

ELLESMERE TOWN COUNCIL

CEMETERY WORKING GROUP

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29th September 2018

To all Cemetery Working Group members, the Public and the Press

You are requested to attend the meeting of Ellesmere Town Council Cemetery Working Group to be held on **Thursday 4th October 2018 at 7.00pm** at Ellesmere Town Hall for the transaction of business as set out in the Agenda below.

THE FIRST 10 MINUTES OF THE PUBLIC MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE THE CEMETERY WORKING GROUP

Yours sincerely

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David Jones
Cemetery Co-ordinator

AGENDA

- 1. Apologies** (to receive apologies and reason(s) for absence)
- 2. Disclosure of Pecuniary Interests**
To receive declarations under consideration on this Agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 3. Public participation session**
- 4. Minutes**
To read and confirm the minutes of the CWG meeting held on 26th July 2018 (draft copy e-mailed)
- 5. Matters Arising :**

please turn over.....

6. Informal meeting held with Mandy Evans on 2nd August 2018

7. Risk Assessment Annual Review

8. Financial Information received from Mandy Evans

9. Cemetery Co-ordinator's Report

10. Correspondence received to date:

No correspondence specific to the Cemetery Working Group has been received since our last meeting.

Due date of next scheduled meeting: Thursday 29th November 2018 at 7.00 p.m.