

ELLESMERE TOWN COUNCIL

Minutes of the Town Council Meeting held in Ellesmere Town Hall on Monday 6th March, 2017 at 7.15pm.

<u>PRESENT:</u>	Town Mayor (Chair):	Cllr I Ward
	Deputy Mayor:	Cllr S Thornton
	Councillors:	Cllrs Mrs J Clayton, J Williams, P Goulbourne, G Elner and J Frost.
	Clerk and RFO:	Mandy Evans
	Temporary Assistant Clerk:	Phil Smith
	Unitary Councillor:	0
	Members of the Public:	0
	Press:	2
	Police:	0
	Guests:	0

Public Question Time. No members of the public present.

- 237/16 To receive apologies and reason for absence. Shropshire Cllr Mrs A Hartley and Cllr R Hartley – away. Cllr Mrs L Davies – unwell. Cllr Mrs M Lagoyianni – another appointment. RESOLVED: that the apologies and reasons of absence were approved.
- 238/16 Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. RESOLVED: Cllr S Thornton declared an interest on Agenda Item 12(d) – Re-Appeal of Teal Drive as he owns a property close to this area.
- 239/16 Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. None received.
- 240/16 Public Participation Session. None received.
- 241/16 Police Matters. Apologies received from PC P Crump. PC Crump had informed the Clerk that the Safer Roads Partnership has recently completed speed checks and are currently analysing them. The Police are currently looking into completing a Corporate Response Strategy for speeding. Noted.
- 242/16 Shropshire Council Report. No report due to the absence of Shropshire Cllr Mrs A Hartley.
- 243/16 Minutes. To adopt and confirm the minutes of the Town Council Meeting held on Monday 6th February, 2017. (Attached). Proposed by Cllr J Frost, seconded by

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Cllr P Goulbourne and agreed by all Members that: RESOLVED: the minutes were approved, confirmed and signed by the Town Mayor as a true record

244/16

Minutes. To adopt and confirm the minutes of the Planning, Economic, Development & Land Committee meeting held on Tuesday, 28th February, 2017. (Attached). Proposed by Cllr J Frost, seconded by Cllr S Thornton and agreed that: RESOLVED: (i) the minutes were approved, confirmed and signed by the Town Mayor as a true record. (ii) To approve the responses from PEDaL Committee on the following consultations:

(a) Partial Review of the Shropshire Local Plan – Issues and Strategic Options Consultation (23.1.17 – 20.3.17). (Attached). It was unanimously agreed: RESOLVED: to forward the response as circulated to Members.

(b) Street Trading Policy 2017 – 2022, Shropshire Council. (30th January, 2017 – 27th March, 2017). The Town Mayor, Cllr I Ward informed Members that he would like to add onto the response, that the map and list of streets do not match, the map includes: Church Lane, Love Lane and St. John's Hill but they are not on the list and Mereside is not marked on the map. Scotland Street should be recorded as "part" and New Wharf Road should be added onto the list of Consent Streets. It was unanimously agreed to: RESOLVED: that the response from the PEDaL meeting and the additional comments received from the Town Mayor, Cllr I Ward as outlined above be forwarded to Shropshire Council.

Minutes of the meeting of the Planning, Economic, Development & Land Committee held on Tuesday, 28th February, 2017 at 11.30am, Ellesmere Town Hall.

PRESENT: Vice Chair: Cllr G Elner (Chair)

Councillors: Cllrs I Ward, S Thornton, R Hartley and J Frost.

Town Clerk & RFO: Mandy Evans

To receive apologies and reason for absence. Cllr P Goulbourne – prior engagement. RESOLVED: that the apologies and reasons for absence be approved.

Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. None received.

Grant Dispensations. In pursuance of the Localism Act 2011, s31 (4) to report on any dispensations requested/granted. None received.

Planning:

(a) Planning Applications for consideration:

None received.

(b) Planning Decisions received after the issue of the Agenda.

None received.

(c) To consider any other planning applications/decisions received after the issue of the Agenda. (To be notified at Meeting). None received.

Street Trading Policy 2017 – 2022. <http://new.shropshire.gov.uk/get-involved/street-trading-policy-2017-2022/> Members agreed to forward the following response: RESOLVED: that they agree with the schedule of streets as listed and to advise Shropshire Council that the Town Council wish to keep under review the possibility of delegation of the licensing responsibility to the Town Council in the future. There were concerns regarding the enforcement aspect but in the meantime the Town Council expect meaningful engagement/consultation on any licensing applications and decisions being made by Shropshire Council under the proposed policy.

Shropshire Local Plan Review - Consultation on Issues and Strategic Options. To formulate a response for approval at the full Town Council meeting on: Monday, 6th March, 2017.

Associated documents attached:

1. Shropshire Local Plan Review – Consultation on Issues & Strategic Options 23.1.2017.
2. Consultation on Issues & Strategic Options.
3. Update briefing
4. Call for sites notification.
5. Shropshire Local Plan Review – response form on Issues & Strategic options.

To consider:

In light of the proposed partial review the Town Council need to consider their own aspirations / objectives, in particular:

- i. *What are the potential benefits and opportunities of future growth?*
- ii. *Are there significant infrastructure investment objectives (e.g. in the current Place Plan) which will require developer contributions from new development to help deliver?*
- iii. *In light of this, is the local community likely to support more, less or about the same level of development as that received in recent years? We may be able to help by providing an indication of average growth per year since 2006;*
- iv. *Is there up to date evidence indicating community views about future development, e.g. from the preparation of a parish plan / community led plan / Neighbourhood Plan which will help to inform a representative view?*

The answers to these queries will help the Town Councils to prepare a consultation response to Shropshire Council and help to inform the development of the Plan review process.

RESOLVED: that all questions on the response form were answered, circulated to Members in attendance before circulating to all Members for approval at their monthly meeting on Monday, 6th March, 2017.

245/16

Clerks Report (attached). Progress report from previous meetings and matters arising. Upon receipt of the Clerks report Cllr P Goulbourne had contacted the Clerk to attend the event "What next for our farming, food and landscape. CPRE Shropshire Conference on Friday 3rd March, 2017. The Deputy Mayor, Cllr S

Thornton was pleased at the attendance for the opening of the Wardens Bungalow. Noted.

- 246/16 Casual Vacancies – (2). To consider co-option for both vacancies. It was: RESOLVED: unanimously that the Town Council will not co-opt due to the closeness of the Elections which are being held in May, 2017.

247/16

Correspondence.

(a) Items for consideration (information items will be circulated at the meeting).

Notification of Variation Car Parking charges for Castlefields and The Moors. As from the 1st April, 2017 the car parking charge for up to 9 hours 30 minutes will increase from £2.00 to £2.20. Noted.

Shropshire Playing Fields Association. Thank you letter. Noted.

(b) Other Correspondence received after the Agenda being sent out.

Environmental Maintenance Grants Programme 2017/18. RESOLVED: to forward to the Highways Sub Committee.

SALC Information Bulletin – 1st March, 2017 and Associated Documents. (Circulated). Noted.

Section 137 Expenditure Limit for 2017/18. The Dept. for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purpose of section 137(4)(a) of the Local Government Act 1972 (“the 1972 Act”) for 2017/18 is £7.57 which is a 2% increase in the retail index between Sept. 2015 and Sept. 2016. Noted.

A5 Gledrid Improvement Scheme for w/c 6.3.2017. (Circulated). Noted.

Mere Advisory Board Meeting – Thursday 9th March, 2017 at the Boathouse. Papers circulated to Members: Cllrs I Ward, S Thornton and J Frost. Noted.

Connecting Shropshire – March 2017 Update. (Circulated). Noted.

Road Closure. Sandy Lane, Ellesmere. 30th March, 2017 for 3 days (24 hrs) for Tree Removal. Noted.

Shropshire RCC “Cash for your Community” Challenge. (Circulated). Noted.

248/16

Planning:

(a) Planning Applications for consideration: None received.

(b) Planning Decisions received after the issue of the Agenda. Decisions received during the month will be placed on the Clerk’s report. None received.

(c) To consider any other planning applications received after the issue of the Agenda. (To be notified at Meeting).

17/00907/FUL – Proposed Flat at The Rennet Works, Market Street, Ellesmere SY12 0AN. Erection of flat following demolition of existing store. RESOLVED: that Members support the planning application with no further comments.

17/00956/TPO - 9 Maple Avenue, Ellesmere SY12 9PB. Application for tree works to include the weight reduction via thinning, reduce overlong limbs to improve shape, remove deadwood and damaged limbs of one Oak tree covered by The Salop County (Elson Road, Ellesmere) TPO 1973. RESOLVED: that Members support the planning application with no further comments

(d) Planning Matters.

Briefing note for Parish Councils: proposed changes and clarification to the planning consultation processes. (Circulated). Noted.

14/03370/FUL – Appeal Ref: APP/L3245/W/15/3067596 - Teal Drive, Ellesmere SY12 9PX. Hearing into this Appeal will start at 10.00am on 30th March, 2017 at the Council Chamber, Castle View, Oswestry SY11 1JR.

RESOLVED: that Cllr Mrs J Williams will attend on behalf of the Town Council. Neighbourhood Plan ETC & ERPC. Confirmation has been received from the Clerk, Ellesmere Rural Parish Council that the Rural Parish Council passed a resolution to undertake a Neighbourhood Plan designating the Urban and Rural areas and a financial commitment in the region of £4,000.00/£5,000.00 towards the cost. Noted.

- 249/16 Beech Grove Recreation Area Play/Leisure Equipment. Installation date 27th & 28th February, 2017. Equipment has been added onto the Insurance Schedule and the Clerk has requested a site visit from ROSPA. Members agreed to: RESOLVED: forward photographs together with statement to the local press.
- 250/16 Wharf Building. The Clerk had contacted the Developers "Pochins" who said that there was an interest in the land and the Wharf building, but talks are at a very early stage. The Clerk has also requested the Developers to make the building waterproof by completing necessary works to the roof and to make secure the fencing around the area. Noted.
- 251/16 Social Media Presence. Upon taking a look into the posting names on Facebook it has come to light that the name of the person who has posted to the ETC page can only be seen by Admin/Editors (and possibly Moderators). The registration name of the publisher is not an issue. Noted.
- 252/16 Annual Joint Dinner. Boathouse has been booked for a buffet on Friday, 7th April, 2017. Cost and menu choices will be circulated upon receipt. Invitations will be sent as per previous years. Noted.
- 253/16 Staff Outstanding Holidays/Lieu. The Deputy Mayor, Cllr S Thornton stated that as a Duty of Care for their employees the Town Council must encourage them to take their holidays. Members agreed in this instance due to being close to the end of the financial year to pay outstanding holidays to the Caretakers and Caretakers Assistants, total hours 43. RESOLVED: to so do.
- 254/16 Payments for January, 2017 to be approved and confirmed. As circulated. Proposed by Cllr S Thornton, seconded by Cllr Mrs J Clayton and RESOLVED: that the payments were confirmed, approved by all Members and to be signed as a true copy.
- 255/16 Date of next meeting – Monday, 3rd April, 2017. Noted.
- 256/16 Exclusion of Press and Public. Proposed by Cllr P Goulbourne, seconded by Cllr J Frost with all Members in favour that it was: RESOLVED: "That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following item 18 of business on the grounds they involve the

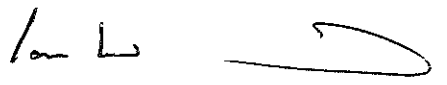


likely disclosure of exempt information as defined in the Acts". Exempt Minutes will be kept.

257/16 Exempt Minutes. To adopt and confirm the exempt minutes of the Town Council Meeting held on Monday 6th February, 2017. (To be tabled). Proposed by Cllr S Thornton, seconded by Cllr P Goulbourne and agreed by all Members that:
RESOLVED: the exempt minutes were approved, confirmed and signed by the Town Mayor as a true record

258/16 Honorary Freeman/Freewoman. 2 Nominations were accepted by the Town Council.

Meeting closed at: 7.50pm.


3rd April 2017

Date: 01/03/2017

Ellesmere Town Council 2016/2017

Page No: 1

Time: 10:30

Cash Book No : 1

User : MAE

Town Council Current A/c

Payments made between 01/01/2017 and 31/01/2017

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/01/2017	Gala Lights	7185	5,601.40		933.57	4303	103	4,667.83	Xmas Lighting Scheme
03/01/2017	Princes Electrical Contracting	7186	66.00		11.00	4303	103	55.00	Xmas lighting timeclock
03/01/2017	PE & HJ Jones	7187	64.80		10.80	4314	103	54.00	Removal of green waste
03/01/2017	British Telecom	DDR	110.92		18.48	4105	101	92.44	Phone charges
16/01/2017	Shropshire Council	DDR	919.00			4130	201	919.00	Business Rates - Town Hall
17/01/2017	B Lewis	7188	900.00			4312	103	900.00	Gardening contract - Dec
17/01/2017	British Telecom	7189	84.00		14.00	4105	101	70.00	Broadband service
17/01/2017	All Together Ellesmere	7190	60.00			4404	103	60.00	Market Hall cleaning - Dec
17/01/2017	Shropshire Council	7191	7,021.98		9.60	4005	101	-1,486.73	Payroll recharge - December
						4111	101	48.00	Payroll recharge - December
						4011	203	136.54	Payroll recharge - December
						4010	101	472.70	Payroll recharge - December
						4006	203	12.56	Payroll recharge - December
						4005	101	478.02	Payroll recharge - December
						4001	203	1,859.37	Payroll recharge - December
						4000	101	5,491.92	Payroll recharge - December
17/01/2017	British Gas	7192	1,191.92		198.65	4131	201	993.27	Electricity charges & usage
17/01/2017	Princes Electrical Contracting	7193	120.00		20.00	4303	103	100.00	Xmas lights repair
17/01/2017	Princes Electrical Contracting	7194	264.00		44.00	4603	202	220.00	Repairs to emergency lights
23/01/2017	Greenfingers Ltd	7195	569.60		94.93	4310	103	474.67	Grounds maintenance
23/01/2017	PG Skips Ltd	7196	64.61		10.77	4404	103	53.84	Skip Hire - Market Hall
23/01/2017	PG Skips Ltd	7197	74.21		12.37	4604	202	61.84	Skip Hire - Town Hall
23/01/2017	J C Dyke	7198	9.65		1.61	4603	202	8.04	Town Hall maintenance
24/01/2017	Npower	DDR	1,330.78		221.80	4132	201	1,108.98	Gas charges third quarter
27/01/2017	TSB Bank	PAYMENT	26.64			4115	101	26.64	Service Charges
30/01/2017	Peninsula Business Services Lt	DDR	208.80		34.80	4111	101	174.00	H&S/Law Employment Contract
31/01/2017	Shropshire Tourism	7199	330.00		55.00	4104	101	275.00	Website hosting & support
31/01/2017	Thomas Fattorini Ltd	7200	19.06		3.18	4203	102	15.88	Ribbon collarette
31/01/2017	Healthmatic	7201	2,451.78		408.63	4333	103	2,043.15	Toilets cleaning contract
31/01/2017	Ricoh UK Ltd	7202	167.24		27.87	4100	101	139.37	Copier charges &
Sub Total Carried Forward			21,656.39	0.00	2,131.06			19,385.96	

Date: 01/03/2017

Ellesmere Town Council 2016/2017

Page No: 2

Time: 10:30


Cash Book No : 1

User : MAE

Town Council Current A/c

Payments made between 01/01/2017 and 31/01/2017

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
usage									
Total Payments :			21,656.39	0.00	2,131.06			19,525.33	

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6th February 2017