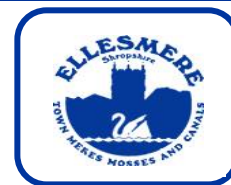


ELLESMERE TOWN COUNCIL

Mrs Mandy Evans
Town Clerk & RFO
1-3 Willow Street
Ellesmere
Shropshire
SY12 0AL



Tel: 01691 622689
Email: clerk.ellesmeretc@btinternet.com

Date: 26th June, 2018

To: All Town Council Members
The Public
The Press

You are summoned to attend a Meeting of Ellesmere Town Council to be held **on Monday, 2nd July, 2018 at 7.15 pm** in the Town Hall, Ellesmere for the transaction of business as set out in the Agenda below.

THE FIRST 10 MINUTES OF THE MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE THE TOWN COUNCIL.

Yours sincerely,

Mandy Evans
Town Clerk & Responsible Finance Officer

AGENDA

1. To receive apologies and reason for absence.
2. Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. Grant Dispensations. In pursuance of the Localism Act 1972, s31(4) to report on any dispensations requested/granted.

4. Public Participation Session.
5. Police Matters. To receive monthly report.
6. Shropshire Council Report. To receive a report from Shropshire Cllr Mrs A Hartley.
7. Minutes. To read and confirm the minutes of the Town Council Meeting held on Monday 4th June, 2018. (To follow).
8. Planning & Infrastructure Committee Meeting.
 - (a) To note the draft minutes of the meeting held on Tuesday, 26th June, 2018. (To follow).
 - (b) Cllr Mrs A Wignall has indicated that she wishes to step down from this Committee. The Council is asked whether they wish to appoint a replacement member to the Committee.
9. Clerks Report including Town Mayors Engagements during the past month. (Attached).
10. Town Hall.
 - (a) Asbestos Survey.
11. Cemetery Working Group. 3 Month Review.
 - (a) Request for more week spraying on driveways, some pathways and Garden area together with top up soil store with topsoil.
 - (b) Resident Email.
12. Correspondence.

10K – Road Closures/Parking. Request received from Cllr Mrs E Peers by phone.

Ellesmere Summer Festival. Events Licence Application Form and Associated documents received and kept on file.

Town Mayor’s & Clerks Meeting. 12.7.2018.

A495 Willow Street & Victoria Street Road Closure and Diversion Resurfacing Scheme 2018. 21st and 22nd August, 2018. (20.00pm – 06.00am).

NHS - Out of Hours medical advice or help phone number 111 (Shropdoc).

Great British High Street Awards, Secretary of State.

RAFA Ellesmere.

 - (b) Other Correspondence received after the Agenda being sent out.
13. Planning:
 - (a) Planning Applications for consideration:

None received.
 - (b) To consider any other planning applications/decisions/correspondence received after the issue of the Agenda. (To be notified at Meeting).

14. Local Council Award. To confirm that the Town Council still meet the Foundation Criteria.
15. General Data Protection Regulations.
To adopt the following under new regulations which came into force on the 25th May, 2018. (Documents to follow).
 - (a) Data Protection Impact Assessment.
 - (b) Subject Access Request Form.
 - (c) Website Privacy Notice.
16. Review of Policies/Procedures: (Documents to follow).
 - (a) Review the Council's complaints procedure. www.ellesmere-tc.gov.uk
 - (b) Review the Council's procedure for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998/Publication Scheme. www.ellesmere-tc.gov.uk
 - (c) Risk Assessment & Management.
 - (d) Health & Safety Policy Statement.
17. Finance:
 - (a) Payments for May, 2018 to be approved and confirmed. (Attached).
 - (b) Bank Balances as at the 30th June, 2018 (1st Quarter).
 - (c) Internal Audits 2017/18. To receive a report.
 - (d) AGAR Section 2 – Accounting Statements 2017/18. To receive a report.
 - (e) BACS Payments 2 yearly review.
 - (f) Christmas Task and Finish Group – New 3 Year Christmas Lighting Scheme.
To receive a report.
18. Ellesmere Town Council Vision Plan. To receive a report.
19. Stoma Friendly Toilets. To receive a report.
20. Summer Recess. To delegate Powers to a Committee.
21. Date of next meeting – Monday, 3rd September, 2018.