

**Progress Report from Actions/Matters Arising  
at Previous Meetings as at 30<sup>th</sup> June 2020.**

Item	Minute No	Update
Public Participation Items		
Highways Issues	236/19	<b>Traffic speeds Grange Road</b> - investigate options for the provision and funding of a VAS for use in Grange Road and possible other sites in town. <b>Not yet investigated.</b>
	251/19	<p><b>Conversion of Street Lights to LED</b> – as of 2.3.20 60% of ETC's street lights been converted to LED and general favourable reaction from residents. <b>All streetlights now been converted.</b></p> <p><b>Covid 19 measures – Town Centre</b> - met with Shropshire Council to discuss Social Distancing measures in the Town Centre. From 15/6/20, temp closure of some delivery/parking bays to create more room for pedestrian social distancing. Investigate provision of bike rack outside Town Hall and town centre locations.</p> <p><b>The social distancing measures have been implemented and are working well. Shropshire Council are currently creating a plan of the best places to position bike racks in the town centre and at the Town Hall.</b></p>
Town Hall	254/19	<p><b>Maintenance</b> - progress 'next steps' in the Town Hall Maintenance Group's report:  Main Hall, Small Hall and Committee Room -get costings for the re-decoration of each room separately;  - get costings to repair the wooden upright structure on the lobby/porch;  - get costings to remove the Expel air fans in the Main Hall and the holes to be blocked up;  - check with Shropshire Council if changes to the original plan for an enclosed lobby – with a simpler automatic sliding door instead – would still meet the criteria for Section 106 funding</p> <p><b>Contractors have been to the hall and I am just awaiting quotations, before being able to speak the VAT specialist to get advice on the VAT implications of the works needed.</b></p>
	9/20	<p><b>Disposal of Art Screens</b> – Cllr Wignall enquired if Ellesmere College could re-home the screens, but unfortunately this was not possible. We are going to speak to the local art groups that have previously hired them to see if they would like them. <b>In progress</b></p>
Contracts	204/19	<b>Internal Auditor</b> – for 2021/22 check if any requirement to regularly change or rotate the IA, and contract to be subject to a

		market tender exercise. <b>In Progress</b>
Recreation/Play Areas	212 & 230/19	<b>Beech Grove Recreation Area</b> - investigate amount of materials required and cost for repairs to the lane and car park. Quotes obtained for supply and delivery of 40 tons of stone chippings. <b>Work carried out by ERFC Feb/March 2020.</b>
	255/19	<b>Land to rear of Berwyn View</b> – information on proposed tree planting and whether Lakelands School interested in the land to be considered at future meeting. <b>Awaiting information from our Solicitor on the covenants relating to this land before proceeding.</b>
	234/19	<b>Birch Road – Ellesmere Local Nature Reserve</b> - formal document re: declaration of Ellesmere LNR signed 21/5/20, and public notice published/displayed. Press release issued 26/5/20. Factsheet and other info sent to Natural England 10/6/20. Community open day to be arranged subject to Covid-19 restrictions
	235/19	<b>Kingfisher Way &amp; Beech Grove Play Areas</b> – identified works to be carried out. <b>We are just awaiting a new report which will be carried out in July and then all identified works will be completed.</b>
Crime/Community Safety	204/19	<b>CCTV</b> - Earmarked Reserve for CCTV improvements to be created for 2020/21 budget - £5k allocated 27/1/20. Investigate possible match funding from WMPCC for 3 new cameras and contact Oswestry CCTV about a visit to look at benefits of linking to their system. <b>Due to Covid -19 it has not been possible to visit Oswestry police station. We are currently looking into funding.</b>
Planning & Transport		
Environment	209/19	<b>Open Watercourse, Old Dairy Site</b> – works to clear the overgrown Tetchill Brook finally carried out by the landowner as of end of May 2020. Subsequent substantial drops in water level at Birch Road Rec Area, Dairy Grove and Blackwater Meadow. Investigations into the condition of the Mere culvert to be co-ordinated by Shropshire Council and we will see if we could use some of the neighbourhood fund reserves to pay for a possible survey of the section across ETC land.  <b>Shropshire Council are currently in talks with Avison Young, the creditors for Pochin Developments to arrange an inspection of the culvert on their property.</b>
Casual Vacancy	13/20	Closing date for applications for co-option is 26.6.20. <b>Co-option to be decided at 6.7.20 meeting using amended Co-option Policy/Process</b>

Community Events	213/19	Invite Pick n Mix Events, along with Chamber of Trade, Fizzgigs, Carnival Committee, Shaun Burkey etc, to a meeting to see what they could offer Ellesmere - <b>on hold due to Covid-19</b>
	255/19	Register with Keep Britain Tidy to host a "Big Spring Clean" on 4 April, and contact local community groups/Fire Service about participating – <b>event cancelled due to Covid 19</b>
Youth Provision	268/19	£440 allocated from the Youth Fund budget for a TNS Youth Activity Day during the May half term holiday – cancelled due to Covid-19. TNS Community Foundation invited to make a presentation at the Annual Town Meeting in May – <b>postponed due to Covid-19 a new funding request is to be considered at the July meeting.</b>
Covid-19 Support Group	269/19	<b>2100 leaflets delivered to households explaining the scheme, and volunteers and people seeking assistance were matched up. Volunteers were provided with an ID badge and were checked as to their suitability. A live map was created to match residents requiring help with a volunteer in the same geographical area.</b> <b>A dedicated Covid website and Facebook page were created to be provide local information and government guidance.</b> <b>Due to lockdown restrictions currently being relaxed and the pharmacy restarting prescription deliveries, we have seen the demand for our support significantly reduce.</b>

### Correspondence circulated between March & June for Information only.

2 <sup>nd</sup> March	NALC - Monday News in Brief
9 <sup>th</sup> March	Connecting Shropshire Programme update, March 2020
25 <sup>th</sup> March	Shropshire Newsroom Updates
26 <sup>th</sup> March	Shropshire Council Coronavirus update
26 <sup>th</sup> March	PSE – Cambridge £20m fight against coronavirus
27 <sup>th</sup> March	SALC – A Message from the Information Commissioner
30 <sup>th</sup> March	NALC – Chief Executives Bulletin
31 <sup>st</sup> March	NALC – News in Brief
2 <sup>nd</sup> April	SC – Community Reassurance Team
7 <sup>th</sup> April	NALC – Important Information for \Parish & Town Councils from NALC
9 <sup>th</sup> April	WMP&CM – Newsletter
20 <sup>th</sup> April	NALC – Chief Executives Bulletin
20 <sup>th</sup> April	NALC – Coronavirus – Information for Parish & Town Councils
5 <sup>th</sup> May	Sustainable Transport Shropshire – Covid 19 Creating Space for Safe Walking & Cycling
12 <sup>th</sup> May	SALC – Enclosure from Oswestry re SALC's letter to the SoS
15 <sup>th</sup> May	WMP&CM – Newsletter
26 <sup>th</sup> May	NALC – Chief Executives Bulletin
29 <sup>th</sup> May	NALC – BT Consultation Listings Update Final May 2020
1 <sup>st</sup> June	SC – Grant Offer CVG136

2 <sup>nd</sup> June	Shropshire RCC – Invite to Marches Community Led Housing Support Hub
2 <sup>nd</sup> June	WMP&CM – Newsletter
8 <sup>th</sup> June	SC Street Works – Ellesmere Covid 19 Distancing Measures
9 <sup>th</sup> June	NALC – June Information Bulletin
15 <sup>th</sup> June	NALC – Community Reassurance Update from SC
15 <sup>th</sup> June	WMP&CM – Newsletter
15 <sup>th</sup> June	NALC – Chief Executives Bulletin
22 <sup>nd</sup> June	NALC – Chief Executives Bulletin
22 <sup>nd</sup> June	Healthwatch Press Release
25 <sup>th</sup> June	NALC – Guidance from NACO
29 <sup>th</sup> June	WMP&CM – Newsletter
29 <sup>th</sup> June	NALC – Chief Executives Bulletin
29 <sup>th</sup> June	Bethphage – Mermaid project Update

Thank you letter received from Ellesmere Town Scout Group, The Qube & 2<sup>nd</sup> Ellesmere Brownies for the grants received from the Town Council in April.