

ELLESMERE TOWN COUNCIL

Miss Joanne Butterworth
Town Clerk & RFO
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The Local Government Act 1972 s101 allows a Town Council to arrange for a committee, sub-committee or an officer or another Local Authority to carry out its powers and duties.

The Act does not allow the Town Council to authorise a single Councillor to take decisions.

TEMPORARY SCHEME OF DELEGATION DURING SUMMER RECESS

Ellesmere Town Council currently has a Scheme of Delegation which was approved on Monday 3rd September 2018. This is a Temporary Scheme of Delegation to be approved for use during Summer Recess.

Proposal:

To consider passing the following resolution that the Clerk following consultation with the Mayor or in his absence the Deputy Mayor and where necessary the Chairman of the Finance Asset & Resources Committee or Chairman of the Planning and Infrastructure Committee, shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with the members by electronic means or telephone. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases at the next full Town Council meeting on the 7th September 2020

- **To note that it is lawful for the Clerk, to spend against specific items in the Town Council's budget i.e. for contractors and staff salaries, of which having been identified in the budget when setting the precept, any such payments to be reported to the Council at the next ordinary meeting.**
- **To approve provision of delegated powers to the Clerk (or in her absence the Assistant Clerks) in consultation with the Chairman of the Finance, Asset & Resources Committee to spend up to a limit of £1,000 and to authorise urgent work when unforeseen circumstances occur.**
- **To approve provision of delegated powers to the Clerk or Assistant Clerks in consultation with the Chair of Planning (where possible) to respond to planning applications (councillors are still able to submit their own personal comments).**

Birthplace of
Eglantyne Jebb

