

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
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Date: 9th October 2020

You are summoned to attend a Virtual Meeting of the Finance, Asset & Resources Committee to be held Thursday 15th October 2020 at 11am via Zoom, Ellesmere for the transaction of business as set out in the Agenda below.

Yours sincerely,

Joanne Butterworth
Town Clerk and Responsible Finance Officer

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND
(please contact the Clerk to request a Zoom code).**

THE FIRST 10 MINUTES OF THE MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE THE TOWN COUNCIL.

AGENDA

1. **To receive apologies and reason for absence.**
2. **Disclosure of Personal and Prejudicial Interest.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. **Grant Dispersations.** In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted.
4. **Minutes.** To read and confirm the minutes of the Finance, Asset & Resources Committee meeting held on the 13th July 2020. [View minutes](#)
5. **Public Participation Session.**

6. **Finance/Contracts**
 - (a) **Town Council Income & Expenditure report for 2020/21, 2nd Qtr.** To be discussed.
 - (b) **Bank Accounts.** To consider recommendations for new accounts.
 - (c) **CCTV.** To consider quotation for repair of CCTV camera. Look at CCTV coverage and consider quotations for the purchase of new cameras with the aid of the Community Partnership Fund.
 - (d) **Town Hall Calendar.** To consider quotation to promote Town Hall calendar on the website for 2021/22.
 - (e) **Birch Road Recreation Ground Kissing Gate.** To receive a report and decide whether requested repairs are required in the 2020/21 budget or whether to include them in the 2021/22 budget.
 - (f) **Grounds Maintenance.** To receive a report on additional expenses incurred due to Covid-19.
 - (g) **Remembrance Sunday Wreath Donation.** To agree amount to be donated to the Royal British Legion for this year's Remembrance Sunday wreath.
 - (h) **Clerk's Mobile Phone.** To receive an update the EE account.
 - (i) **First Aid and Fire Safety Training.** To consider quotations to update staff training.
7. **Internal Checker.** Following the resignation of Councillor Lunn from the FAR Committee and as Internal Checker, to appoint a non-signatory Councillor as the Town Council's Internal Checker.
8. **Committee Structures.** To consider a committee structure discussion paper as a starting point to reviewing the structure of the Town Council.
9. **Berwyn View Land.** To receive a verbal report on this land prior to passing onto Berwyn View Task & Finish Group to explore.
10. **Ellesmere Town Hall Roof.** To receive an update.