13/06/2016	PE & HJ Jones	6998	64.80		10.80	4314	103	54.00	Green Waste Recycling
13/06/2016	E.on Energy Solutions Ltd	7017	98.62		16.44	4301	103	82.18	S/Light repairs x 2
13/06/2016	Lexis Nexis	7018	97.45			4101	101	97.45	Arnold Baker Book
13/06/2016	TSB Bank	BNK ERROR	207.32			1805	110	207.32	Bank Error receipt 500313
13/06/2016	TC Reserves - Santander A/c	Transfer	25,000.00			200		25,000.00	TC Reserves to Santander A/c
14/06/2016	B Lewis	7019	900.00			4312	103	900.00	Gardening Contract - June
15/06/2016	Shropshire Council	DDR	919.00			4130	201	919.00	Business Rates - T
15/06/2016	TC Reserves - Santander A/c	Transfer	25,000.00			200		25,000.00	TC Reserves to Santander A/c
17/06/2016	Initial Washroom Hygiene Ltd	7020	924.05		154.01	4605	202	366.52	Annual Contract
17/06/2016	TC Reserves - Santander A/c	Transfer	25,000.00			4333	103	403.52	Annual Contract
17/06/2016	TC Reserves - Santander A/c	Transfer	25,000.00			200		25,000.00	TC Reserves to Santander A/c
20/06/2016	Eastwick Plant Centre	7021	1,153.36		44.36	4331	103	1,109.00	Town Planting
20/06/2016	Shrops Assoc of Local Councils	7022	66.00			4020	101	66.00	Training Courses
20/06/2016	Greenfingers Ltd	7023	569.60		94.93	4310	103	474.67	Grounds Maintenance Contract
20/06/2016	J C Dyke	7024	34.00		5.66	4603	202	28.34	General Maintenance - TH
20/06/2016	PG Skips Ltd	7025	64.61		10.77	4404	103	53.84	Skip Hire - Mkt Hal
20/06/2016	PG Skips Ltd	7026	74.21		12.37	4604	202	61.84	Skip Hire - TH
20/06/2016	Border Janitorial Supplies	7027	156.69		26.11	4600	202	130.58	Cleaning Materials
20/06/2016	E.on Energy Solutions Ltd	7028	790.85		131.81	4301	103	659.04	S/Light Maintenance Contract
20/06/2016	K & S Roofing (Whitchurch)LTD	7029	156.00		26.00	4603	202	130.00	TH Roof Repairs
21/06/2016	K A Lee Joinery	7016	49.00			4603	202	49.00	Roof Repairs - TH
21/06/2016	B A Williams	7030	75.00			4603	202	75.00	Window Cleaning - TH
21/06/2016	Shrops Assoc of Local Councils	7031	22.00			4202	102	22.00	Clir Training - PG
21/06/2016	Healthmatic	7032	2,451.78		408.63	4333	103	2,043.15	Cross St Contract April - Jun
23/06/2016	Castle Plumbing & Heating	7033	54.00		9.00	4603	202	45.00	Repairs Mens WC TH
23/06/2016	Eastwick Plant Centre	7034	227.72		8.75	4314	103	218.97	Planting - TH
Sub Total Carried Forward			116,493.13	0.00	1,264.61			115,228.52	

la L
5/9/2016

Town Council Current A/c

Payments made between 01/06/2016 and 30/06/2016

Nominal Ledger Analysis									
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
24/06/2016	Miss N Roberts	FASTERPA	276.97			4001	203	276.97	Wages Month 3
24/06/2016	Mr Clive Parry	FASTERPA	410.54			4001	203	410.54	Wages Month 3
24/06/2016	Mrs Melanie Connor	FASTERPA	273.46			4001	203	273.46	Wages Month 3
24/06/2016	Mr Des Harvey	FASTERPA	534.43			4001	203	534.43	Wages Month 3
24/06/2016	Mrs Mandy Evans - Clerk	FASTERPA	1,711.33			4000	101	1,711.33	Salary Month 3
24/06/2016	Miss Joanne Butterworth	FASTERPA	1,165.56			4000	101	1,165.56	Salary Month 3
28/06/2016	TSB Bank	27.24	27.24			4115	101	27.24	Service Charges
30/06/2016	HM Revenue & Customs	7035	1,054.93			4005	101	328.62	Tax & NI 3rd Month 3
						4001	203	102.60	Tax & NI 3rd Month 3
						4000	101	623.71	Tax & NI Month 3
30/06/2016	Ellesmere In Bloom Committee	7036	250.00			4330	103	250.00	Annual Grant
30/06/2016	Aps Boiler Services	7037	84.00		14.00	4603	202	70.00	Boiler Repairs - TH
30/06/2016	Shropshire Council Pensions	7038	906.02			4011	203	143.50	Pensions Month 3
						4010	101	466.67	Pensions Month 3
						4001	203	63.14	Pensions Month 3
						4000	101	232.71	Pensions Month 3
30/06/2016	Aps Boiler Services	7039	990.53		165.09	4603	202	825.44	Annual Service & Repairs
30/06/2016	Ellesmere In Bloom Committee	7040	50.00			4330	103	50.00	Annual Grant - Planters
30/06/2016	Peninsula Business Services Lt	DDR	208.80		34.80	4111	101	174.00	H & S/ Employment Law Contract
Total Payments :			124,436.94	0.00	1,478.50			122,958.44	

la L D
5/9/2016

Town Council Current A/c

Payments made between 01/07/2016 and 31/07/2016

Nominal Ledger Analysis									
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/07/2016	British Telecom	-112.05	-112.05		-18.68	4105	101	-93.37	Input Error
02/07/2016	British Telecom	112.28	112.28		18.71	4105	101	93.57	Input Error
02/07/2016	British Telecom	DDR	-112.28		-18.71	4105	101	-93.57	2 Clerks Phones & 1 Broadband
02/07/2016	British Telecom	DDR	112.05		18.67	4105	101	93.38	Clerks Phones & 1 Broadband
02/07/2016	British Telecom	DDR	112.05		18.67	4105	101	93.38	Clerks Phones & 1 Broadband
04/07/2016	All Together Ellesmere	7041	80.00			4404	103	80.00	Tuesday Mkt Cleani
04/07/2016	R J Kupski	7042	360.00		60.00	4333	103	300.00	Cross St WC Repairs
04/07/2016	Cllr Ian Ward - Mayor	7043	800.00			4200	102	800.00	Mayor's Allowance
04/07/2016	B Lewis	7044	900.00			4312	103	900.00	Gardening Contract - July
06/07/2016	Shrops Assoc of Local Councils	7046	60.00			4202	102	60.00	Cllr Training - PG
06/07/2016	Healthmatic	7047	2,451.78		408.63	4333	103	2,043.15	Cross St Contract July - Sept
07/07/2016	British Telecom	7045	72.00		12.00	4105	101	60.00	Broadband - TH
07/07/2016	Neil Harris Elecetrical Servic	7048	300.00		50.00	4333	103	250.00	Senors at Cross St WC
11/07/2016	Paperstone Ltd	7049	65.79		10.96	4101	101	54.83	Stationery
11/07/2016	British Gas Business	7050	1,845.89		307.64	4131	201	1,538.25	Electricity - TH March - June
15/07/2016	Shropshire Council	DDR	919.00			4130	201	919.00	Business Rates - T
18/07/2016	Ricoh UK Ltd	7051	224.63		37.44	4100	101	187.19	Qtrly Meter Click & Rental
18/07/2016	Zurich Municipal	7052	54.75			4106	101	54.75	Amendment to Insurance
18/07/2016	PG Skips Ltd	7053	80.76		13.46	4404	103	67.30	Skip Hire - Mkt Hal
18/07/2016	PG Skips Ltd	7054	92.76		15.46	4604	202	77.30	Skip Hire - TH
18/07/2016	Staples	7055	131.98		2.16	4101	101	10.82	Stationery & Stamp
						4102	101	119.00	Stationery & Stamp
18/07/2016	Greenfingers Ltd	7056	569.60		94.93	4310	103	474.67	Grounds Maintenance
19/07/2016	Npower	DDR	1,225.34		204.22	4132	201	1,021.12	Gas - TH
28/07/2016	TSB Bank	PAYMENT	27.96			4115	101	27.96	Service Charges
Total Payments :			10,374.29	0.00	1,235.56			9,138.73	

la L > 5/9/2016