

## ELLESMERE TOWN COUNCIL

### Minutes of the Town Council Meeting held in Ellesmere Town Hall on Monday 2<sup>nd</sup> November, 2015.

<u>PRESENT:</u>	Town Mayor:	Cllr Ian Ward
	Deputy Mayor:	Cllr J Frost
	Councillors:	Cllr Mrs L Davies, J Clayton, J Williams, K Chenery, Cllr S Thornton, R Hartley, P Goulbourne, M Harris and Cllr G Elner.
	Clerk and RFO:	Mandy Evans
	Assistant Clerk:	Jo Butterworth
	Unitary Councillor:	1
	Members of the Public:	4
	Press:	1
	Police:	0
	Guests:	0

#### Public Question Time.

1. Mr Peter Vermeulen expressed his concern to the Town Council that his objections for the planning application on Church Street which he had taken to Planning Dept. Oswestry in October, 2015 have not appeared on the planning portal against this application. He also highlighted that Talbot Lane is bad enough with just 3 cars using this lane.

2. Alan Bradbury introduced himself to Members.

3. Mr Barrie Phillips commented on the application for Swan Hill and was confused that it is now going to Appeal and how can this possibly go through again as it has been refused by Shropshire Council. Mr Phillips asked when the SAMDev<sup>1</sup> comes to fruition.

4. Mr John Shone who spoke on behalf of the Ellesmere Library Volunteer Group to highlight that there is only 2 weeks left on the consultation and that he hopes the Town Council will show their support for the future of Ellesmere Library. The group have consulted in the surrounding rural areas and that there is a Locality Workshop organised by Shropshire Council on the 12<sup>th</sup> November, 2015. There is a strong feeling that option 3 of the consultation is the way forward as most people are against moving the library into the Mere's Day Centre and cutting of library hours.

150/15 To receive apologies and reason for absence. Cllr Mrs E Cross – work commitments. RESOLVED: that the apologies and reason for absence were approved.

151/15 Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

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<sup>1</sup> Site Allocations and Management of Development Plan

RESOLVED: Cllr Mrs L Davies declared an interest on item no. 18(c) as a business owner on Market Street and will leave the room whilst this item is discussed.

- 152/15 Grant Dispersations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note none received.
- 153/15 Public Participation Session.  
1. That the Assistant Clerk has left a message for the Planning Dept. on behalf of Mr Vermeulen.  
2. To note.  
3. All objections to the Swan Hill application must be by written representation and it is important that members of the public make their responses by the 30<sup>th</sup> November, 2015 and quote the appeal reference. The adoption of the SAMDev is imminent.  
4. The Town Council will discuss the Library under item no. 11.  
RESOLVED: to note.
- 154/15 Police Matters. Due to annual leave there will be no police report for November, 2015 but 2 months crime figures will be tabled at the December, 2015 meeting.  
RESOLVED: to note.
- 155/15 Shropshire Council Report. Shropshire Cllr Mrs A Hartley was welcomed to the table and addressed the Town Council about the inappropriate amount of the planning application appeals received lately. If Shropshire Council lose an appeal they have to meet the financial costs. Shropshire Cllr Mrs A Hartley discussed the following planning applications:  
Teal Drive. A new Planning Officer from Hereford is helping Shropshire Council fight this appeal and Shropshire Cllr Mrs A Hartley will work alongside the Town Council to put a representation together.  
Swan Hill. This is in the hands of the Inspectorate.  
Talbot Street. Due to lack of determination from Shropshire Council on time scales this has now gone for appeal.  
Shropshire Cllr Mrs A Hartley informed Members that SAMDev will be coming in very quickly and all the recent appeals will be judged on the situation at the time they have been received.  
The Wharf Development is being worked on and will be delegated to an officer with an imminent decision.  
Cllr G Elner replied that all the views from local people should be listened to under the Localism Act and asked what can the Town Council could do to implement this. It was agreed that Cllr G Elner propose to write to local MP's to emphasise Localism.  
Shropshire Cllr Mrs A Hartley read information contained in the Financial Strategy 2015/16 – 2020/21 which went to Cabinet last week containing the sustainable strategy for Shropshire Council over the next 5 years. (Document available through Shropshire Council website). The Town Mayor, Cllr I Ward asked if business rates were devolved would this be a gain or loss, Shropshire Cllr Mrs A Hartley replied that it would not have a huge impact when analysed. The Town Mayor, Cllr I Ward noted that Shropshire Council have had a 0% increase for the past 6 years and with this in mind will there be an increase to their precept for 2016/17. Shropshire Cllr Mrs A Hartley replied that Shropshire

Council are launching a "Big Conversation" with the public which is due to start soon when this matter will no doubt be discussed.

156/15 Minutes. To read and confirm the minutes of the Town Council Meeting held on: Monday, 5<sup>th</sup> October, 2015. (Attached). Proposed by Cllr S Thornton and seconded by Cllr Mrs L Davies all members who were in attendance: RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

157/15 Minutes. To read and confirm the minutes of the following Sub Committee and Committee Meetings which met on Thursday, 22 October, 2015 (Attached). Proposed by Cllr R Hartley and seconded by Cllr G Elner all members who were in attendance: RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

**(a) Highways Sub Committee. Highway Asset Management & Communications Strategy for Highway Asset Management Consultations, Shropshire Council. Response by: 26<sup>th</sup> November, 2015.** RESOLVED: to forward onto Highways Sub Committee.

Minutes of the Highways Sub Committee Meeting, Ellesmere Town Council held on Thursday, 22<sup>nd</sup> October, 2015 at 6.00pm at Ellesmere Town Hall.

PRESENT: Councillors: Cllrs I Ward, J Frost, G Elner, R Hartley and ex-officio Cllr Mr P Goulbourne.

Clerk and RFO: Mandy Evans  
Assistant Clerk: Jo Butterworth

Members of the Public: 1

To receive apologies and reason for absence. RESOLVED: to note none received.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: to note none received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note none received.

To elect Chair for this meeting. RESOLVED: that Cllr G Elner be elected to Chair this meeting.

Highways Issues/Concerns.

1. Highways Asset Management Strategy Consultation, Shropshire Council and Highways Communication Strategy Consultation. 15<sup>th</sup> October, 2015 to 26<sup>th</sup> November, 2015. (Tabled). Cllr I Ward commented that the Strategy has a financial profile which includes money given to Shropshire Council towards energy efficiency, this could affect the Town Council as it has a significant amount of old style street columns which could be a possible investment to have these replaced. If Shropshire Council are receiving money for introducing efficiencies then they may consider sharing with Town/Parish Councils. It was: RESOLVED: that the documents will be read and any comments received are to be forwarded on.

2. The Clerk reported that dates for a representative from Fullwoods to attend at a future Highways Sub Committee meeting will be arranged. Members also agreed to invite Steve Davenport, Shropshire Council and Local Member, Cllr Mrs Ann Hartley to this meeting.
3. Cllr I Ward asked if the clerks could keep chasing Highways for early notification of any proposed road works in the town.
4. To complete a list of all the issues that the Town Council have had with Shropshire Council with no acknowledgement. RESOLVED: to so do.
5. Highway concerns on Cambria Avenue, Brownlow Road, and Trimpley were discussed and it was: RESOLVED: to submit a new wish list from the Road Safety Policy and consider being more proactive with the Schools because if all the proposed housing goes ahead then this will create more traffic.  
FURTHER RESOLVED: to so do.

**(b) Civic Amenities Committee - Shropshire Council, Asset Transfers and Ellesmere Town Council Engagement. To form a Task and Finish Group.** RESOLVED: that Cllrs I Ward, G Elner, P Goulbourne, S Thornton and Cllr Mrs J Williams will form this Task and Finish Group. Proposed by Cllr Mrs J Clayton and seconded by Cllr Mrs L Davies all members who were in attendance: FURTHER RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

Minutes of the Civic Amenities Committee Meeting of Ellesmere Town Council held on Thursday, 22<sup>nd</sup> October, 2015 at 6.30pm at Ellesmere Town Hall.

PRESENT:

Councillors:	Chair: Cllrs I Ward, Vice Chair: Cllr Mrs L Davies, J Frost, G Elner, Cllrs Mrs J Clayton and ex-officio Cllr P Goulbourne.
Clerk and RFO:	Mandy Evans
Assistant Clerk:	Jo Butterworth
Public:	1

To receive apologies and reason for absence. Cllr Mrs K Chenery – partner away. RESOLVED: that the absence and reason were approved.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: to note none received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note none received.

Black out Blinds – Main Hall. Following a request from Ellesmere Amateur Dramatic Society (EADS) 3 quotations have been received all “like for like” were read to Members. Members agreed to the cheapest quotation for £2,269.00, the quote was not selected because of this reason but down to the service and quality of the product. It was: RESOLVED: to confirm the approved quotation. FURTHER RESOLVED: to write to the 3 room hire groups with the chosen quotation as they have agreed to contribute towards this cost.

Ellesmere Town Council – Assets.

(a) Town Hall Room Charges. Room hire charges have not been increased since 1<sup>st</sup> January, 2007 and the town hall is being heavily subsidised with staff costs and increasing heating costs etc. The Town Council need to be sensitive when revising cost effective increases which is currently planned for April, 2016. It was: RESOLVED: to get more details of hall charges in the area and to collate feedback from the room hirers.

Shropshire Council – Asset Transfers and Ellesmere Town Council Engagement. An email circulated to all Members from the Town Mayor, Cllr I Ward informing them that the Town Council should be identifying and looking at all the local assets and services for which Shropshire Council has ownership or control and to decide which are most valued and valuable to the town, residents and businesses. In his absence Cllr S Thornton replied that he would support this but on the understanding that there needs to be a real commitment from the Town Council as they would need to work as a team due to the workload this would create. Cllr I Ward responded to Members in view of taking on more assets this may affect the precept and some assets could create income. Other towns in the area are taking on more responsibility. Cllr Mrs L Davies asked if the Town Council could sustain extra responsibility. Cllr I Ward replied that there would be an increase of council tax from the extra houses being built. Cllr I Ward was concerned that the car parking machines by the Mere have not been working for a while and this is lost income for the Mere. Cllr I Ward said that the Town Council need to identify what assets they would be interested in paying particular attention to the constituents and to see what assets they could possibly ask Shropshire Council to take over from the Town Council, for example: Street lighting. Members also discussed the need for extra staff. It was: RESOLVED: that this item be placed on the November, 2015 agenda to recommend a Task & Finish Group to investigate further.

Ellesmere War Memorial, St. Mary's Churchyard. The response received from Conservation Dept., War Memorials Trust regarding the addition of a name from WW1 on the War Memorial with the correct procedure and protocol and reasons why names could of be left of War Memorials. Permission must be granted from Diocesan Advisory Committee and the Conservation Team to see if the works can be carried out. Work to clean the War Memorial and plaques is planned for April, 2016 which has been organised by Ellesmere Branch of the Royal British Legion. Cllr I Ward commented that there was a similar name on the War Memorial in Dudleston Heath, the Clerk replied that confirmation has been received that all surrounding War Memorials have been researched and that the name does not appear on any of them. It was: RESOLVED: to look at the similar name on Dudleston Heath War Memorial. FURTHER RESOLVED: to write to the P.C.C for their thoughts and comments.

Consultation on the future delivery of Ellesmere Library and Customer Service Point.

<http://new.shropshire.gov.uk/get-involved/future-delivery-of-ellesmere-library-and-customer-service-point/>  
Cllr I Ward informed Members that the Town Council agreed in principle and are supportive of keeping the library in the town as a thriving facility. The visit was arranged for Members to take a look at the bedsits above the Library in Fullwood House on Tuesday, 13<sup>th</sup> October, 2015 and the general feeling was that this would need investment. Confirmation that the Doctors Surgery would not be interested in using space at The Mere's Day Centre has been received. Conversations that Tourism could possibly be located in the Library and possibility of £8,000.00 being placed in the forthcoming budget was discussed and it was finally: RESOLVED: to ask for feedback from the Library Open Day from Sue Thomas, Shropshire Council and that this item will be placed on the November, 2015 agenda.

Budget Deliberations 2015/2016. RESOLVED: to defer this item.

**(c) Policy & Resources Committee. (One Vacancy).** It was: RESOLVED: that Cllr P Goulbourne complete membership on this Committee. Proposed by Cllr Mrs L Davies and seconded by Cllr Mrs J Clayton all members who were in attendance: RESOLVED: that the minutes were approved, confirmed and signed as a true copy.

Minutes of the Policy & Resources Committee Meeting of Ellesmere Town Council held on  
Thursday, 22<sup>nd</sup> October, 2015  
at 7.30pm at Ellesmere Town Hall.

PRESENT:

Councillors:	Cllrs I Ward, J Frost, G Elner, R Hartley, Cllrs Mrs J Clayton, L Davies and ex-officio Cllr P Goulbourne.
Clerk and RFO:	Mandy Evans
Assistant Clerk:	Jo Butterworth
Public:	0

To receive apologies and reason for absence. Cllr S Thornton – holiday. RESOLVED: that the apologies and reason were approved.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: to note Cllr Mrs L Davies declared an interest on item no: 11 when the item was tabled as she is a Member of the Chamber of Commerce.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. RESOLVED: to note none received.

To elect a Chairman for 2015/2016. RESOLVED: that Cllr S Thornton be elected for 2015/2016.

To elect a Vice Chairman for 2015/2016. RESOLVED: that Cllr R Hartley be elected for 2015/2016.

Shropshire Council – Asset Transfers and Ellesmere Town Council Engagement. To discuss and consider any recommendations from Civic Amenities Committee. The recommendation from the Civic Amenities Committee meeting was to form a Task and Finish Group and will be an item included on the agenda for November, 2015 meeting. RESOLVED: to note.

All Together Ellesmere (ATE). Costings were read to Members for the running of the Tuesday Market which has been paid by the Town Council on the request of ATE between April – September, 2015. Members felt that because we have the actual costs for the last 6 months and

not "possible savings" which so far is expected to be £782.76 below what was anticipated for a year to keep the current arrangements in place. Cllr I Ward informed Members that both parties are in breach of the contracts which needs to be reviewed or new agreements put in place. Other future concerns ATE have regarding setting up the "Tuesday Market" must be addressed to the Town Council via the Clerk. There is a meeting with ATE planned for the beginning of December to include the Town Council and Shropshire Council (date/time/place to be confirmed). RESOLVED: to reply back to All Together Ellesmere.

Financial Services Compensation Scheme. The Clerks reported that new bank accounts are being researched to transfer the reserve account due to the changes made by the FSCS who can pay compensation to depositors if a bank is unable to meet its financial obligations. As from 1<sup>st</sup> January, 2015 the value of £75,000.00 is protected and not £85,000.00 as previously. RESOLVED: that the Clerks are investigating the best option for the Town Council.

Dog Bins – Birch Road. This matter was highlighted by Members at a previous meeting that there is no dog bins around the Cricket Pitch on Birch Road. Highways, Shropshire Council were contacted and have forwarded a couple of options; either to move one that isn't being utilised or to purchase a new one for £300.00 plus installation. Highways have also put up "No Dogs Allowed" signs on the Cricket pitch and "Clean up and dogs on lead by direction" signs at Beech Grove Recreation ground at no cost. It was: RESOLVED: that all Members agreed that there was no need to install another dog bin in this area.

Black Poplar. Birch Road. Three quotations have been received and read to Members to have this tree felled after a report was completed by Shropshire Council. The quotations include work to be completed on Giant Redwood and Ash Tree in St. Mary's Churchyard. An Application for tree works would need to be submitted for the Giant Redwood. Members agreed that the tree and root should be removed completely and considered the quotations with this in mind. The quotation for £1,130.00 was accepted due to the breakdown of required work and to leave the site tidy. RESOLVED: to confirm the quotation and arrange for this work to be completed. It was: FURTHER RESOLVED: to plant 2 new Copper Beech trees in the Spring, 2016.

Leaflet Cost 2015/2017. Distribution cost for 2016/17 will be £1,000.00 which remains the same as 2015/16. Cllr Mrs L Davies declared an interest and left the room whilst this item was tabled. An email request from the Chamber of Commerce for the Ellesmere Leaflet 2016/17 was agreed by all Members. RESOLVED: to confirm the cost for 2016/17.

Staff Lieu Hours. Clerk, Assistant Clerk and Caretaker Mr D Harvey have accumulated lieu hours. Lieu hours for the Clerks have been accumulating since 1<sup>st</sup> December, 2015 and the Caretaker's since January, 2015. The hours were read to Members and it was unanimously agreed: RESOLVED: to pay the lieu hours due to staff who still have holidays outstanding. It was: FURTHER RESOLVED: to look at extra staffing costs in the budget for 2016/17.

Budget Deliberations 2015/2016. RESOLVED: to defer this item.

158/15 Casual Vacancy. Cllr P Goulbourne was welcomed to the meeting. Declaration of Acceptance of Office and Disclosable Personal and Prejudicial Interest Forms have been completed. RESOLVED: to note.

- 159/15 All Together Ellesmere. To receive any nominations for a Director from the Town Council to sit on the Community Interest Company. The Clerk reported that interests will only be registered if financial matters are being reported. Factual reports can be tabled. No nominations were received. It was: RESOLVED: to defer this item.
- 160/15 Ellesmere Library. To note that Shropshire Council have arranged an Ellesmere Library Workshop with Locality on: Thursday 12<sup>th</sup> November, 2015 at Ellesmere Town Hall. (11.00am – 2.00pm).  
(a) Town Council to respond to Library Consultation.  
<http://new.shropshire.gov.uk/get-involved/future-delivery-of-ellesmere-library-and-customer-service-point/>  
The Town Mayor, Cllr I Ward informed Members that the Town Council would be better informed to respond to the consultation after the Locality Workshop on the 12<sup>th</sup> November, 2015 (11am – 2pm) at Ellesmere Town Hall. RESOLVED: to contact Shropshire Council to request an extension on the consultation. FURTHER RESOLVED: that the Clerk confirms invitees from the Town Council.
- 161/15 Local Council Award Scheme. To adopt the following policies:  
(a) Updated version of the Publication Scheme and New Disclosure Log. (Attached). It was: RESOLVED: that Cllr S Thornton proposed, Cllr R Hartley seconded all Members agreed to adopt the Publication Scheme and Disclosure Log with no amendments.
- 162/15 Correspondence.  
(a) Items for consideration (information items will be circulated at the meeting).  
The Need for Hedgerows Act 1997 Amendment. A request to support the Need for Hedgerows Act 1997 Amendment from Condover Parish Council. It was: RESOLVED: to support this issue as it affects all Town/Parish councils.  
Oswestry Olympians. Thank you letter. RESOLVED: to note.  
  
(b) Other Correspondence received after the Agenda being sent out.  
Shropshire RCC AGM 11<sup>th</sup> November, 2015 at 4pm. The Chapel Centre, Cross Houses, Shrewsbury. RESOLVED: to note.
- 163/15 Planning.  
(a) Planning Applications for consideration:  
15/04130/OUT - Outline application for the erection of 1 No dwelling (to include access). Proposed dwelling North-West of Grange Villas, Grange Road, Ellesmere. Extension for response has been granted by Planning Dept. Shropshire Council. It was agreed apart from Cllr M Harris who abstained that: RESOLVED: to object to this application. It is outside the existing development boundary, which is currently being changed in the SamDev document. Members felt that on that basis they shouldn't support this application as it may set a precedence for further development outside the boundary. Members also have highway concerns as it is close to a very sharp corner and took into consideration other comments made regarding loss of light and overlooking on a neighbouring property.

**15/03534/FUL** – Alterations to first floor frontage with revised windows and roof profile (to accommodate internal change of use of first floor to two flats as allowed under permitted development). The new roof abutment to No 23 Cross Street will include flashings into the existing rendered wall of the listed property at No 23. 19 Cross Street, Ellesmere. RESOLVED: that Members support this application as it is a big improvement to the building. Councillors were impressed with the improvements that have been made as a result of the Conservation Officer's comments.

**15/04346/FUL** – Erection of single storey extension to north east corner of house. 87 Hillcrest, Ellesmere SY12 0LJ. Cllr S Thornton was unhappy with the finishes made to this property as it will look out of place and out of keeping with the surrounding area, the idea of the extension he was more than happy with. With 2 abstentions received from Cllr M Harris and Cllr Mrs L Davies it was: RESOLVED: to forward this response onto Planning, Shropshire Council.

**14/01744/OUT** – Old Station Yard, Brownlow Road, Ellesmere. Northern Planning Committee meeting held on 29<sup>th</sup> September, 2015. The decision was to grant permission with conditions to be considered. It was: RESOLVED: that this matter is due to be discussed with the Highways Sub Committee and to show support from residents who are concerned about the increase of traffic volumes that this development will cause.

**15/02681/FUL** – Change of use of existing car park to a holiday park of 20 no lodges. Castlefields Car Park, Mereside, Ellesmere. Northern Planning Committee meeting on the 27<sup>th</sup> October, 2015. RESOLVED: that the decision from the Northern Planning Committee was to refuse this application.

**14/03934/FUL** – Erection of 10 dwellings to include alterations to pedestrian footpath link to Cremorne Gardens; works to brick wall. Land at Church Street, Ellesmere. Appeal has been made to the Secretary of State. Ellesmere Town Council set a supplementary letter of objection for this application. RESOLVED: to note.

**15/04263/TPO** – 7 Elm Close, Ellesmere SY12 9PE. To note that the response from the Town Council was to support this application (October meeting). RESOLVED: to note.

**(b) To consider any other planning applications received after the issue of the Agenda.** (To be notified at Meeting).

**15/00291/OUT** – Proposed Development Land NE of Cemetery, Swan Hill, Ellesmere. Outline application for residential development to include means of access. Appeal made to the Secretary of State. Cllr G Elner voiced his concern regarding the amount of Appeals that has been received recently and to support Shropshire Council in fighting these Appeals. The Town Council follow correct procedures and consult with the local community and listen to their feedback before responding to any contentious planning applications. The Town Council were all in favour that Cllr G Elner together with the Clerks to write a letter regarding all the planning appeals received lately and to forward onto the Minister of Planning, Local MP's, Prime Minister and Press. RESOLVED: to so do.


Representatives required who are available during the working day, meetings held at Shirehall. These meetings will also include the Town Clerks and Sue Thomas, Community Action Officer. RESOLVED: that Cllrs M Harris, J Williams, P Goulbourne will be the representatives from the Town Council on this working party group.

- 165/15 Ellesmere Place Plan. To note that there will not be a review for 2015/16 due to the Place Plan being re-designed by Shropshire Council. RESOLVED: to note.
- 166/15 Remembrance Sunday. Sunday, 8<sup>th</sup> November, 2015. To meet at Talbot Street Car Park at 10.30am followed by a Church Service at St. Mary's Church. Refreshments will be served at the Town Hall. On Wednesday 11<sup>th</sup> November, 2015 (11.00am) a short service will take place outside the Old Town Hall. RESOLVED: to note.
- 167/15 To note the following forthcoming events:  
(a) Council Drop-In Session. Thursday, 19<sup>th</sup> November, 2015 (11.00am – 1pm). Main Hall, Ellesmere Town Hall. RESOLVED: to note.  
(b) Ellesmere Christmas Winter Festival – Friday, 28<sup>th</sup> November, 2015. The Tree of Light and Festoons will be switched on at 6.15. The Festival will start at 4pm with Father Christmas arriving at the Market Hall. RESOLVED: to note that Cllrs Mrs L Davies, R Hartley, P Goulbourne will be available to switch festoons on at 6.15pm to coincide with the Tree of Light.  
(c) Christmas Window Competition. To choose a judge, date and time for 2015. Cllr Mrs L Davies left the room whilst this item was tabled. Apart from abstentions received from Cllrs S Thornton and R Hartley it was: RESOLVED: to ask a representative from Ducklings to be the judge for 2015.
- 168/15 Payments for September, 2015 to be approved and confirmed. (Attached). Cllr M Harris asked for an explanation of the amount paid to the Public Works Loan Board (PWLB). The Town Mayor, Cllr I Ward replied that these are mainly old loans for street lighting etc and for capital costs which have been agreed by full council in the past. The latest loan was taken out on behalf of the Joint Parishes Burial Committee for refurbishment to The Lodge, this loan is repaid back to the Town Council each year. Cllr M Harris asked Members who will be attending the Locality Workshop for the future of the library to be mindful of the PWLB. RESOLVED: proposed by Cllr S Thornton, seconded by Cllr R Hartley with all Members approved, confirmed that the payments be signed as a true copy.
- 169/15 Caretaker Vacancy – Town Hall. One application received. RESOLVED: to invite for interview with the Clerk, Town Mayor, I Ward and Cllr R Hartley, Chair of Staffing and Governance Committee.
- 170/15 Risk Assessment Policy. To note Fire Risk Assessment was completed on Tuesday, 13<sup>th</sup> October, 2015 for Ellesmere Town Hall. Awaiting report. RESOLVED: to note.
- 171/15 Date of next meeting – Monday, 7<sup>th</sup> December, 2015. RESOLVED: to note.

172/15 Exclusion of Press and Public. Proposed by Cllr S Thornton, seconded by Cllr Mrs K Chenery with all Members in favour that it was: RESOLVED: "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items 24 & 25 of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts". Exempt Minutes will be kept.

173/15 To approve and confirm the hand written exempt minute (minute ref: 144/15) of the Town Council Meeting held on: Monday, 5<sup>th</sup> October, 2015. (Tabled). RESOLVED: to note.

174/15 Honorary Freeman/Freewoman 2015. To invite any nominations received to the meeting on: Monday, 7<sup>th</sup> December, 2015. RESOLVED: to note.

  
7/12/2015

At : 09:28

## Town Council Current A/c

## List of Payments made between 01/09/2015 and 30/09/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2015	Severn Trent	6804	611.92		Water - TH
01/09/2015	Express Pest Control	6805	450.00		Pest Control Contract 2015/16
01/09/2015	Mazars	6806	720.00		External Audit to 31/03/2015
02/09/2015	British Telecom	DDR	125.28		Clerks phones & BB August
03/09/2015	Shropshire Tourism	6807	954.00		Advert Shrops & Welsh Borders
03/09/2015	PG Skips Ltd	6808	92.76		Skip Hire TH
03/09/2015	PG Skips Ltd	6809	80.76		Skip Hire - Mkt Hall
03/09/2015	Shropshire Council Pensions	6810	748.04		Pensions Month 5
03/09/2015	HM Revenue & Customs	6811	560.86		TAX & NI Month 5
03/09/2015	Shropshire Tourism	6812	330.00		Website Costs 2015/2016
07/09/2015	All Together Ellesmere	6813	80.00		Tuesday Mkt Cleaning
07/09/2015	Border Janitorial Supplies	6814	7.25		Cleaning Materials
07/09/2015	Altdigital	6815	127.43		Qtrly meter clicks - printer
07/09/2015	Shropshire Council	6816	180.00		Premises Licence - TH
07/09/2015	CPC	6817	32.18		Cash Boxes
07/09/2015	Npower	DDR	1,238.24		Electricity - TH
08/09/2015	Shropshire RCC	6818	26.00		Annual Membership
14/09/2015	Siemens Financial Services	DDR	58.95		Clerks Printer Lease
15/09/2015	Shropshire Council	DDR	912.00		Business Rates - TH
21/09/2015	Smith of Derby Ltd	6819	228.00		Annual Clock Service Old TH
21/09/2015	J C Dyke	6820	61.60		General Maintenance TH
21/09/2015	P & W Maintenance Ltd	6821	691.20		Grounds Maintenance - August
21/09/2015	Tudor Griffiths	6822	6.71		Genreal Maintenance - TH
21/09/2015	PE & HJ Jones	6823	21.60		Green Waste Recycling
21/09/2015	SLCC	6824	42.20		Civic Ceremony Book
21/09/2015	Technical Services Shrops Ltd	6825	78.00		CCTV Callout
23/09/2015	HM Revenue & Customs	6826	556.50		Tax & NI Month 6
23/09/2015	Shropshire Council Pensions	6827	771.53		Pensions Month 6
25/09/2015	Miss Joanne Butterworth	ETRANSFER	1,018.72		Salary Month 6
25/09/2015	Mrs Mandy Evans - Clerk	ETRANSFER	1,444.00		Salary Month 6
25/09/2015	Mr Clive Parry	ETRANSFER	503.20		Wages Month 6
25/09/2015	Mr Des Harvey	ETRANSFER	565.11		Wages Month 6
25/09/2015	Mrs Melanie Connor	ETRANSFER	231.48		Wages Month 6
25/09/2015	Miss N Roberts	ETRANSFER	254.30		Wages Month 6
25/09/2015	TSB Bank	PAYMENT	26.34		Service Charges
28/09/2015	Border Janitorial Supplies	6828	127.62		Cleaning Materials
28/09/2015	PG Skips Ltd	6829	64.61		Skip Hire - Mkt Hall
28/09/2015	PG Skips Ltd	6830	74.21		Skip Hire - TH
28/09/2015	E.on Energy Solutions Ltd	6831	49.31		Repairs Beech Drive
28/09/2015	Ellesmere Plumbing and Heating	6832	30.00		Pipework Repair - TH
30/09/2015	Public Works Loan Board	DDR	4,383.73		Loan Repayments

<b>Total Payments</b>	<b>18,565.64</b>
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2/11/15