

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
Town Clerk & RFO
1-3 Willow Street
Ellesmere
Shropshire
SY12 0AL



Tel: 01691 622689
Email:jo.butterworth@ellesmere-tc.gov.uk

Date: 27th October 2020

Dear Councillors,

You are summoned to attend a Virtual Meeting of Ellesmere Town Council to be held on Monday 2nd November 2020, at 7.15pm via Zoom, for the transaction of business as set out in the Agenda below.

Yours sincerely,

Joanne Butterworth
Town Clerk and Responsible Finance Officer

**MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND
(please contact the Clerk to request a Zoom code).**

THE FIRST 10 MINUTES OF THE MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE THE TOWN COUNCIL.

AGENDA

1. **To receive apologies and reason for absence.**
2. **Disclosure of Personal and Prejudicial Interests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. **Grant Dispensations.** In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.
4. **Police Matters.**
To receive a report from PC Crump.
5. **Shropshire Council Report.** To receive a verbal report from Shropshire Cllr Mrs A Hartley.
6. **Public Participation Session.**

7. **Minutes.**
- (a). To read and confirm the minutes of the Town Council Meeting held on Monday 5th October 2020. [View minutes](#)
 - (b). To note the minutes of the Finance Asset & Resources Committee held on Thursday 15th October 2020 and consider their recommendations. [View minutes](#)
 - (c) To note the minutes of the Planning & Infrastructure Committee held on Thursday 22nd October 2020. [View minutes](#)
8. **Planning.**
- (a) **Planning Applications for consideration:**
 - Reference: 20/04019/FUL.** [View Application](#)
Address: Proposed Residential Development Land to The South Of, Bridgewater Street, Ellesmere, Shropshire
Proposal: Erection of mixed residential development of 23No dwellings, formation of vehicular and pedestrian access, amenity space and associated works
 - Reference: 20/04281/FUL.** [View application](#)
Address: 7 Grosvenor Cottages, Ellesmere, SY12 OAT
Proposal: Erection of two storey side extension
 - Reference: 20/04270/FUL.** [View application](#)
Address: 31 Cross Street, Ellesmere, SY12 OAW
Proposal: Change of use and conversion of rear outbuildings to four holiday let properties
 - (b) **Planning Decisions** (for information only).
9. **Finance/Contracts.**
- (a) **Payments for September 2020.** To be approved and confirmed.
 - (b) **Detailed Income & Expenditure for 2nd Quarter.** to note all members received a copy.
 - (c) **Youth Engagement Proposal from The New Saints.** To consider proposal.
 - (d) **Play Area Annual Inspection** – To receive a report.
10. **Cemetery Working Group.**
- (a) **Payments for September 2020.** To be approved and confirmed.
 - (b) **Detailed Income & Expenditure for 2nd Quarter.** To receive details at the meeting to note.
11. **Review of Governance Structures.** To consider the proposed changes to the Town Council Committee structures to be effective from 1st April 2021 and agree to the FAR Committee reviewing the terms of reference.
12. **Standing Orders.** To receive an update on the changes to the Model Standing orders and adopt changes.
13. **Community & Rural Strategy Consultation.** To complete the consultation questions for submission to Shropshire Council. [Community and Rural Strategy 2020](#)
14. **Cultural Strategy Consultation.** To complete the consultation questions for submission to Shropshire Council. [Draft strategy](#)
15. **Shropshire Bus Project Summary Report** – To receive a report.
16. **Progress Report** (circulated). Please look back on past action lists and **if you have any questions for the meeting, please can these be emailed to the Clerk by no later than Friday 30th October.**
17. **Ellesmere TSB Branch Closure** – To receive a verbal report.

18. **Councillor's Reports**

(a) **To receive reports from the Council's representatives to other bodies.**

Cllr N Cull – Shropshire Helicopter Liaison Group – 13th October 2020
Cllr P Goulbourne - SALC Working Group meeting - 14th October 2020

19. **Future Meetings**

Town Council - Monday 7th December 2020.