

ELLESMERE TOWN COUNCIL

Mrs Mandy Evans
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Date: 28th November, 2018

To: All Town Council Members
The Public
The Press

You are summoned to attend a Meeting of Ellesmere Town Council to be held on Monday 3rd December, 2018 at 7.15pm in the Town Hall, Ellesmere for the transaction of business as set out in the Agenda below.

THE FIRST 10 MINUTES OF THE MEETING WILL BE PUBLIC QUESTION TIME WHICH IS AN OPPORTUNITY FOR THE PUBLIC PRESENT TO SPEAK ON ANY ITEMS ON THE AGENDA OR ANY OTHER CONCERNS THEY WOULD LIKE TO BRING BEFORE THE TOWN COUNCIL.

Yours sincerely,



Mandy Evans
Town Clerk and Responsible Finance Officer

AGENDA

1. To receive apologies and reason for absence.
2. Disclosure of Personal and Prejudicial Interest. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. Grant Dispersations. In pursuance of the Localism Act 1972 s31 (4) to report on any dispensations requested/granted.
4. Public Participation Session.
5. Co-option Application. To consider applications received and to co-opt an applicant for the council vacancy onto Ellesmere Town Council.
6. Good Housekeeping Procedures. (Attached).
7. Police Matters. To receive a report.

8. Shropshire Council Report. To receive a report from Shropshire Cllr Mrs A Hartley.
9. Minutes. To read and confirm the minutes of the Town Council Meeting held on Monday, 5th November, 2018. (To follow).
10. Planning & Infrastructure Committee Meeting, Wednesday 14th November, 2018. To note and approve the draft minutes and the recommendations contained therein. (To follow).
11. Community Infrastructure Levy. To discuss.
12. Town Mayor & Deputy Mayor's Monthly Engagements. Table and to note.
13. Clerks Report. (Attached).
14. Correspondence.
 - Ellesmere 10K. Thank you letter.
 - Ecological Survey – Land at Ellesmere Wharf.
 - Compulsory community pre-application consultation for shale gas development. Ministry of Housing, Communities & Local Government. shaleconsultation@communities.gov.uk
 - Local Plan Review – Preferred Sites Consultation Launch. Shropshire Council.
 - Revised Environmental Maintenance Grant, Shropshire Council. (Circulated).
 - Hog Roast & Potato Machine. To receive a report.
 - North Shropshire Reinforcement – Project update. Welshampton Village Hall. Wednesday 12th December, 2018 (18.00 – 20.00). Places limited to 2 members only.

(a) Correspondence received after the Agenda was sent.
15. Planning.
 - (a) Planning Applications for consideration:
 - 18/05262/FUL – 6 Brownlow Road, Ellesmere. SY12 0BA. Erection of a single storey rear extension and replacement roof.
 - 18/04821/TCA – Entrance to Church Street Car Park, Ellesmere. SY12 0HD. Fell 4 no. Western Red Cedar (to be replaced with suitable species) within Ellesmere Conservation Area. To receive an update.
 - (b) To consider any other Planning Applications/Decision/Correspondence received after the Agenda was sent.
16. Swan Hill Cemetery.
 - (a) Regulations Relating to Swan Hill Cemetery, Chapel, Store and Lodge (Attached). To approve the amendments.
 - (b) Grave Digging. To receive a report.
17. Policies.
 - (a) Annualised Hours Policy. To approve and adopt. (Attached).
 - (b) Conditions of Hire. (Attached).
18. Finance:
 - (a) Payments for October, 2018 to be approved and confirmed. (Attached).
 - (b) To approve the 2nd Quarter Accounts. Deferred item. (Attached). Account queries raised will be answered and emailed as soon as possible.
 - (c) Main Hall Varnishing. To receive a report.

19. Finance – Cemetery Working Group.

(a) Receipts & Payments for October, 2018 to be approved and signed. (Attached).

20. Date of the next meeting – Monday 7th January, 2019.

21. Exclusion of Press and Public. To resolve “That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100 (A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts”. Exempt Minutes will be kept.

22. Exempt Minutes. To read and confirm the exempt minutes of the Town Council Meeting held on Monday, 5th November, 2018. (To be tabled)

23. Street Light Energy. To receive a report.

24. Town Hall Maintenance Plan. (Attached). To receive a report regarding cost of improving the toilet areas in the Town Hall.