

ELLESMERE TOWN COUNCIL

Mrs Mandy Evans
Town Clerk & RFO
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Date: 30th October, 2018

To: All Town Council Members
The Public
The Press

You are summoned to attend a Meeting of Ellesmere Town Council to be held on Monday 5th November, 2018 at 7.15pm in the Town Hall, Ellesmere for the transaction of business as set out in the Agenda below.

THE FIRST 10 MINUTES OF THE MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE THE TOWN COUNCIL.

Yours sincerely,



Mandy Evans
Town Clerk and Responsible Finance Officer

AGENDA

1. To receive apologies and reason for absence.
2. Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. Grant Dispersations. In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.
4. Public Participation Session.
5. Police Matters. To receive a report.
6. Shropshire Council Report. To receive a report from Shropshire Cllr Mrs A Hartley.
7. Minutes. To read and confirm the minutes of the Town Council Meeting held on Monday, 1st October, 2018. (Attached).

8. Staffing and Governance Meeting. To note the draft minutes of the meeting held on Monday 1st October, 2018. (Attached).
9. Planning & Infrastructure Committee Meeting. To note the draft minutes of the meeting held on Tuesday, 23rd October, 2018. (Attached).
10. Town Mayor & Deputy Mayor's Monthly Engagements. Table and to note.
11. Clerks Report. (Attached).
12. Correspondence.
Designating more Local Nature Reserves in Shropshire. Shropshire Wildlife Trust.
Tuesday Market.
Ellesmere Men's Sheds.
Shropshire Playing Fields Association AGM. Thursday 15th November, 2018, The Lantern Community Centre, Shrewsbury. (3.15pm).
Business Leaders' Breakfast. Wednesday 14th November, 2018 (7.45 – 10.30am). Shropshire Conference Centre.

(a) Correspondence received after the Agenda was sent.
13. Planning.
(a) Planning Applications for consideration:
18/04874/FUL – 5 Diksmuide Drive, Ellesmere SY12 9QA. Erection of first floor extension and alteration to existing dwelling.1
(b) To consider any other Planning Applications/Decision/Correspondence received after the Agenda was sent.
14. Annual Play Inspections – Kingfisher Playground & Beech Grove Recreation Area. To receive a report.
15. Swan Hill Cemetery.
(a) Regulations Relating to Swan Hill Cemetery, Chapel, Store and Lodge (Attached). To approve.
(b) Memorial Safety Policy (Attached). To approve.
16. Councillor Vacancy. Confirmation received from Shropshire Council that no request has been made to hold an election, therefore, public notice has been issued for the vacancy. Closing date is Tuesday, 6th November, 2018.
17. Vision Plan. To receive a report.
18. Remembrance Day Parade and Church Service. Sunday 11th November, 2018. To meet at Talbot Street Car Park at 10.30am for parade followed with a Church Service at St. Mary's Church. Refreshments will be served at Ellesmere Town Hall after the Church Service.
19. Christmas Winter Festival – Friday 30th November, 2018 (6.15pm). To receive a report.
20. Budget Deliberations 2018/2019.
(a) Grant Applications. To consider.
21. Finance.
(a) Payments for September, 2018 to be approved and confirmed. (Attached).
(b) To approve the 2nd Quarter Accounts. (Attached).
(c) Ellesmere Town Hall – Varnishing Main Hall.

22. Finance – Cemetery Working Group.
(a) Payments for September, 2018 to be approved and signed. (Attached).
(b) Bank Balance as at the 30th September, 2018. (2nd Quarter) is £36,504.04.
(c) To approve the 2nd Quarter Accounts. (Attached).
23. Date of the next meeting – Monday 3rd December, 2018.
24. Exclusion of Press and Public. To resolve “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts”. Exempt Minutes will be kept.
25. Exempt Minutes. To read and confirm the exempt minutes of the Town Council Meeting held on Monday, 1st October, 2018. (To be tabled).
26. Staffing and Governance Meeting. To note the draft exempt minutes of the meeting held on Monday 1st October, 2018. (To be tabled).
27. Peninsula HR Audit Report. To receive an updated report.
28. Street Light Energy. To receive a report.