

# ELLESMERE TOWN COUNCIL

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Mrs Mandy Evans  
Town Clerk & Responsible Finance Officer  
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Date: 20th December, 2017

To: All Town Council Members  
The Public  
The Press

You are summoned to attend a Meeting of Ellesmere Town Council to be held **on Tuesday 2<sup>nd</sup> January, 2018 at 7.15 pm** in the Town Hall, Ellesmere for the transaction of business as set out in the Agenda below.

**THE FIRST 10 MINUTES OF THE MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE THE TOWN COUNCIL.**

Yours sincerely,

A handwritten signature in blue ink that reads 'Mandy Evans'.

Mandy Evans  
Town Clerk & Responsible Finance Officer

## **AGENDA**

1. **To receive apologies and reason for absence.**

2. Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. Grant Dispensations. In pursuance of the Localism Act 1972, s31 (4) to report on any dispensations requested/granted.
4. Public Participation Session.
5. To welcome new Councillor Mr David Lunn to Ellesmere Town Council.
6. Police Matters. To receive a report.
7. Shropshire Council Report. To receive a report from Shropshire Cllr Mrs A Hartley.
8. Minutes. To read and confirm the minutes of the Town Council Meeting held on Monday, 4<sup>th</sup> December, 2017. (Attached).
9. Clerks Report. (Attached).
10. Highways, Shropshire Council. A meeting has been arranged for Wednesday, 31<sup>st</sup> January, 2018 (10.30am) at Ellesmere Town Hall to discuss road issues and concerns particularly on Trimpley/Brownlow Road. To nominate Councillors to attend this meeting.
11. Walkway around Birch Road Pond. To receive a report following the Tree Survey Report.
12. All Together Ellesmere
  - (a) ATE & ETC Market Town Revitalisation Programme Agreement Letter. Updated, signed and held on file.
  - (b) Review of the running of the Tuesday Market.
13. Correspondence.
  - Road Closure Watergate Street, Ellesmere 4<sup>th</sup> March, 2018. Short Comm Pipe Renewal, Severn Trent Water.
  - Road Closure Scotland Street, Ellesmere 28<sup>th</sup> January, 2018. Severn Trent Water Remedial Works.
  - Arboretum, Cremorne Gardens.
  - Mere Advisory Merefest.
  - Ellesmere Rotary Regatta.
  - Universal Credit Full Service – Training Offer.
  - Shropshire Mind.
  - (b) Other Correspondence received after the Agenda being sent out.
14. Planning:
  - (a) Planning Applications for consideration:
    - 17/05619/FUL – 12 Grosvenor Cottages, Ellesmere SY12 0AT. Erection of a two storey side extension following demolition of existing outhouse, formation of new vehicular access with visibility splay, parking and turning area.

17/05512/VAR – Land Rear of Sheraton House, St. John’s Hill, Birch Road, Ellesmere. Variation of Condition 2 attached to planning permission 07/01210/FUL/FUL (Erection of 12 dwellings) to allow change of design to plot.  
17/05845/FUL – Lake House, Grange Road, Ellesmere SY12 9DQ. Alterations and additions to existing property.

(b) To consider any other planning applications/decisions/planning matters received after the issue of the Agenda. (To be notified at Meeting).

Town/Parish Councils Statutory Consultees. (Planning Local Newsletter Issue 4 circulated & correspondence received from SALC).

15. Finance:

(a) Payments for November, 2017 to be approved and confirmed. (Attached).

(b) 2018/19 Budget Deliberations.

(c) 2018/19 Council Tax Precept.

(d) Bank Balances 3<sup>rd</sup> Quarter.

(e) To approve the Internal Auditor for 2018/19. JDH Business Ltd.

(f) The provisional 2018-19 Local Government Finance Settlement. Consultation document. Responses by 16<sup>th</sup> January, 2018.

16. Policies & Procedures.

(a) Expenses Policy. (Report Attached).

(b) Protocol – Councillors & Clerk Relations. (Attached).

(c) Scheme of Delegation. (Attached).

17. Date of next meeting – Monday, 5<sup>th</sup> February, 2018.